

**TOWN OF LOCKEPORT
SPECIAL COUNCIL MEETING
MONDAY, SEPTEMBER 24, 2018 AT 12:00 P.M.
MINUTES**

**PRESENT: MAYOR GEORGE R. HARDING, DEPUTY MAYOR JOANN SWIMM,
COUNCILLOR DAWN DEMINGS-TAYLOR AND COUNCILLOR KENT
BALISH**

REGRETS: COUNCILLOR DAYLE ESHELBY

1. Call to Order

The Special Council Meeting was called to order by Mayor Harding at 12:00 p.m.

2. Silence of Electronic Devices

3. Approval of agenda

09-24-18-01

**It was duly moved and seconded that the agenda be approved as presented.
Motion Passed**

4. Temporary Borrowing Resolution Approval

09-24-18-02

It was duly moved and seconded that

WHEREAS Section 66 of the Municipal Government Act provides that the Town of Lockeport, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;

AND WHEREAS clause 65 of the Municipal Government Act authorizes Town of Lockeport to expend funds for the capital purposes of:

- Lands and buildings required for a municipal purpose; and
- Furnishing and equipping any municipal facility.

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Town borrow a sum or sums not exceeding Seventy-Five Thousand Dollars (\$75,000) in total for the purposes set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Municipality borrow from time to time a sum or sums not exceeding Seventy-Five thousand Dollars (\$75,000) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding twelve (12) months from the date of the approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

Motion Passed

5. GIS Tech shared position

Andrew Jones began working with the Town of Shelburne at the beginning of June, 2018.

His end date is Sept. 28, 2018

The Town of Shelburne has been researching funding avenues to retain Andrew. He has received approval from the Province to utilize some of the PCAP funds that they and the Town of Lockeport have been approved for. These funds are to complete condition assessments on our sewer systems. HATCH Engineering has already advised us that there is not enough in the budget to do a complete assessment so the scope of work has been reduced to fit within the budget.

Projects requiring a GIS Tech, for mapping purposes:

- 1) Rural Internet – Re: Bell proposal
- 2) Cell towers
- 3) Recreation (trails, beaches, community centres, show me maps?)
- 4) Fire Services (8 minute response time)
- 5) Cemeteries
- 6) Water issues (drought sites)
- 7) Land Use By-Laws
- 8) EMO
- 9) Sub Divisions
- 10) Districts
- 11) Climate Change Adaptation

Not all of these projects would pertain to the Town of Lockeport.

After considerable discussion, in order to secure Andrew Jones at this time, we spoke about guaranteeing Andrew an additional four months of employment. The MDS and the TOS CAO's

were in a position to make that decision themselves but I told them that I needed to take it to my Council first. We will be meeting on Monday, so I will get their approval at that time.

We are proposing a 40/40/20 split

40% MDS = \$6,400

40% TOS = \$6,400

20% TOL = \$3,200

We are estimating a cost of \$4,000 per month for four months plus licensing.

09-24-18-03

It was duly moved and seconded that the Town of Lockeport enter into a partnership agreement with the Town of Shelburne and the Municipality of the District of Shelburne for the provision of GIS Tech Services for an initial period of four months, at a cost to the Town of Lockeport of \$3,200. Efforts are to be made to secure funding for making the GIS Tech position a permanent position for servicing the three Municipal Units.

Motion Passed

6. Transfer to Operating Reserve

09-24-18-04

It was duly moved and seconded that \$70,000 be transferred from the Town of Lockeport General Operating Account to the Town's Operating Reserve Account posted to the 2017/2018 fiscal year.

Motion Passed

7. Presentation of Financial Statements for 2017/2018 fiscal year

Robert Redding from Redding CPA presented the 2017/2018 fiscal year-end financial statements. The Town of Lockeport realized a non-consolidated operating surplus in the amount of \$2,502 which reflects the real cash situation at year end. There was a consolidate deficit of \$54,276. Mr. Redding emphasized to Council the importance of utilizing the ability to borrow for capital improvements. Keeping our infrastructure in good shape is imperative.

09-24-18-05

It was duly moved and seconded that Council accept the 2017/2018 fiscal year-end financial statements as presented.

Motion Passed

8. Adjournment

There being no further business, **It was duly moved and seconded that the meeting be adjourned.** Time 1:00 p.m.

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