

**TOWN OF LOCKEPORT  
COUNCIL MEETING  
IN COUNCIL CHAMBERS  
MONDAY, OCTOBER 24, 2022  
MINUTES**

**PRESENT: MAYOR CORY NICKERSON, DEPUTY MAYOR DAWN DEMINGS - TAYLOR, COUNCILLOR KENT BALISH, COMMUNITY COORDINATOR – FRANCES SCOTT, TOWN CLERK/TREASURER – JOYCE YOUNG AND GUEST MUNICIPAL ADVISOR - MARILYNN HAY.**

**REGRETS: COUNCILLOR DAYLE ESHELBY AND COUNCILLOR MARY MEAGHER**

**1. Call to order**

The meeting was called to order by Mayor Nickerson at 1:00 p.m.

**2. Silence Electronic Devices**

All electronic devices were silenced at this time.

**3. Approval of Agenda**

**10-24-22-01**

**It was duly moved and seconded that the agenda be approved as presented.  
Motion Passed**

**4. Approval of Minutes**

- Regular Council Meeting Minutes October 11, 2022

**10-24-22-02**

**It was duly moved and seconded that the minutes of the Regular Council meeting of October 11, 2022 be approved as circulated.**

**Motion Passed**

## 5. Department Reports

- Public Works (Attached)

The Public Works report was reviewed at this time. Included in this report, in addition to regular seasonal maintenance, was information pertaining to the fact that we have received permission from the Nova Scotia Department of Environment for the Town to proceed with the planned maintenance to the oxidation ditch at the sewer plant.

- Community Coordinator's Report (Attached)

The Community Coordinator's report was reviewed at this time with some explanation provided by Frances.

### Recreation Facilities

Fran provided detailed information pertaining to upcoming grant opportunities we are eligible for in hopes of receiving approval for Tennis Court and Playpark upgrades. They are as follows:

- Tennis Court Resurfacing and programming project – New Horizons grant program

Estimated cost \$35,000

Proposed funding includes \$25,000 from the New Horizons grant, \$5,000 from the Helen Ghent Tennis and Pickle Ball Club, and \$5,000 representing the requested Town contribution.

**10-24-22-03**

**It was duly moved and seconded that Council authorize the Community Coordinator to make application under the New Horizons Grant program for funding towards a resurfacing and programming project at the Town's Helen Ghent Tennis Court and that the Town commit to including an expense of \$5,000 in the 2023/24 Operating Budget as the Town's portion of the proposed project.**

**Motion Passed**

- Tennis Court fencing upgrades, backboard, etc.

Frances will have full costing details available for the November 28, 2022 Council meeting. It is anticipated that the Town will make application under the Provincial Recreation Facility Development program early in the 2023 calendar year.

- Seacaps Playpark

Fran proceeded to provide information to Council on upgrades required at the Seacaps Playpark. In light of an assessment conducted on the park focussing on accessibility, there is a list of projects that need to be completed. The Enabling Accessibility Grant program also has an application deadline of November 1, 2022. The Town would be responsible for 20% of the total project costs. (Maximum project considered under this funding program is \$100,000)

#### **10-24-22-04**

**It was duly moved and seconded that Council authorize the Community Coordinator to make application under the Enabling Accessibility Grant program for funding towards a project that will address identified upgrades required at the Seacaps Playpark to meet accessibility standards and that the Town commit to including an expense of up to \$10,000 in the 2023/24 Operating Budget as the Town's portion of the proposed project.**

**Motion Passed**

- Administration Report (Attached)

The Town Clerk/Treasurer reviewed the Administration report with Council.

#### **6. Finance**

- List of invoices already paid in the amount of \$97,688.53

## 7. Committee Reports

- Recreation Report - Deputy Mayor DeMings -Taylor (Attached)

- Playpark Policy

This is official notification that Council intends to review and consider revisions to the Playpark Policy at the next Council meeting, scheduled for November 14, 2022. The revisions have been recommended by the Recreation Committee.

Included in the Recreation Report were the following recommendations to be endorsed by Council:

### **10-24-22-05**

**It was duly moved and seconded that as recommended by the Recreation Committee, Council authorize the Committee to spend \$150 to purchase local gift cards for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place prizes for the Halloween Yard Decorating Contest.**

**Motion Passed**

### **10-24-22-06**

**It was duly moved and seconded that as recommended by the Recreation Committee, Council authorize the Committee to spend \$150 to purchase local gift cards for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place prizes for the Christmas House Decorating Contest.**

**Motion Passed**

### **10-24-22-07**

**It was duly moved and seconded that as recommended by the Recreation Committee, Council authorize the Committee to purchase treats to be distributed on behalf of the Town at the Trick or Trunk event. Council approves spending up to \$200 on treats. Council also approves the Committee to utilize the 1 Ton Public Works truck for this event if it can be made available.**

**Motion Passed**

There was some discussion regarding an additional recommendation of the Recreation Committee, requesting Council to consider approving the closure of a section of Howe Street for the Trick or Trunk event. It was determined that this is not required.

- Canada Day Report – Mayor Nickerson (Attached)

Included in the Canada Day report was the following recommendation to be endorsed by Council:

**10-24-22-08**

**It was duly moved and seconded that as recommended by the Canada Day Committee, Council authorize the Committee to proceed with booking Ian Stewart for family entertainment on July 1, 2023 in Lockeport at a cost of \$1200 plus HST.**

**Motion Passed**

- Celebrate Canada Application

**10-24-22-09**

**It was duly moved and seconded that Council authorize the Community Coordinator to make application under the Celebrate Canada program for the 2023 celebrations.**

**Motion Passed**

**8. Other Business**

- Atlantic Provinces Summit on Basic Income

Council will not be participating in this summit.

**9. Correspondence**

No correspondence presented.

**10. Information Only**

Nothing presented.

**11. Date of Next Meeting**

- Monday, November 14, 2022 at 6:00 P.M.

**12. “In Camera”**

- Low Income Property Tax Exemption

**10-24-22-10**

**It was duly moved and seconded that Council proceed “In Camera”.  
Motion Passed**

Council proceeded in regular session at this time.

**10-24-22-11**

**It was duly moved and seconded that Council approve the qualifying applications for the 2022/23 Low Income Property Tax Exemption.  
Motion Passed**

**13. Adjournment**

There being no further business, **It was duly moved and seconded that the meeting be adjourned. Time 2:43 p.m.**

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Mayor Cory Nickerson

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Town Clerk/Treasurer Joyce Young