



**TOWN OF LOCKPORT
COUNCIL MEETING
FRIDAY JANUARY 10, 2025
MINUTES**

PRESENT: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Councillor Craig Hillen, Councillor Candace Malik, Councillor Kevin Chetwynd, Town Clerk/Treasurer June Harding and Recording Secretary Jill Cassibo.

1. Call to order

The meeting was called to order by Mayor Amalfa at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Conflict of Interest

Councillor Malik declared a conflict of interest concerning the presentation being given by Kevin Curry, Sou'West Nova. Councillor Malik will sit in the gallery for the presentation.

4. Approval of Agenda, including additions or deletions

01-10-25-01

It was duly moved and seconded that Council approve the agenda for the January 10, 2025, meeting with the following additions under Other Business: draft letter to the Department of Justice and an email received regarding the washrooms at Seacaps Park. Motion Passed

5. Approval of Minutes

- Regular Council Meeting Minutes December 13, 2024

01-10-25-02

It was duly moved and seconded that Council approve the Minutes from the Regular Council Meeting of December 13, 2024. Motion Passed

- Special Meeting Minutes December 20, 2024

01-10-25-03

It was duly moved and seconded that Council approve the Minutes from the Special Meeting of December 20, 2024. Motion Passed

6. Business arising from Previous Minutes

There was no business from the previous meeting.

7. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched

Rebecca Willimas from Lockeport asked Council if they plan to address the issue regarding smoking of cannabis on the front step of a property in the middle of the business district of Town, by creating a new By-Law. Rebecca spoke about the residents of this same property telling people that they cannot park in front of their house. She is questioning the Smoke-Free Act, as well as the image of the town.

Jeff Wood from the Municipality of the District of Shelburne spoke on the same issue, saying it was bad for children and tourism. He had received complaints from people staying at his cottages.

8. Presentations

- Sou'West Nova Transit Association (Kevin Curry)

Kevin Curry did his presentation and assured everyone that the service will take anyone who needs a ride, not just seniors. They are hoping to extend the hours for booking rides as well as driving on Saturdays, they are now getting appointments for Saturdays. Every year the number of riders go up. Mr. Curry also stated that if they could find someone to drive who lives in Lockeport, they would consider stationing a car in this area in the Spring/Fall. Mr. Curry is trying to educate everyone on the services Sou'West Nova Transit provides.

9. Finance

- List of invoices already paid in the amount of \$169,390.33

There were no issues or concerns regarding the list of invoices paid.

- Region 6 Budget Report 2025-2026

01-10-25-04

It was duly moved and seconded that Council approve the 2025-2026 budget for Region 6 as presented. Motion Passed

10. Other Business

- Re-adoption of Hospitality and Expense Policy

01-10-25-05

It was duly moved and seconded that per section 23(7) of the Municipal Government Act, Council re-adopt the Town of Lockeport Hospitality Policy as presented. Motion Passed

After discussion about the Travel Policy, it was decided to table this motion until the next Council meeting.

- Washrooms at Seacaps Park
- Email regarding Washrooms at Seacaps Park

Deputy Mayor Chetwynd advised that the washroom was being used as a warming area with the heat turned on full, as well as cigarette butts being left on the floor which should be considered a fire hazard. The Town also received an email from Brayden Chetwynd who discussed the importance of having a washroom available in the winter months for people who walk or just want to get outside. Council does recognize the importance of having a public accessible washroom in the community.

01-10-25-06

It was duly moved and seconded that the washrooms at Seacaps Park be temporarily closed while exploring short- and long-term options. Motion Passed

- Seacaps Playground

As the infrastructure is old at the Seacaps Playpark, it has become a risk of liability for insurance. Currently we have two different groups fundraising for the park. "Friends of Seacaps Playground Fundraising Group" is the newly developed not for profit fundraising society. This not for profit is registered with the NS Joint Stocks and will be the fundraising lead on this initiative. The Recreation Department is also fundraising for the park.

Council is asking for a park inspection report from the Community Coordinator. Council will share the findings from the report and the learnings from the insurance company with the Recreation Department and Recreation Committee.

- Joint Municipal Fire Services Committee

01-10-25-07

It was duly moved and seconded that Council is not able to join this committee at this time. Motion Passed

- Tim Rhyno rezoning application

The Town Clerk/Treasurer will contact Mr. Rhyno to see about furthering his application for rezoning.

- Letter to Department of Justice for the Accessibility Coordinators position.

Councillor Hillen drafted a letter regarding the Accessibility Coordinator's position, to be reviewed by the Council of the Town of Shelburne and the Municipality of the District of Shelburne, for approval to be sent to the Department of Justice. Currently the position ends March 31, 2025.

The province is mandating in the Accessibility Act that we have an Accessibility Coordinator, so the three units together are asking the province to fund this position fully or make it a provincial position.

01-10-25-08

It was duly moved and seconded that the Town of Lockeport approved this letter to go to the Honourable Barbara Adams, Minister of the Department of Justice. Motion Passed

11. Council Reports

- Mayor Derek Amalfa
- Deputy-Mayor Anna Chetwynd

The Town Clerk/Treasurer will reach out to David Campbell about doing a presentation for the RCMP Standards. This meeting was missed due to connection issues.

- Councillor Craig Hillen
- Councillor Kevn Chetwynd
 - o Region 6 Summary 2024-2025
- Councillor Candace Malik
 - o Western Counties Regional Library

12. Correspondence

- Letter from the Honourable John Lohr, Municipal Affairs regarding adopting the legislated Code of Conduct

13. Information Only

- Email from Ian Morrison, Director of Operations and Communications, NSFM regarding insurance trends for 2025

14. Date of next meeting

- January 24, 2025, at 1:00 p.m.

15. “In Camera”

There was nothing for “In Camera”

16. Adjournment

01-10-25-09

There being no further business, **it was duly moved and seconded that the meeting be adjourned. Time 3:17. Motion Passed**

**Derek Amalfa,
Mayor**

**June Harding,
Town Clerk/Treasurer**