

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 10, 2018 AT 6:00 P.M.
MINUTES**

PRESENT: MAYOR GEORGE R. HARDING, DEPUTY MAYOR JOANN SWIMM, COUNCILLOR DAYLE ESHELBY, COUNCILLOR KENT BALISH, TOWN CLERK/TREASURER, JOYCE YOUNG AND RECORDING SECRETARY, JUNE HARDING

ABSENT WITH REGRETS: COUNCILLOR DAWN DEMINGS-TAYLOR

1. Call to order

The Meeting was called to order by Mayor Harding at 6:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

12-10-18-01

It was duly moved and seconded that the agenda be approved with the following addition(s): Under Finance – Trestle Assessment Grant Approval and Under “In Camera” – Contract Negotiations.

Motion Passed

4. Approval of previous minutes

- *Regular Council Meeting Minutes, November 13, 2018*

12-10-18-02

It was duly moved and seconded that the Regular Council Minutes from November 13, 2018, be approved.

Motion Passed

5. Open Mic

- ½ hour Maximum time allowed
- Each person is allowed a maximum of 5 minutes
- The individual is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents, the question will be recorded to be researched

6. Presentation

- *Dale Richardson and Darrell Locke – One Fire Dispatch (Attached as Schedule “A”)*

Darrell explained the way it works with dispatch for the fire departments at present and how it would be so much more efficient if they can go to a central dispatch system. The small dispatch systems they currently use do not have the capability to dispatch multiple departments.

They are asking for Councils’ support for this initiative by spreading the word during NSFEM Conferences and other various organizations and also sending a letter to the Minister of Municipal Affairs.

Darrell provided a copy of a motion from another Council to the Clerk for reference. The following motion was made:

12-10-18-03

**It was duly moved and seconded that Council of the Town of Lockeport support the concept of a Central Dispatch System for local Fire Departments.
Motion Passed**

Mayor Harding thanked Dale and Darrell for their time and presentation and they left the meeting.

7. Finance

- *List of bills already paid in the amount of \$51,200.30*
- *Application for the Investing in Canada Infrastructure Program*

Joyce answered Councils’ questions about the program and after a short discussion the following motions were made:

12-10-18-04

It was duly moved and seconded that Council approve committing \$21,395.00 of Federal Gas Tax Funds which represents 10% of the cost of the proposed UV disinfection system project.

Motion Passed

12-10-18-05

It was duly moved and seconded that Council commit to finance \$35,666.00 towards the proposed UV disinfection system project.

Motion Passed

- *Trestle Assessment Grant Approval*

Joyce reported that she received a letter of approval earlier today for the Trestle Assessment. It was decided that this item will be further discussed during the “In Camera” session at the end of the meeting.

8. Recommendations from Other Committees

- *Committee of the Whole, November 26, 2018 (Attached as Schedule "B")*
 - o *Cages over the Heat Pumps in the Recreation Centre*

After a short discussion regarding installing cages over the heat pumps in the Recreation Centre and the fact that some valid reasons for not doing it were voiced the following motion was made:

12-10-18-06

It was duly moved and seconded that as recommended by the Committee of the Whole, Frances be authorized to proceed with the purchase of materials to construct and install cages over the heat pumps in the Recreation Centre.
Motion Defeated

- o *Recreation Centre Christmas Luncheon*

12-10-18-07

It was duly moved and seconded that as recommended by the Committee of the Whole, the main Town Office be closed for 1.5 hours starting at 12 noon on December 14, 2018, to allow everyone an opportunity to take part in the Recreation Centre Christmas Luncheon at the same time.
Motion Defeated

- o *By-Law to prohibit throwing favours during parades*

12-10-18-08

It was duly moved and seconded that as recommended by the Committee of the Whole, Council research the possibility of developing a By-Law or Policy that prohibits throwing candy or any other favours from floats or vehicles during parades in the Town of Lockeport.

Motion Passed

It was determined that this research should be completed before July 1st, 2019.

- o *Loan for Engineering Study*

12-10-18-09

It was duly moved and seconded that the Town Clerk/Treasurer proceed with obtaining approval for a Temporary Borrowing Resolution in the amount of \$22,000.00, to cover the Town's share of the Causeway Engineering Design.

Motion Passed

- *Investing In Canada Infrastructure Program (ICIP) Application for funding*

12-10-18-10

It was duly moved and seconded that the Town Clerk/Treasurer proceed with the application for funding for the high priority project consisting of the supply and installation of a UV disinfection system for the Towns' Wastewater Treatment Plant through the Investing in Canada Infrastructure Program, with a total budget of \$213,951.00.

Motion Passed

9. Other Business

- *Change to Town of Lockeport Operating Reserve Fund Policy (Attached as Schedule "C")*

12-10-18-11

It was duly moved and seconded that Council make the following change to the Town of Lockeport Operating Reserve Fund Policy: Under Principles 1. Change 10% to 20%.

Motion Passed

- *South Shore Tourism Partners Co-op Advertising Opportunity in Saltscapes 2019 Food and Travel Guide*

It was quickly determined that the cost of advertising in the Saltscapes Food and Travel Guide 2019, is out of the question at this time. The following motion was made:

12-10-18-12

It was duly moved and seconded that the Town of Lockeport refuse the offer to advertise in the Saltscapes 2019 Food and Travel Guide.

Motion Passed

- *Memorandum of Understanding for Shared GIS Services (Attached as Schedule "D")*

12-10-18-13

It was duly moved and seconded that Council enter into the terms of the Memorandum of Understanding (MOU) for Shared GIS Services.

Motion Passed

10. For Information

Nothing for information this evening

11. Council Reports

- *Councillor Eshelby*

Councillor Eshelby reported that she and Councillor Balish attended the clear cutting information session that was held on November 26, 2018. It was decided that this subject needs further investigation and we should have a presentation to Council by the group before any letter of support is issued. Councillor Balish asked the lady that presented that evening if she would be interested in doing a presentation to Council and she was agreeable to the idea.

- *Active Transportation Harvest*

Councillor Eshelby reported that the Active Transportation Session had been well attended and she was very pleased.

Mayor Harding reminded Council members at this time that with any Public Consultation events that are planned should be discussed with Council before they actually take place. There are proper procedures that must be followed.

- *Centre for Local Prosperity Event*

Councillor Eshelby expressed disappointment in the fact that the Centre for Local Prosperity event that was planned for December 6, 2018 did not take place. When it is rescheduled it will need broad advertisement and Community input.

Eventually Councillor Eshelby would like to see Elementary School children and Senior High students involved.

Councillor Eshelby has a presentation that she will copy and distribute to Council and will try to reschedule the presentation for February 6, 2019 at 6:30 p.m. with a storm date of February 13, 2019 at 6:30 p.m.

The following motion was made:

12-10-18-14

It was duly moved and seconded that the Town of Lockeport offer Bob Cervelli an honorarium of \$100.00 for travel to do the presentation in February for the Centre for Local Prosperity.

Motion passed

- *Councillor Balish (Attached as Schedule "E")*

- *Deputy Mayor Swimm*

- *Mayor Harding (Attached as Schedule "F")*

- *Region 6 Budget proposed budget for 2019/2020*

12-10-18-15

It was duly moved and seconded that Council approve the Region 6 proposed Budget for 2019/2020 as presented.

Motion Passed

12. Correspondence

12-10-18-16

It was duly moved and seconded that the correspondence be accepted.

Motion Passed

- *Letter from Julie Moss, Superintendent and RCMP District Policing Officer for the Southwest Nova District (Page 43)*

13. Date of next meeting

- *Monday, January 14, 2019*

14. “In Camera”

12-10-18-17

It was duly moved and seconded that the Committee go “In Camera” to discuss Contract Negotiations. Time 8:15 p.m.

Motion Passed

The Committee returned to Regular session and the following motions were made:

- *Trestle Trail structural Assessment*

12-10-18-18

It was duly moved and seconded that

Whereas the trestle trail in its current state has been deemed by Council to be unsafe; and

Whereas the Town of Lockeport, as a participant in a recent pilot project with the Province of Nova Scotia and a cohort project through the Atlantic Infrastructure Network funded through the Federal Government, asset inventory and mapping have been completed; and

Whereas HATCH Engineering completed the work on behalf of the recent projects; and

Whereas the Town of Lockeport has been approved for funding towards a condition assessment on the trestle trail; and

Whereas through discussions with the Nova Scotia Minister of Emergency Measures and recommended by the Minister, Council should consider re-establishing the trestle trail as an emergency link to the mainland for pedestrian traffic

Therefore be it resolved that as set out in the Town of Lockeports Procurement Policy section pertaining to Alternative Procurement Circumstances subsection F, Council hereby

approves contracting HATCH Engineering to complete the necessary condition assessment on the Towns trestle trail to determine a remediation to address the current unsafe condition complete with costing for the required project; and

Therefore be it further resolved that Council approve the quote submitted by HATCH Engineering to conduct the assessment in the amount of \$3200.00 plus HST.

Motion Passed

15. Adjournment

12-10-18-19

There being no further business to discuss, it was duly moved and seconded that the Meeting be adjourned. Time 9:10 p.m.

Motion Passed

**George R. Harding,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**

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