



**TOWN OF LOCKPORT  
COUNCIL MEETING  
FRIDAY NOVEMBER 29, 2024  
MINUTES**

**PRESENT: Mayor Derek Amalfa, Deputy Mayor Anna Chetwynd, Councillor Craig Hillen, Councillor Candace Malik, Councillor Kevin Chetwynd, Town Clerk/Treasurer, June Harding, Community Coordinator, Frances Scott, Public Works Foreman, Kevin Snow and Recording Secretary, Jill Cassibo.**

1. Call to order

The meeting was called to order by Mayor Amalfa at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda, including additions or deletions

**11-29-24-01**

**It was duly moved and seconded that Council approve the agenda for the November 29, 2024, meeting with the following addition: under Other Business – Draft - Protection from Secondhand Smoke By-Law. Motion Passed**

4. Approval of Minutes from the November 15, 2024, Regular Council Meeting

**11-29-24-02**

**It was duly moved and seconded that Council approve the November 15, 2024, meeting Minutes as circulated. Motion Passed**

5. Business arising from previous Minutes

There was no business from the previous minutes

## 6. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

## 7. Presentations

There were no presentations scheduled for this meeting.

## 8. Department Reports

- Public Works Department Report

There were no questions regarding this report. Since the Public Works employees have both had trouble in the recent past with the DEF in the diesel trucks, staff will be giving them a good run every month to keep them in good working order.

- Community Coordinators Report

The Koala Care bathroom at Seacaps Park will remain open for the winter season and the Community Coordinator will get signage to let people know. It was suggested that new taps that automatically shut off be installed in both bathrooms at Seacaps Park.

There was a discussion regarding building a ramp that provides access to the beach at Crescent Beach Centre. It was suggested that it may be a good idea to install a ramp beside the steps instead of taking out the steps, so people don't try to rush others while using the ramp.

There was discussion about the completion of the ballfield.

### **11-29-24-03**

**It was duly moved and seconded that Council award Tyler Harris Excavating the tender to finish the outfield remediation for the price of \$32,026.23 plus HST. Motion Passed**

- Administration Report

The Town Clerk/Treasurer reported that Mike Balish will fix the ramp and the stairs and railings at the Medical Centre. The Town Clerk will check with Deana (Nurse Practitioner), to find out exactly what the issue is with the ramp.

It was suggested that the next time the Town Clerk/Treasurer is contacted by the Harbour Authority regarding the delinquent sub-lease account, that she should ask for a time frame on payment.

## 9. Finance

- List of invoices already paid in the amount of \$31,377.84

There were no questions regarding the invoices.

## 10. Other Business

- Email from Municipality of Shelburne resident asking for approval to connect to the Town's sewer system.

The Town Clerk/Treasurer will respond to this email.

**11-29-24-04**

**It was duly moved and seconded that Council reject the request made by a resident in the Municipality of the District of Shelburne to connect to the Town's sewer system. Capacity is limited to the Town's sewer system. Motion Passed.**

- Email from Leesha Wood about renting tables and chairs for a wedding next September.

The Clerk Treasurer will forward the information regarding this request to the Community Co-Ordinator and the Community Coordinator will coordinate with Ms. Wood for specifics as to whether we have enough tables, date of wedding etc.

- Memo to Municipal and Town Council of Shelburne County regarding Advocacy for Healthcare Services and Proposal for a County-Wide Healthcare Needs Assessment

There was a discussion that the study could be costly and that the issues are already known. It was suggested to advocate for better equipment to draw doctors to this area. There needs to be more things for families to do in the Shelburne area.

Presently, EHS must take patients to Yarmouth for tests such as CAT scans, MRI's etc., because Roseway Hospital does not have the capability of performing those tests. Doctors need to take special courses to work in the Emergency Department and thoughts were that maybe the government could pay for those courses to open the Emergency Room at Roseway Hospital.

**11-29-24-05**

**It was duly moved and seconded that Council decline being part of the County-Wide Healthcare Needs Assessment, but support and advocate the increase of healthcare initiatives and growth for the area. Motion Passed**

- Discussion on upcoming meeting

Council decided that there will be no more Council Check-ins, only two Council meetings per month, except for August and December.

- Terms of Reference for Lockeport Heritage and Tourism Advisory Committee.

Council briefly discussed the Terms of Reference for Lockeport Heritage and Tourism Advisory Committee presented by Councillor Hillen and they all agreed it was a well-done document.

**11-29-24-06**

**It was duly moved and seconded that the Terms of Reference for the Lockeport Heritage and Tourism Advisory Committee be adopted. Motion Passed**

- Protection from secondhand Smoke Draft By-Law

Councillor Hillen has drafted a Protection from Secondhand Smoke By-Law. This will be discussed further at a Planning Committee Meeting.

11. Committee Reports

- Canada Day (Councillor Candace Malik)

**11-29-24-06**

**It was duly moved and seconded that as recommended by the Canada Day Committee that Emily Swim be reimbursed \$200 for the Hallowe'en candy from the Trick or Truck event October 31, 2024. Motion Passed**

- Recreation Report (Deputy Mayor Anna Chetwynd)

**11-29-24-07**

**It was duly moved and seconded that as recommended by the Recreation Committee that Council approve Mary Meagher and Janice Fiske be appointed as Community members of the Recreation Committee. Motion Passed**

Deputy Mayor Chetwynd discussed the need for a new cement pad at the elementary school. It was suggested that they start with a letter to the Tri-County Regional Centre of Education and then proceed as necessary.

Mayor Amalfa discussed the Arena committee and that they are looking for grants to install heat pumps at the arena. They also have ice time available.

## 12. Correspondence

- Reply from Barbara Adams, Minister of Justice and Attorney General – Re: Request for an Organized Crime Unit in Southwest Nova Scotia.

## 13. Information Only

- Email from Marilyn Johnston regarding dissolution of the Shelburne County Mental Health and Wellness Association.

This was a pilot project and is now dissolving.

- Bulletin for Municipality of Shelburne - Municipal Planning Strategy & Land Use By-Law Sessions.

## 14. Date of next meeting

- Friday December 13, 2024, at 1:00 p.m.

## 15. “In Camera”

There was nothing for “In Camera”

16. Adjournment

**11-29-24-08**

**There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 3:46. Motion Passed**

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Mayor Derek Amalfa

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Town Clerk/Treasurer June Harding

Regular Council Meeting 11292024min.