



**TOWN OF LOCKPORT
COUNCIL MEETING
MONDAY, JANUARY 22, 2024
MINUTES**

Present: Deputy Mayor Dawn DeMings-Taylor, Councillor Dayle Eshelby, Councillor Kent Balish, Councillor Mary Meagher (came in at 1:30 p.m.), Town Clerk/Treasurer, June Harding, Public Works Supervisor, Kevin Snow, Community Coordinator, Frances Scott and Recording Secretary, Jill Cassibo.

Regrets: Mayor Cory Nickerson

1. Call to order

The meeting was called to order by Deputy Mayor Dawn DeMings-Taylor at 1:03 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at that time.

3. Approval of Agenda, including additions or deletions

01-22-24-01

It was duly moved and seconded that the agenda be approved for the January 22, 2024, meeting, as presented. Motion Passed

4. Approval of Minutes from the January 8, 2024, Regular Council Meeting

01-22-24-02

It was duly moved and seconded that that the meeting Minutes from January 8, 2024, be approved as circulated. Motion Passed

5. Business arising from previous Minutes.

There was no business arising from the previous Minutes.

6. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- Each resident is to state their name and where they live.
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

Sue Crosby from Lockeport asked the following questions:

- When is the meeting with the other municipal units regarding exploring consolidation and will this be open to the public?
- Why is it not recorded in all council meeting minutes how each councillor votes and who puts forth a motion? Residents should know who supports each item and it should be documented. Can this be included in minutes moving forward?
- Why was the decision made and by who to not proceed with grant applications for summer staffing?
- Is the boardwalk a priority for replacement/upgrade? I see it is submitted as a capital project for 24/25 but when will we know it is supported?
- Causeway infrastructure protection is needed, what is being done?
- The Dune Restoration Debenture listed in the agenda package – is that for a new project or a rollover Debenture from a previous project?
- What were the exact amounts received in the two installments in 2023 from the Canada Community Building Fund (AKA Gas Tax)?
- Can the yearly budget document (once approved), be added to the Town website?
- It was also noted that the assessments have gone up dramatically so there should be extra money for some of the above items to be addressed.

7. Presentations

There were no presentations scheduled for this meeting.

8. Department Reports

- Public Works Report

The Public Works Supervisor reported that Bob Young has been asked to come to the Beach Centre the next time we get a Southeast rainstorm, to look at the window and try to determine where the leak is coming from.

The Public Works Supervisor also explained that drainage to Freddy's Beach needs to be dug out more often, opening runoffs from ditches on John Street. This is due to higher than usual tides creating a buildup of sand in the drainage area.

- Community Coordinators Report

The Community Coordinator reviewed her report and asked for a motion to establish a new Market Committee for revival of Friday afternoon Markets in the park.

01-22-24-03

It was duly moved and seconded that Council approves establishing a new Market Committee for Friday afternoon Markets in the Park. Motion Passed

The Community Coordinator also discussed that during Winterfest this year she would like to have a small reception and serve cupcakes in recognition of the Town of Lockeport's birthday. The reception would be held in the lobby of the Lockeport Regional High School on February 26, at 6:30 p.m. and she would like Council to participate.

01-22-24-04

It was duly moved and seconded that, in conjunction with Winterfest, a small reception be held in in recognition of the Town's Birthday, in the lobby of LRHS, and cupcakes will be provided to the general Public, with Council participating in the event. Motion Passed

- Administration Report

The Town Clerk/Treasurer reviewed her Report.

9. Finance

- List of Invoices already paid in the amount of \$34,274.58.

There were no concerns about the invoices.

- Capital budget discussion for 2024/2025

The Community Coordinator went over her list of capital projects.

- 2024/2025 Debentures

This will be discussed when Mayor Nickerson is present as his input is necessary.

10. Other Business

- Wastewater system upgrades correspondence with Dan Vincent (ODRC) and Dave Trudel (CBDL)

After a discussion regarding the list of upgrades submitted by Dan Vincent (ODRC) for the Town of Lockeport, the following motion was made:

01-22-24-05

It was duly moved and seconded that Council authorizes the Town Clerk/Treasurer to investigate the cost associated with having an evaluation/assessment, and detailed design for the recommended upgrades to our Wastewater Treatment Plant, from Dave Trudel from CBDL. Motion Passed

11. Council Reports

- Canada Day (Mayor Cory Nickerson)
- Recreation Report (Deputy Mayor Dawn DeMings-Taylor)

01-22-24-06

It was duly moved and seconded that, as recommended by the Recreation Committee, Council approves Mark Peterson to be recognized as Volunteer of the month for March 2024 and Bevin and Tatum Joudrie be recognized as Volunteers of the month for April 2024. Motion Passed.

12. Correspondence

Letter from Emily Swim, Community resident

01-22-24-07

It was duly moved and seconded that Council approves Emily Swim’s request to remove the layer of asphalt off the driveway at 21 North Street, which belongs to the Town of Lockeport, next to her property at 19 North St., to alleviate the drainage issue on her property. It is assured that the driveway will be repaired afterward and there will be no expense to the Town of Lockeport. Motion Passed

- Letter from Craig Hillen, Community resident

The council thanked Mr. Hillen for his letter and discussed some of his concerns regarding accessibility. The Community Coordinator has an Accessibility Plan wish list which includes many of his concerns. It was suggested that a base amount be allowed for Accessibility Upgrades annually, in the Capital Budget.

13. Information Only

There was nothing for Information Only

14. Date of next meeting

- Monday February 12, 2024 at 6:00 p.m.

15. “In Camera”

There was nothing for “In Camera”

16. Adjournment

01-22-24-08

There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 2:41 p.m. Motion Passed

**Cory Nickerson,
Mayor**

**June Harding,
Town Clerk/Treasurer**