

**TOWN OF LOCKEPORT
COUNCIL MEETING
IN COUNCIL CHAMBERS
TUESDAY, MAY 24, 2022
MINUTES**

PRESENT: Mayor Cory Nickerson, Deputy Mayor Dawn DeMings-Taylor, Councillor Kent Balish, Councillor Mary Meagher, Town Clerk/Treasurer Joyce Young, Community Coordinator Frances Scott, Fire Chief Wayne Chetwynd and Recording Secretary Jill Cassibo.

REGRETS: Councillor Dayle Eshelby

ABSENT: Working Streets Foreman Kevin Snow

1. Call to order

The meeting was called to order by Mayor Nickerson at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

05-24-22-01

It was duly moved and seconded that the agenda be approved as presented.

Motion Passed

4. Approval of Minutes

- Regular Council Meeting Minutes May 9, 2022

05-24-22-02

It was duly moved and seconded that the minutes of the Regular Council meeting of May 9, 2022 be approved as circulated.

Motion Passed

5. Department Reports

- Fire Chief report

Fire Chief Wayne Chetwynd discussed some issues around fireworks pertaining to new regulations. It is unsure at this time as to whether or not we will have fireworks for Canada Day. More research is required.

- Community Coordinator Report (see attached)

The Community Coordinator reviewed her report with Council. There was a discussion around the Community ACCESS-ability Grant as the Town would have to contribute an additional \$1648.84.

In regards to summer staffing, Clean Leadership through the Province of Nova Scotia has hired two people, Digen Mavani and Nolan Williams. The Town of Lockeport has received applications for summer positions to be considered. There are more positions available than applications received. We have advertised for a second time. A job ad for an Inclusion Worker mentor will be posted.

05-24-22-03

It was duly moved and seconded that Council approve hiring Rowan Goulden as the Inclusion Worker under the Canadian Parks and Recreation Program for a term of 16 weeks.

Motion Passed

05-24-22-04

It was duly moved and seconded that Council approve hiring Keithan Hemeon as the Special Events Coordinator under the Canada Summer Jobs Program for a term of eight weeks.

Motion Passed

05-24-22-05

It was duly moved and seconded that Council approve the following list of proposed July 1st Celebration events and submit the draft Lockeport & Area July 1st 2022 Events List to the Town of Lockeport's Insurance company:

Indigenous Children's Games, King & Queen contest, Punch Card Treasure Hunt, Geocache Treasure Hunt; Indigenous artifacts display; Multicultural Share Fair; Waterfront concert; Parade of Lights; Dave Dobson Memorial donations to Food Bank; Sidewalk Chalk drawing; Rock Treasures Hunt; Official Opening; Island Treasures display (local finds); Annual Craft Fair; Musical Entertainment; "Island Treasures" Children's Parade; Children's Workshops; Children's Game booths and activities; "Little Mac" Antique Car Parade; "Island Treasures" Grand Street Parade; Pie Eating Contest; Awards Ceremony; "Island Treasures" Youth Event (3 on 3 basketball); Family Show; Rap concert; Outdoor Concert; Fireworks Display; Softball Tournament; Annual Grease Pole; Photo Scavenger Hunt; Seniors Social; Roods Head Treasure Hunt (self-directed); Business Challenge; Duct Tape Boat Races; Video Street Dance; Washer Toss Tournament; Seamen's Memorial Service; Soapbox Derby.

Motion Passed

05-24-22-06

It was duly moved and seconded that the Town of Lockeport endorse the recommended Street Closures submitted by the Canada Day Committee for events that weekend.

Friday, July 1, 2022 - Hall Street from Spruce to Beech Streets be closed to vehicular traffic from 9:00am to 10:00pm. [events all day] When required throughout the day, temporary supervised traffic restrictions may be implemented to accommodate specific events, as detailed below.

During all parades, on street parking shall be prohibited throughout the parade route.

Parade Route for Children's Parade [line up at 10:30am and starting at 11:00am] - Parade entries will line up at the Cenotaph on Hall Street; from here the parade travels south along Hall Street to Beech Street; turns right and travels west along Beech Street to Howe Street; turns right and travels north along Howe Street to the first entry of Surf Lodge; swings left down into the driveway of Surf Lodge and swings back up the driveway to Paradise Street; travels east along Paradise Street to Hall Street; turns right and proceeds south along Hall Street to finish back beside the Cenotaph.

Entrance to Hall Street from Locke Street shall be prohibited from 1:45pm till 3:00pm.

Parade Route for Grand Street Parade led by Antique Car Parade [line up at 1:00pm and starting at 2:00pm] - Antique Car Parade entries will line up in the paved Clearwater parking lot at the east end of Spruce Street - All other Parade entries will line up at the Crab Plant parking lot on Upper Water Street; from here each parade travels west to North Street and then continues south along North Street to Beech Street; turns left and travels east along Beech Street to Crest Street; turns right and travels south along Crest Street to South Street; turns right and travels west along South Street to Hall Street; turns right and travels north along Hall Street to Beech Street; turns left and travels west along Beech Street to Howe Street; turns right and travels north along Howe Street to the first entry of Surf Lodge; swings left down into the driveway of Surf Lodge and swings back up the driveway to Paradise Street; travels east along Paradise Street to Hall Street; turns right and proceeds south along Hall Street to Spruce Street; turns left and travels east along Spruce Street to North Street; and then returns to finish at the parking lot where they started.

Sunday, July 3, 2022 - Crest Street closed to vehicular traffic between 2:30pm and 6:30pm for Soapbox Derby races - It should be noted that in the case of rain, the event will be rescheduled and will require a street closure whenever it actually takes place.

Motion Passed

05-24-22-07

It was duly moved and seconded to adopt the Risk Management Plan for the Canada Day weekend as follows:

In large part, the events that are planned to take place in 2022 are much the same as those which took place in 2019 (pre-pandemic). In the following text “the Committee” refers to the Lockeport & Area July 1st Committee for the Town of Lockeport. Listed below are the specific risk management provisions that have been put in place for 2022 events.

First Aid Stations - For each event planned by the Committee, there will be a first aid station at the event in case anyone should be injured. For less active events, the station will consist of a first aid kit with a person on hand who is trained in standard first aid procedures. For more active events, specifically including the grease pole, and large outdoor concerts, the **Lockeport & Area Medical First Responders** will be on hand to deal with first aid issues.

Supervision - For each event planned by the Committee, there will be a number will vary according to the number of people expected to attend the specific event and will be comprised of Recreation Department staff and community volunteers.

Grease Pole - This particular event will be held at a wharf over water, and therefore we are taking extra precautions to avoid problems. At all times during the event, there will be a safety boat in the water, near the wharf and there will be a qualified lifeguard with lifesaving equipment on hand on the wharf. The event has been scheduled to take place when the tide is high so that contestants have a minimal distance to fall before hitting the water. All of these measures are to ensure maximum safety for both participants and spectators.

Rental Interactive Games - The Committee will be renting several game pieces from Yarmouth Big Bounce, who will be providing the Committee with attendants to supervise the games and a Certificate of Insurance (with the Town of Lockeport named as additionally insured) as proof of liability coverage for the equipment involved.

Outdoor Concerts - These events may attract a relatively large group of people. For this reason the Fire Inspector will be consulted in designing the safety features for any venue fencing plans. These features include a suitable fire extinguisher on hand in the stage areas and security gates maintained as exits. The Committee will be engaging the assistance of security personnel, both paid and volunteer.

Parades - The Committee has identified several traffic issues associated with the parade route. In the case of each parade, a lead vehicle will be designated to ensure a clear path for those who follow. The Committee will be engaging the assistance of traffic management personnel, both paid and volunteer. Said personnel will be easily identifiable by use of neon safety cuffs and/or vests and shall be engaged in maintaining restricted traffic areas and parking control along public streets.

Duct Tape Boat Races - This particular event will be held from a beach and out onto water in a protected inner harbour near a wharf. Since the event will involve racing small boats over a short course of water we are taking extra precautions to avoid problems. At all times during the event, there will be a safety boat in the water, near the race course and there will be a qualified lifeguard with lifesaving equipment on hand. Both of these measures are to ensure maximum safety for both participants and spectators.

Soapbox Derby - This particular event involves non-motorized carts, coasting down a low-slope hill in race heats, two carts at a time. In order to control the quality and safety of the carts, the Committee has had several carts constructed specifically for the event. Since the event will take place on a Town Street, the street will be closed to vehicular traffic during the event, and we will be using the assistance of the R.C.M.P. to supervise the event. In addition, we will be placing numerous tires all along the street to provide for the off chance that a cart goes astray.

Motion Passed

Minor ball will be having 5 BINGO wrap up sessions. They will be using the money they had from previous BINGO games before the pandemic. They will not be having any more BINGO through minor league baseball after these 5 games.

The Grand-Walk with the Lockeport Elementary School was a success with 50 adults coming out to walk with the children. The participants received bracelets, sunglasses, stickers and a healthy snack afterwards.

- Administration Report (see attached)

The administration report was reviewed with Council.

- Waste Diversion Officer Report (see attached)

The Waste Diversion Officer Report was reviewed by Council.

6. Finance

- List of invoices already paid in the amount of \$46,316.95

There were no questions or concerns in regards to the invoices.

- Lockeport Area Preschool budget

The Town received a request from the Lockeport Area Preschool for consideration of additional support to that program. Upon reviewing the proposed budget and considering the support already provided to the program, the following motion was made:

05-24-22-08

It was duly moved and seconded that a letter be sent to the Lockeport Area Preschool stating that the reduced rental fee already in place was set to recognize the Town of Lockeport's contribution to the Program.

Motion Passed

7. Other Business

- Request to rent Beach Centre – Marisa MacIntosh

A letter was received by Council from Marisa MacIntosh requesting the use of the Beach Centre for a baby shower in the month of July. Based on the Beach Centre Policy the following motion was made:

05-24-22-09

It was duly moved and seconded that as outlined in the Crescent Beach Centre Policy, the facility is not available for rent between the dates of April 30 to October 1 of each year, due to the seasonal operations occupying the facility during this period; therefore, this request is denied by Council.

Motion Passed

- Nova Scotia Federation of Municipalities Service Exchange survey.

The survey was completed by Council at this time, and was submitted.

8. Committee Reports

- Canada Day Committee (Mayor Nickerson) (see attached)

Mayor Nickerson reported that things were coming together for the Canada Day weekend.

- Children's Parade prizes

05-24-22-10

It was duly moved and seconded that Council approve a cash prize of \$50 to be provided as a random draw prize for the Canada Day Children's Parade.

Motion Passed

- Soap Box Carts and ramps expenses

05-24-22-11

It was duly moved and seconded that as recommended by the Canada Day Committee, Council approves \$1000 of Canada Day money to be set aside to pay for materials to construct three soap box carts and two ramps.

Motion Passed

9. Correspondence

05-24-22-12

It was duly moved and seconded that Council accept the correspondence as presented.

Motion Passed

- Letter from the Honourable Joyce Murray Re: Ghost Gear Fund

The letter thanked the Town of Lockeport for our support and to let us know that the Ghost Gear Fund is receiving an additional \$10 million for their project.

10. Information Only

- Re: Discontinued lock-up services

The Municipality of the District of Shelburne will no longer be providing a Lock-Up service and the RCMP will be taking those arrested to other jurisdictions. Currently, Barrington's Lock-Up facility is under renovations.

11. Date of Next Meeting

- Monday, June 13, 2022 at 6:00 P.M.

12. “In Camera”

There was nothing for “In Camera”

13. Adjournment

05-24-22-13

There being no further business to discuss, **it was duly moved and seconded that the meeting be adjourned. Time 4:30 p.m.**

Motion Passed

Cory Nickerson, Mayor

Joyce Young, Town Clerk/Treasurer

Regular Council Meetings 052422.min