



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY MARCH 28, 2025
MINUTES**

PRESENT: MAYOR DEREK AMALFA, DEPUTY MAYOR ANNA CHETWYND, COUNCILLOR CRAIG HILLEN, COUNCILLOR KEVIN CHETWYND, COUNCILLOR CANDACE MALIK, TOWN CLERK/TREASURER – JUNE HARDING, COMMUNITY COORDINATOR- FRANCES SCOTT, AND WORKING STREETS FOREMAN – KEVIN SNOW

1. Call to order

The Meeting was called to order by Mayor Amalfa at 1:06 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Conflict of Interest

There were no conflicts of interest noted at this time.

4. Approval of Agenda, including additions or deletions

03-28-25-01

It was duly moved and seconded that Council approve the agenda for the March 28, 2025, meeting with the following addition(s)/deletions: Under the “In Camera” session it should say Personnel Matter, not Issue and under Committee Reports, after the Heritage & Tourism Committee Report add– the Canada Day Report (Councillor Malik). Motion Passed

5. Approval of Minutes of March 14, 2025, Regular Council Meeting

03-28-25-02

It was duly moved and seconded that Council approve the March 14, 2025, meeting Minutes, as circulated. Motion Passed

Business arising from previous Minutes

There was no business from the previous minutes.

6. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live.
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If residents pose questions the question will be recorded to be researched.

7. Presentations

Birds Canada Presentation

- Sue Abbott from Birds Canada did a presentation and quoted facts on Piping Plover habits and habitats. Sue also distributed copies of Birds Canada's most recent newsletter.

8. Department Reports

- Public Works Report

Kevin went over his report and invited questions from Council. He reported that the cold patch they had delivered from Woodworkers Home Hardware seems to be really easy to work with and the Public Works Department has started filling potholes in the streets.

Sewer project update –

Kevin reported on the drainage issue that has come up during the installation of the new UV system. Lindsay Construction, in conjunction with the engineer from CBCL has come up with a temporary solution to the problem until they can determine the best course of action.

Washroom at sewer plant update –

Lindsay Construction is addressing the washroom issue at the sewer plant. Kevin is hopeful that they will be able to work something out.

Council requested a report on the state of the streets and sidewalks. Kevin will prepare a report depicting which streets need paving and which sidewalks need to be repaired.

- Community Coordinators Report

Frances reported that she has located a qualified play park inspector who is already booked to come to Lockeport Elementary School in April.

This inspector gave Frances a quote to inspect the Town Play Park, of \$700 - \$900 plus HST (\$195/hr with roughly 1.5 hrs on site and 2.5 hrs for write up of results using 2020 CSA guidelines). Frances reported that there is currently money to cover this cost in the repairs & maintenance budget for the Play Park.

After a lengthy discussion the following motion was made:

03-28-25-03

It was duly moved and seconded that Frances contact this Inspector and ask him to inspect the Play Park while in Lockeport in April, per his quote.

Motion Passed

It was decided at this time that the Play Park will remain closed to the public until such time that the inspection has been completed, and the report has been received and reviewed. Council intends to open the Play Park this summer but will only do so once it is confirmed safe for public use.

Frances reported that the fencing at the ball field fence has been repaired and there is talk that girl's softball Regionals may be held in Lockeport in May. Timing was discussed regarding work to the outfield.

Deputy Mayor Chetwynd requested that information on the proposed budget and plans for the play park be shared with the public. There have been inquiries from citizens for details. The following motion was made:

03-28-25-04

It was duly moved and seconded that Council approve sharing the financial information regarding the Play Park project, with the Public. Motion Passed

- Request from Seacaps Playground Fundraising group to paint inspirational murals on the back sides of the shanties facing the Play Park. The following motion was made:

03-28-25-05

It was duly moved and seconded that Council approve the Seacaps Playground Fundraising group exploring opportunities for having inspirational murals painted on the back of the shanties, contingent on Council's approval of the proposed designs. Motion Passed

- Update on Communities on the Move Project financial status

Frances reported that she anticipates that it will cost approximately \$9000.00 for the upcoming Spring into Lockeport Festival.

Mayor Amalfa and Benn Himmelman, Physical Activity and Community School Co-Ordinator, recently did an assessment of the work that needs to be done at Roods Head Park.

Council would like to see the numbers on paper so they can see what monies are still available in the Make Your Move budget and what the monies are being spent on. Frances will prepare this report for Council.

- Administration Report

Council asked the Town Clerk/Treasure to get a new update on the Outstanding Sub-Lease account, from the Federal Government.

It was noted that the Fire Hall project is almost complete and it looks lovely. Deputy Mayor Chetwynd and Cory Nickerson will be doing a final inspection this weekend and will report back to Council.

9. Finance

- List of invoices already paid in the amount of \$256,303.38

Councillor Malik questioned the invoice that was paid to Garrian Construction. She was informed that this project was approved by the previous Council and is just happening now. This invoice was the progress report.

- Nova Scotia South Shore Tourism Co-Operative Registration Fee

Councillor Hillen explained the benefits of joining the NS South Shore Tourism Co-Operative and the following motion were made:

03-28-25-06

It was duly moved and seconded that Council approve the fee of \$595.20 for the Town of Lockeport to join the Nova Scotia South Shore Tourism Co-operative for the 2025/2026 Fiscal Year.

- NSFAM Spring Conference fee structure

It was decided that none of Council will attend the NSFAM Spring Conference, being held in Truro. Consideration will be given for the 2025 NSFAM Fall Conference.

10. Other Business

- Request to create a Smoke-Free Spaces By-Law
- Councillor Hillen has prepared a draft Smoke-Free Spaces By-Law for Council's review. After a lengthy discussion the following motion was moved by Councillor Hillen:

03-28-25-07

**It was moved by Councillor Hillen that Council give first reading to the proposed Smoke-Free Spaces By-Law. Motion not seconded.
Motion Defeated**

- Dangerous & Unsightly Properties discussion

The Town Clerk/Treasure informed Council that these discussions usually take place in a Meeting specifically for Dangerous & Unsightly issues.

A Dangerous & Unsightly Premises Meeting was set for Friday, April 11, 2025, at 11:00 a.m.

There is a serious fire concern about the fact that the property at 110 Hall Street leaks and is hooked up to power. The Town Clerk/Treasurer was instructed to send a letter to the owner of 110 Hall Street and have it included with his Tax bill in April.

- New Town website – Status and expected date for development and implementation

Mayor Amalfa gave a report on the application process for the Tourism Digital Adoption Program. Between the Town of Lockeport, The Heritage Committee and Sea Derby as much as \$25,000.00 could possibly be accessed for this initiative. The following motion was made:

03-28-25-08

**It was duly moved and seconded that Council approve moving forward with applying for a grant through the Tourism Digital Adoption Program, for the creation of a new website for the Town of Lockeport. No funding applications will be submitted before being reviewed by Council.
Motion Passed**

11. Committee Reports

- Recreation Report
- Heritage and Tourism Committee Report

Deputy Mayor Chetwynd suggested that the Recreation Committee and the Tourism/Heritage Committee work together toward a joint celebration initiative, to present Volunteer Awards and Business Awards.

- Canada Day Report

Counillor Malik would like to set a date for Council to audit the condition of the shanties at SeaCaps Park.

Mayor Amalfa suggested that Jill be given the task to organize this expedition.

12. Correspondence

There was no correspondence for this Meeting.

13. Information Only

- Nova Scotia Works report on Info session held at the Crescent Beach Centre for Clearwater Employees
- Proposed Reserve Creation, Wasoqopa'q First Nation
- Email regarding recent visit to the US by Pam Mood, President NSFPM regarding cross border issue, tariffs etc.

14. Date of next meeting

- Friday April 11, 2025, at 1:00 p.m.

15. "In Camera"

- Personnel Matter and Contract Negotiations

03-28-25-09

It was duly moved and seconded that Council go "In Camera", to discuss Personnel Matters and Contract Negotiations. Time 4:00 p.m.

Council resumed regular session.

16. Adjournment

03-28-25-10

There being no further business to discuss, it was duly moved and seconded that the Meeting be adjourned. Time 4:31 p.m. . Motion Passed

Derek Amalfa
Mayor

June Harding
Town Clerk/Treasurer

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Regular Council Meeting 03282025min.