

**TOWN OF LOCKEPORT  
COUNCIL MEETING  
MONDAY SEPTEMBER 25, 2023  
MINUTES**

**Present: Mayor Cory Nickerson, Deputy Mayor Dawn DeMings-Taylor  
Councillor Mary Meagher, Town Clerk/Treasurer, June Harding, and  
Recording Secretary, Jill Cassibo.**

**Regrets: Councillor Dayle Eshelby, Councillor Kent Balish, Public  
Works Supervisor, Kevin Snow and Community Coordinator, Frances  
Scott.**

**1. Call to order**

The meeting was called to order by Mayor Nickerson at 1:00 p.m.

**2. Silence Electronic Devices**

All electronic devices were silenced at this time.

**3. Approval of Agenda**

**09-25-23-01**

**It was duly moved and seconded that the agenda be approved as  
presented with one addition under ‘In Camera’ – Personnel  
Motion Passed.**

**4. Presentation – Michael Kozak VIC**

Michael has a lot of great ideas for the Beach Centre for next season. Some of his ideas included moving artifacts from the Museum to display at the Beach Centre and creating more space to enlarge the Artisans gift shop. Michael talked about the famous quilt and how he has learned how to clean and care for it properly, from the lady that made the quilt. This quilt needs to be preserved for future generations to enjoy. Council thanked Michael for his presentation and his enthusiasm.

## **5. Approval of Minutes**

- Regular Council Meeting Minutes September 11, 2023

**09-25-23-02**

**It was duly moved and seconded that the minutes from the Council Meeting of September 11, 2023 be approved as presented.  
Motion Passed**

## **6. Open Mic**

There were three people from the area that were in attendance and had inquiries regarding an emergency plan for the Town of Lockeport. Mayor Nickerson informed them that there is one available on the Town of Lockeport website.

## **7. Department Reports**

- Public Works Report

The Public Works report was reviewed, and Council expressed how pleased they are with the Public Works department and Mark Williams for their speediness in cleaning up the Town after Hurricane Lee. Council suggested that the Public Works Department have a check list made up of items that need to be done in advance of a hurricane/storm coming.

- Administration Report

The Administration Report was reviewed.

## **8. Finance**

- List of invoices already paid in the amount of \$68,847.48

There were no questions regarding the list of invoices.

- Lockeport Regional High School Yearbook ad for 2023/24

The Lockeport Regional High School is looking for businesses to support the yearbook by taking out an ad in the upcoming 2023/2024 yearbook. The Town contributes to this every year. The following motion was made:

**09-25-23-03**

**It was duly moved and seconded that the Town of Lockeport purchase a half page ad to support the 2023/2024 Lockeport Regional High School Yearbook at a cost of \$100.00. Motion Passed**

- 2021/22 Financial Condition Indicators Draft

These reports show that the Town of Lockeport is in good financial standing.

**9. Other Business**

- Plan Review Interview Request – Darren Shupe, Brighter Community Planning and Consulting

The Town Clerk/Treasurer will contact Darren Shupe to get a list of the Plan review questions.

- E-mail from Warren Macleod – CAO, Municipality of the District of Shelburne Advocacy letter to NSFAM for cell phone coverage

A joint letter has been sent to Mayor Brenda Chisholm, President, Nova Scotia Federation of Municipalities, asking her to address cell phone service in rural areas of Nova Scotia, where signals can be non-existent in times of emergency.

**10. Committee Reports**

There were no Committee Reports submitted as no meetings have taken place since last month.

## **11. Information Only**

- Memo from Paul Maynard, Project Lead, Public Safety and Field Communications
- E-mail from Continuing Care RE: Emergency/Evacuations Plans
- E-Mail from Danielle Desjardins, RCMP Liaison RE: New Department of Justice Policing Contract Contact

## **12. Correspondence**

There was nothing for Correspondence today.

## **13. Date of next meeting**

- Tuesday, October 10, 2023, at 6:00 p.m.

## **14. ‘In Camera’**

### **09-25-23-04**

**It was duly moved and seconded that Council proceed “In Camera” to discuss personnel issues. Time 2:10 p.m. Motion Passed**

Council proceeded in regular session.

*Visitor Information Centre Manager*

### **09-25-23-05**

**It was duly moved and seconded that the VIC Manager’s position be extended for three weeks to complete seasonal maintenance. Motion Passed**

*Accounting Administrative Assistant position*

### **09-25-23-06**

**It was duly moved and seconded that the Town Clerk/Treasurer readvertise the full time position of Accounting Administrative Assistant. The ad will remain posted until the position is filled. Motion Passed**

## 15. Adjournment

**09-25-23-07**

**There being no further business to discuss, it was duly moved and seconded that the meeting be adjourned. Time 3:55 p.m. Motion Passed**

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Mayor,  
Cory Nickerson

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Town Clerk/Treasurer,  
June Harding

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