



**TOWN OF LOCKPORT
COUNCIL MEETING
MONDAY, NOVEMBER 27, 2023,
MINUTES**

PRESENT: Mayor Cory Nickerson, Deputy Mayor Dawn DeMings-Taylor, Councillor Dayle Eshelby, Councillor Kent Balish, Councillor Mary Meagher, Town Clerk/Treasurer June Harding, Public Works Supervisor, Kevin Snow, Community Coordinator, Frances Scott and Recording Secretary, Jill Cassibo.

1. Call to order

The meeting was called to order by Mayor Nickerson at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda, including additions or deletions

11-27-23-01

It was duly moved and seconded that Council approve the agenda for the November 27, 2023, meeting as presented. Motion Passed

4. Approval of Minutes from the November 14, 2023, Regular Council Meeting

11-27-23-02

It was duly moved and seconded that Council approve the November 14, 2023, meeting Minutes as circulated. Motion Passed

5. Business arising from previous Minutes

There was no business arising from the previous Minutes

6. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

7. Presentations

There were no presentations scheduled for this meeting.

8. Department Reports

- Public Works Report

Councillor Balish mentioned that he would like to paint the boards on the dug-out before they are taken down in the spring.

Councillor Eshelby asked Kevin if there is a blinking light on one of the lift stations should he be contacted. Kevin advised that if there is a solid red light at one of the lift stations make sure he is aware of it, but if it is blinking, it usually resets itself.

- Community Coordinators Report

Frances reported that she will not be present for the Tree lighting this year so someone else will have to oversee plugging in the lights after the countdown as well as getting the carolers together.

The staff at the RBC bank would like to do three hours of volunteer time in order for them to make a \$1000.00 donation to us, as the charity of the Bank Staff's choosing. It was decided that the Bank Staff could volunteer at the Annual Lockeport Firefighters Santa Party.

Fran reported that she has been in contact with the Shelburne County Arena and the Make Your Move Lockeport project is able to sponsor two free skates and donate refreshments. Fran also suggested that they may give away some Make Your Move promotional items.

Frances reported that the Enabling Accessibility Funding Application process is open and that applications are due by December 13, 2023. Frances suggested it might be beneficial for us to apply for this funding to use in upgrading Seaside Play Park by replacing some equipment and installing a rubberized surface to make the whole space much more accessible. It was noted that the minimum amount for projects under this round of funding is \$500,000.00 and the grant can cover up to 80% of the total cost.

11-27-23-03

It was duly moved and seconded that Council authorizes the Town Clerk/ Treasurer and the Community Coordinator filling out the application for the Enabling Accessibility Fund. Motion Passed

- Administration Report

This report was reviewed with no questions from Council.

9. Finance

- List of Invoices already paid in the amount of \$69,078.04

There were no questions in regards to the invoices already paid.

- Email from Shelby Spurr, Marketing Sales Consultant for CKBW Re: Holiday ads and prices.

Council did not wish to take advantage of this offer as they will be sending out a newsletter to the community.

10. Other Business

- Review of Asset Management Policy

11-27-23-04

It was duly moved and seconded that Council approve the “Asset Management Policy” as presented. Motion Passed

- Council Meetings and Proceedings Policy

There were various changes that needed to be made to this policy. The changes will be made, and it will be brought back to the December 11, 2023, Council Meeting for second reading.

11. Council Reports

- Canada Day (Mayor Cory Nickerson)

Mayor Nickerson provided a draft list of dates and times for events for Canada Day weekend and reported that the Celebrate Canada Grant application has been submitted. The theme this year is Superheroes & Villains. Mayor Nickerson is also planning a food drive to take place at the Tree lighting event.

- Recreation Report (Deputy Mayor Dawn DeMings-Taylor)

11-27-23-05

It was duly moved and seconded that, as recommended by the Recreation Committee, Council approves Dave Holdaway to be recognized as Volunteer of the month for December 2023, Ken Beck to be recognized as Volunteer of the month for January 2024 and Charlie Whynot to be recognized as Volunteer of the month for February 2024. Motion Passed

12. Correspondence

There was nothing for Correspondence.

13. Information Only

- Email from Lucinda Montizambert Re: Non-profit Housing Association annual meeting.
- Letter to The Honourable Pablo Rodriguez, Minister of Transport Re: Redeploying Digby-Saint John Ferry to P.E.I. from Municipality of Barrington and Shelburne and Towns of Clark's Harbour, Shelburne and Lockeport.
- Letter to Penny Smith, Warden, Municipality of the District of Shelburne from Kim Masland Re: Exit 26 safety concern.
- Letter from Penny Smith, Warden, Municipality of the District of Shelburne to Ann Wilkie and James Wooder (co-chair) Committee for the Regional Assessment Offshore Wind Development in Nova Scotia.

14. Date of next meeting

- Monday December 11, 2023 at 6:00 p.m.

15. "In Camera"

- Personnel Issue
- Contract Negotiations

11-27-23-06

It was duly moved and seconded that Council proceeds "In Camera" to discuss a Personnel issue and Contract Negotiations. Motion Passed

Council resumed regular session and the following motion was made:

11-27-23-07

It was duly moved and seconded that Council approves the Community Coordinator to offer the Make Your Move Lockeport Business Navigator position to Connie Lamm for \$19.00/hr. Motion Passed

16. Adjournment

11-27-23-08

There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 2:30 p.m. Motion Passed

Cory Nickerson, Mayor

June Harding, Town Clerk/Treasurer