



**TOWN OF LOCKPORT
COUNCIL MEETING
MONDAY FEBRUARY 12, 2024, AT 6:00 P.M.
AGENDA**

1. Call to order
2. Silence Electronic Devices
3. Approval of Agenda, including additions or deletions

Draft Motion: That Council approves the agenda for the February 12, 2024, Meeting as presented.

4. Approval of Minutes from the January 22, 2024, Regular Council Meeting

Draft Motion: That Council approve the January 22, 2024, Meeting Minutes as circulated.

5. Business arising from previous Minutes.

There were several questions from ratepayer/Suzanne Crosby at the last Meeting:

1. Consolidation Discussions - The preliminary discussion sessions have not been scheduled yet and will not be open to the Public but there will be Public Consultation throughout the process.
2. Recording names of Motion movers and seconders – This process was changed several years ago. Motions are either passed or not. If any member of Council is not in favour of a Motion and wishes it recorded, they will ask that it be reflected in the Minutes.

3. Grant Applications for Summer Staff – The report put forward in the previous Meeting was incorrect. There have been two Grant applications submitted to Canada Summer Jobs for summer staffing, June 17 to August 23, 2024 (10 weeks). They will both be Festivals/Recreation, if they are approved.
4. Council intends to hire a person to open the Little School Museum for the summer of 2024, paid for entirely by the Town of Lockeport.
5. The Boardwalk has been identified as a Capital Project. It is a high priority and will hopefully coincide with the dune restoration.
6. The Debenture that is listed as a Dunes Restoration Project is unallocated funding from the Fall 2023 Debenture. It is our intention to utilize this funding to pay for/leverage the dune restoration. We also have correspondence out to the Ministers of Public Works, Environment, Natural Resources, Municipal Affairs, and Transportation, Nolan Young, MLA, and Rick Perkins, MP, asking for help with this priority situation.
7. The exact amount received from the Canada Community Building Fund (AKA Gas Tax) for 2023/2024 so far is \$20,816.50. There should be another payment of the same amount in March, 2024 for the same fiscal year.
8. There is no reason why the financial statements cannot be posted annually after they have been approved.
9. Additional tax revenues for 2024/2025 will be approximately \$107,000.00. This figure does not reflect any assessment appeals that may be approved. Also, important to note is, with increased revenue comes rising costs to the Town for services, supplies, wages etc. Council recognizes that there are some major issues that need to be addressed and are working diligently to do so.

6. Community Forum (Open Mic)

- 20 Minutes Maximum
- Each resident is allowed a maximum of five minutes.
- The resident is to speak directly to the Council.
- There will be no interaction by Council at this time.
- If questions are posed by residents the question will be recorded to be researched.

7. Presentations

There were no presentations scheduled for this evening.

8. Finance

- List of Invoices already paid in the amount of \$85,035.65 (Page 1-2)
- Motion to transfer \$24,747.50 (Gas Tax Received), from the General Operating Account to the Gas Tax Reserve Account to cover the additional cost of Shoreline Protection of the Sewer Plant Road.

Draft Motion: That Council approves the transfer of \$24,747.50 from the Operating Reserve Account to the General Operating Account to cover the additional cost of the Shoreline Protection of the Sewer Plant Road.

The total cost of the Chetwynd's Beach/Sewer Plant Road Project was \$46,747.50.

- Request to buy Advertisement for Burger Bonanza (Page 3)

Draft Motion: That Council pass on the opportunity to pay for advertising Burger Bonanza.

9. Other Business

- Crescent Beach Centre Rental Policy (Page 4-7)

Draft Motion: That Council approve the Crescent Beach Centre Rental Policy with the new rates, as presented.

- Complaints Handling Policy (Page 8-12)

Draft Motion: That Council approve the Town of Lockeport Complaint Handling Policy as presented.

- Housing needs Assessment Presentation (Page 13)

Draft Motion: That Council direct the Town Clerk/Treasurer to contact Tunde Awoyliga, Director for Economics & Statistics to express Councils' interest in having a Housing Needs Assessment presentation done.

10. Council Reports

- Mayor Cory Nickerson
- Deputy Mayor Dawn DeMings-Taylor (Page 14)
 - o December list of meeting (Page 15)
- Councillor Dayle Eshelby (Page 16)
- Councillor Kent Balish (Page 17)
- Councillor Mary Meagher (Page 18)
 - o Shelburne County Mental Health & Wellness Association (Page 19-22)

11. Correspondence

- Letter of Support for the Trail Connection Project in Shelburne County from the Shelburne & Area Chamber of Commerce (Page 23)
- Statement from the President of NSFM regarding the recent snow storm (Page 24)

12. Information Only

13. Date of next meeting

- Monday February 26, 2024, at 1:00 p.m.

14. "In Camera"

15. Adjournment

LIST ON INVOICES ALREADY PAID TO BE PRESENTED AT THE		
FEBRUARY 12, 2024 MEETING		
4IMPRINT	80 PEDOMETER	610.59
AGAT	WATER SEWER SAMPLES	432.98
AGAT	WATER SEWER SAMPLES	338.68
BELL ALIANT	BEACH CENTRE	103.36
BELL ALIANT	OFFICES, ELEVATOR AND EMO	171.88
BELL ALIANT	REC OFFICE, FAX, FIRE KITCHEN, LIBRARY, SEWER, REC CENTRE, EMO - FOR JAN.	756.83
BELL ALIANT	REC OFFICE, FAX, FIRE KITCHEN, LIBRARY, SEWER, REC CENTRE, EMO - FOR FEB.	756.36
BALISH, JULIE	HONORARIUM FOR PLANNING, SUPERVISING AND LEADING CHILDREN'S After School programs on January 15, 17, 19, 22, 24, 26	400.00
CULLIGAN	DRINKING WATER	40.90
ECLER	HILTON CHYMIST PENSION FUND - CONSULTING FEE	6,727.50
GREEN DIAMOND	SPRINGS AND SPRING KITS	239.85
HARDING, JUNE	LIFE INSURANCE	27.20
I.B.E.W.	UNION DUES	284.48
KRC INDUSTRIAL CONTROLS	CONNECTWISE CONTROL SOFTWARE - TREATMENT PLANT	218.50
LOCKEPORT PHARMACHOICE	TAPE, NITRILE GLOVES AND RCA LIGHT BULBS	35.03
LYDGATE LOCK STOCK AND BARREL	SHELF BRACKET, POP FOR MEETING	39.57
MANULIFE	PENSION	1,661.96
MARK WILLIAMS	SHORE LINE PROTECTION AT TREATMENT PLANT PARKING AREA	9,890.00
MARK WILLIAMS	175 FT SHORE LINE PROTECTION ALONG TREATMENT PLANT RD	25,817.50
MBW	COURIER SERVICE	263.75
MINISTER OF FINANCE	HAYDEN LAKE WATER UTILITY - FIRE HALL, LIGHTHOUSE STAGE AND TOWN OFFICE	709.24
MINISTER OF FINANCE	ANNUAL PENSION FEE	116.65
NOVA SCOTIA FEDERATION OF MUNICIPALITIES	MEMBERSHIP DUES AND AMANS PROFESSIONAL SERVICE	1,809.41
NOVA SCOTIA POWER	UV SYSTEM JAN 15	378.99
NOVA SCOTIA POWER	TRANSPORTATIN BUILDING, LIBRARY	481.43
NOVA SCOTIA POWER	FIRE HALL, POINT ST LIGHT, MEDICAL CENTRE	2,092.35
PAYROLL	JAN 13 - JAN 26	15,350.74
RBC VISA - TOWN CLERK/TREASURER	PHOTO FRAMES FOR REC. DEPT	172.47
SWANSBURG, AIDAN	HONORARIUM FOR SUCCESSFULLY COMPLETING THE YOUTH LEADERSHIP PROGRAM	150.00

June Harding

From: Spurr, Shelby <spurrs@radioabl.ca>
Sent: Thursday, February 1, 2024 3:30 PM
To: lockeportrec@ns.aliantzinc.ca
Cc: townoflockeport@ns.sympatico.ca
Subject: Shelburne County Burger Bunanza

Hi Frances,

I see **Burger Bunanza** is back and is shaping up to be another successful event! I am reaching out to all the towns and municipalities to partner with CKBW, Country 100.7 and Y95 to advertise this fantastic, fun event at a reduced rate.

What's included:

20 x :30 second ads (1 station) to air 6am – 12am

A prepared script will be provided about Burger Bunanza in Shelburne County

Tagline for the Town of Lockeport to invite the listener to the try the amazing burgers during the 10-day event.

Option to purchase multiple packages: available for CKBW, CJHK and CJS.

Campaign Cost: \$250 +HST per station

Campaign Value: \$580 +HST per station

I look forward to hearing from you!

Thank you,



Shelby Spurr
Marketing Sales Consultant

Surge 105.1 | Country 100.7 | Hot Country 103.5
Y95 Yarmouth | 101.5 The Hawk | CKBW |
Acadia Broadcasting | RoundTable

Phone: 902-527-6314
Email: spurrs@radioabl.ca

acadiabroadcasting.ca
roundtablecreative.ca

[Book time to meet with me](#)

*Burger Bunanza
March 15 - March 24/24*

This communication and its attachments are confidential and may be privileged. If you are not the intended recipient, please immediately notify the sender and then delete this communication and its attachments without reading or forwarding it. Thank You.

(4)

TOWN OF LOCKEPORT
POLICY STATEMENT

CRESCENT BEACH CENTRE
RENTAL POLICY

Effective Date:
October 12, 2021

Policy # GG - 037
Revision Date:

CRESCENT BEACH CENTRE RENTAL

The Crescent Beach Centre is the responsibility of the Lockeport Town Council.

Use of the facility must be approved by the Town Clerk/Treasurer.

The Property Manager is responsible for the bookings and inspections of the facility.

Before access is provided to the facility, all renters must complete a rental agreement application as well as a waiver of liability statement holding harmless the Town of Lockeport, its employees, agents, representatives and volunteers of any loss or damages.

1) Fundraising or Private Events (Available annually from Oct. 1st to April 30th)

Rates are as follows upon signing a rental agreement:

\$50.00 – up to 4 hours

\$100.00 - full day (key night before)

A damage deposit equaling the amount of the rental fee is required upon application. This deposit will cover damages, additional clean up or missing items if there are any. The Town Clerk/Treasurer, following the event, will refund damage deposit in full upon satisfactory facility inspection. Clean up, inside and outside the facility, is the responsibility of the party renting the facility. A clean up time will be issued prior to renting the facility upon mutual agreement. All equipment used must be stored back in its original location.

If damage occurs during any function in or around the facility, then future usage of the facility by the same party may be prohibited upon a decision of the Town Council.

Insurance requirements see item #5

All functions involving alcohol must have at least two (2) licensed security or engaged R.C.M.P. Officers in attendance.

No Smoking permitted on property.

TOWN OF LOCKEPORT
POLICY STATEMENT

CRESCENT BEACH CENTRE
RENTAL POLICY

Effective Date:
October 12, 2021

Policy # GG – 037
Revision Date:

License requirement

The individuals or organizations are responsible for obtaining any licenses that are required and must be attached to the rental agreement application.

2) Business meetings (Available annually from Oct. 1st to April 30th)

Businesses or organizations who wish to rent the facility for meetings can do so at the rate of \$100 plus HST per day.

A damage deposit of \$100.00 is required upon application. This deposit will cover damages, additional clean up or missing items if there are any. The Town Clerk/Treasurer, following the event, will refund damage deposit in full upon satisfactory facility inspection. Clean up, inside and outside the facility, is the responsibility of the party renting the facility. A clean up time will be issued prior to renting the facility upon mutual agreement. All equipment used must be stored back in its original location.

If damage occurs during any function in or around the facility, then future usage of the facility by the same party may be prohibited upon a decision of the Town Council.

Insurance requirements see item #5

No Smoking permitted on property.

3) Business workshops/training (Available annually from Oct. 1st to April 30th)

Businesses or organizations who wish to rent the facility for workshops/training can do so at the rate of \$100 plus HST per day.

A damage deposit of \$100.00 is required upon application. This deposit will cover damages, additional clean up or missing items if there are any. The Town Clerk/Treasurer, following the event, will refund damage deposit in full upon satisfactory facility inspection. Clean up, inside and outside the facility, is the responsibility of the party renting the facility. A clean up time will be issued prior to renting the facility upon mutual agreement. All equipment used must be stored back in its original location.

If damage occurs during any function in or around the facility, then future usage of the facility by the same party may be prohibited upon a decision of the Town Council.

Insurance requirements see item #5

TOWN OF LOCKEPORT
POLICY STATEMENT

CRESCENT BEACH CENTRE
RENTAL POLICY

Effective Date:
October 12, 2021

Policy # GG - 037
Revision Date:

No Smoking permitted on property.

4) Rental Office (Available all year round)

Organizations who wish to use the downstairs rental office, when available, may do so at a negotiated rate with the Lockeport Town Council.

A damage deposit determined by the Lockeport Town Council is required upon application. This deposit will cover damages, additional clean up or missing items if there are any. The Town Clerk/Treasurer, following the event, will refund damage deposit in full upon satisfactory facility inspection. Clean up, inside and outside the facility, is the responsibility of the party renting the facility. A clean up time will be issued prior to renting the facility upon mutual agreement. All equipment used must be stored back in its original location.

Insurance requirements – see item #5

No Smoking permitted on property.

5) Insurance Requirements

Proof of adequate liability insurance prior to any scheduled event shall be provided to the Property Manager. Proof shall be in the form of a certificate of insurance signed by an authorized representative of the Insurance Company. Coverage must include, but not limited to, a minimum of \$1,000,000 Commercial/General Liability Coverage, including \$1,000,000 Tenants Legal Liability coverage and \$1,000,000 non-owned automobile liability coverage. The policy must include the Town of Lockeport as additional insured and evidence 30 days advance notice of policy cancellation or change.

Any request not covered above must be submitted to the Lockeport Town Clerk/Treasurer by the applicant.

(7)

TOWN OF LOCKEPORT
POLICY STATEMENT

CRESCENT BEACH CENTRE
RENTAL POLICY

Effective Date:
October 12, 2021

Policy # GG - 037
Revision Date:

Town Clerk/Treasurer's Annotation For Official Policy Book

Date of Passage of Current Policy: October 12, 2021

I certify that this Policy was adopted by Council as indicated above.

_____ October 12, 2021

Town Clerk/Treasurer

Date



**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #GG-044

**COMPLAINTS HANDLING
POLICY**

Effective Date:

Revision Date:

1.0 PURPOSE

1.1 The purpose of this policy is to enable the Town of Lockeport to promptly and effectively address concerns raised by members of the public. The policy will assist the Town in providing excellent service and contribute to continuous improvement of operations. The Town strives to reduce dissatisfaction by:

- (1) providing a timely and accurate response to complaints; and
- (2) using complaints as an opportunity to improve operations

1.2 This policy is not meant to address:

- (1) Complaints about non-municipal services;
- (2) Issues already addressed by legislation or an existing Town by-law or policy;
- (3) A decision of Council or a decision of a committee of Council;
- (4) An internal Employee Complaint.

2.0 INTERPRETATION

2.1. In this policy:

- (1) "Complainant" means the individual filing the complaint with the Town of Lockeport.
- (2) "Complaint" means an issue or concern raised with a Town program, service, or operation which is not resolved at the time of the incident and for which the complainant submits their concerns to the Town in accordance with this policy.
- (3) "Clerk/Treasurer" means Clerk/Treasurer of the Town.
- (4) "Council" means Council of the Town.
- (5) "Designated Officer" means the Clerk/Treasurer or designate.
- (6) "Employee" means an employee of the Town.
- (7) "Mayor" means the Mayor of the Town of Lockeport.

3.0 EARLY AND INFORMAL RESOLUTION

3.1 Early and informal resolution is encouraged. Staff must have clear delegation and authority to resolve complaints in an informal manner at first contact, without the necessity of engaging a formal process.

4.0 FILING A COMPLAINT

4.1 Anonymous complaints **will not be acted upon.**

4.2 All complaints, concerns and requests should be directed to the Town Office. They are accepted in person, via telephone, regular mail and email and should include:

- (1) The name, phone number, e-mail address and mailing address of the individual submitting the complaint.
- (2) The nature of the complaint including the:
 - (a) background leading to the issue(s);
 - (b) date(s), time(s) and location(s) of the incident(s); and
 - (c) name(s) of any employee(s) previously contacted regarding the issue(s); and
- (3) Any action(s) being requested of the Town.
- (4) The form in Appendix "A" at the end of this Policy may be used to file a complaint.

5.0 RECEIPT AND ACKNOWLEDGEMENT

5.1 The Designated Officer shall acknowledge in writing that the complaint has been received within 5 business days of receipt of the complaint.

6.0 INVESTIGATION

6.1 The Designated Officer shall review the issues identified by the complainant and in doing so may:

- (1) Review relevant Municipal and Provincial legislation;
- (2) Review the Town's relevant policies and procedures;
- (3) Review any existing file documents;
- (4) Interview employees or members of the public involved in the issue;
- (5) Identify actions that may be taken to address the complaint or improve Town operations; or
- (6) Refer to Council for a decision.

6.2 Within 30 calendar days of receipt of a complaint the Designated Officer shall provide a response in writing to the complainant. The response shall include:

- (1) Whether the complaint was substantiated;
- (2) If the complaint is not substantiated, the Designated Officer shall provide reason(s) for their decision.
- (3) Any actions the Town has or will take as a result of the complaint.

6.3 If the Designated Officer is unable to provide a response within 30 calendar days, s/he shall notify the complainant of the delay and provide an estimate of when a response will be provided.



7.0 MONITORING AND REPORTING

7.1 The complaint needs to be tracked from its initial receipt to its resolution. All complaint records will be kept securely and in accordance with policy requirements and legislative responsibilities.

7.2 The complaint records will be needed for regular future review and analysis so as to capture recurring issues and improve processes and procedures. Annually the number of complaints, type of complaints, number of resolved complaints, etc. will be compiled by a designated staff person and reported to the Clerk/Treasurer.

Town Clerk/Treasurer's Annotation for Official Policy Book

Date of Notice to Council Members
Of Intent to Consider (7 days minimum): _____

Date of Passage of Current Policy: _____

I certify that this Policy was adopted by Council as indicated above.

Town Clerk/Treasurer

Date

**APPENDIX A
COMPLAINT FORM**

NAME		DATE	
ADDRESS			
PHONE			
EMAIL			

Please include relevant date(s), times(s), location, and background information, including municipal employees you have contacted regarding this matter. Additional space is available on the back of this form. Additional information such as relevant photographs may be attached to this form.

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*** Complaints shall be considered confidential but are subject to Part XX of the *Municipal Government Act & Freedom of Information and Protection of Privacy Act.***

Below section for office use only

Received by:	
Date:	

Actions Taken	
Date	Action

June Harding

From: White, Kim M <Kim.White@novascotia.ca> on behalf of Morren Fraser, Tatiana L <Tatiana.MorrenFraser@novascotia.ca>
Sent: Tuesday, January 30, 2024 12:28 PM
To: townoflockeport@ns.sympatico.ca
Cc: Awoyiga, Babatunde
Subject: Housing Needs Assessment

Hi June,

Since the release of the municipal housing needs assessment reports, my team has been providing presentations to municipalities who would like a more in-depth overview of the data in their report. Some of the common questions that we have received relate to the methodology for calculating projected housing demand, particularly for communities with low projected housing shortages. I'm reaching out to you to see if you have any questions about your report, and to encourage you to contact Tunde Awoyiga, Director for Economics & Statistics and copied here, if you would be interested in a presentation.

Thanks very much,

Tatiana Morren Fraser
Executive Director
Housing Strategy and Analytics

Department of Municipal Affairs and Housing



Maritime Centre
1505 Barrington Street, 14th Floor
Halifax, NS B3J 3K5

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(14)

Deputy Mayor Dawn DeMings-Taylor

Jan 8 Council meeting

January 15 Recreation meeting

January 18 RCMP meeting

January 22 Council meeting

January 22 Baseball meeting

January 30 Special council meeting

Deputy Mayor Dawn DeMings-Taylor December Meetings

Dec 2 Miracle and Dock St Shelburne

Dec 6 Discussions

Dec 8 tree lighting

Dec 11 Council meeting

Dec 31 New Year's Eve celebrations

Dayle Eshelby Meetings, January 2024

January 8th, Town Council,

January 10th, Tri-County Housing Network Quarterly Meeting

January 10th, Engaging Marginalized Communities in Municipal Climate Planning

January 10th, Extended producers responsibility

January 15, Roseway Hospital charitable foundation

January 15, recreation committee

January 16, team meeting, communities on the move

January 22, Council

January 22, Ball field meeting

January 30, Capital Project meeting

17

JANUARY 2024

COUNCILLOR BALISH

JANUARY

08 COUNCIL

16 STUDENT ADVISORY COUNCIL

18 RCMP ADVISORY BOARD

22 COUNCIL

30 SPECIAL COUNCIL MEETING

Councillor Meagher for January 2024

- Jan 8 Council Meeting
- Jan 10 MDS Council Mtg (Offshore Wind Presentation)
- Jan 15 Recreation Meeting
- Jan 16 Make Your Move Leadership Meeting
- Jan 17 Shelburne County Mental Health & Wellness Assoc.
- Jan 22 Council Meeting
- Jan 22 Ballfield Meeting
- Jan 30 Special Council Meeting

Shelburne County Mental Health and Wellness Association
Minutes Wednesday January 17, 2024

1. Call to Order

The meeting was called to order by Chairperson, Kevin Grant in the meeting room B of the Shelburne Community Center in Shelburne.

Present: Kevin Grant, Chairperson; Marilyn Johnston, Secretary; Tamara McIntyre, Co-Warm Line Coordinator; Mary Meagher, Councilor Town of Lockeport; Loretta Nickerson, Executive Director SASI

Regrets: Cheryl Baker, Director at Large; Penny Smith, Treasurer and Warden Mun of Shelburne

2. Minutes of December 19, 2023

The Minutes of December 19, 2023 were emailed out to members.

3. Who does What in Mental Health in Shelburne County

Nothing new to add. The most up to date version is on our website.

4. Treasurer and Vice-Chairperson Positions

We need a treasurer, a vice-chairperson, and a Director at Large in Eastern Shelburne County. No volunteers at this time.

5. Clubhouse Idea – Kelly Goudie

Waiting to see how things go in Bridgewater.

6. Grants and Funding

Red Cross Grant – We are now able to carry over unspent money from the first fiscal year of the project, therefore we have another \$1,000 for Facebook ads and/or travel and \$2,840 (142 hours) extra for personnel. This must all be spent by the end of January when the grant period ends. Kevin and Tamara decided not to promote the Senior Call out program on Facebook due to our uncertain future.

Kevin is working to complete the Final Report on line that is due at the end of January.

The windphone in Lockeport was repaired by Kevin. It was just a hinge on its door that needed to be reattached. A feedback form has been added to the Wind Phone page of our website. We did have one person fill this out to tell us they found the wind phone over the Christmas holiday in Shelburne. We will get made and put up small signs on or near the wind phones so that folks will know they are there.

Age Friendly Grant – the application for \$21,270 for funding from Feb. 1/24-Sept.30/24 was submitted on Nov. 15/23. We should know if it is approved in January/February with the money released in March. Kevin sent Nolan Young, Shelburne County MLA a copy for his information. We should know by the end of January if our application is approved.

Donation – We did receive a \$50 donation via our website before Christmas. Kevin sent the donor a thank-you message.

7. NS Warm Line Report

Presented to: Shelburne County Mental Health Association Board of Directors

Presented on: January 17, 2024

By Tamara McIntyre, NS Warm Line Coordinator

SUMMARY The Nova Scotia Warm Line continues to operate online through the support and activity of both volunteers and paid staff.

We closed the warm line on both Christmas and New Years' day.

We have multiple people using the Warm Line as part of their ongoing self-care plan, including one client who is not a senior or anonymous using the call-out program.

Linda has started her ongoing paid Wednesday shift as a peer supporter. WLC is working with her for the time being until she feels comfortable being on shift by herself. Although, as there is no current volunteer on Wednesdays, WLC may stay on shift to assist with calls.

We have had 3 new referrals to the call out program and one pending. The pending referral stems from our presentation at the peer support conference in Sask, and one is from a social worker from Cape Breton Regional Hospital outpatients services. When asked how she heard about our program she said she googled "seniors warm line in nova scotia" and we popped up!

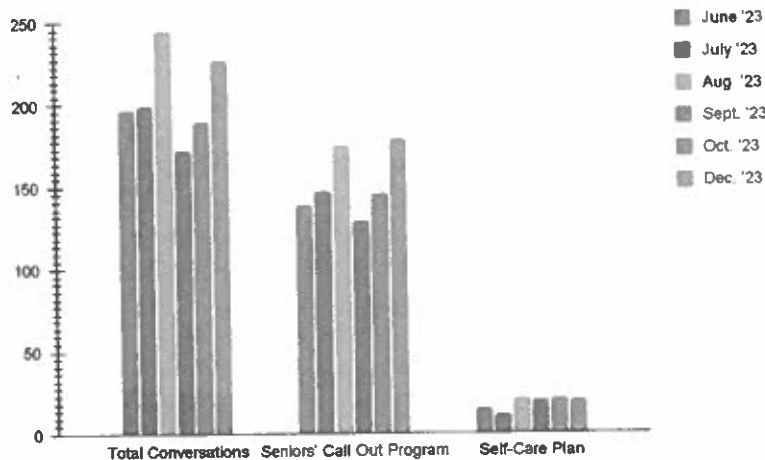
Conversation numbers are artificially high as we had a high number of dropped calls during December. IZZY support has been notified.

Our presentation at CORAH is being rescheduled due to an email mixup and scheduling conflict.

DETAILS

- Total Conversations: 227
- Phone: 227
- Chat: 0
- Unique Callers: 37
- Breakdown
 - Senior Safety Program Calls: 179
 - Self-care Plan: 20
 - Problem Call: 1
 - Administrative Call: 1
 - Uncategorized: 26
 - Out of Hours: 15
 - Active Volunteers: 5
 - New Volunteers: 0
 - New paid peer support: 1

6 MTH COMPARISON



UPDATES / PROPOSALS

Warm Line Shut Down Plan

- NSWarmLine.com has expired and should/will not be renewed
- Document has not been updated recently
- Document has been updated (v1.1) with the boards decision to shut down the Warm Line in 2024, with the caveat that IF long term sustainable funding is found SCMHWA is willing to continue to offer the Seniors' Safety Call Out Program.

- We have only recently become aware that our address N.S. Warm Line.com has expired. We will not be renewing it.
- We gave our volunteers each a \$25 Amazon gift card as a Christmas thank-you.

8. (a) Discussion/Decision re: Future of the SCMH&WA

Marilyn and Kevin determined that we as an Association do not qualify for charitable status with Revenue Canada. The Warm Line as its own Association with a health focus might qualify.

Now that we service the province having "Shelburne County " as part of our name complicates things. It indicates that we have a local focus and not a provincial one. We can be overlooked because of what appears to be a narrow focus.

Are we a necessary organization?

Back in 2015 when we formed as an Association there were very few mental health services available especially in Shelburne County. We first began meeting with a "Recreation for Mental Health" focus but quickly broadened the focus to mental health in general. We saw a gap and felt that we could fill it with a warm line. The Warm Line was launched in 2017 to serve Shelburne County but in a matter of a few months we expanded to service the entire Province. It takes up most of our time and resources. Now there are many services: The Province stepped up big time. Mental Health and Addictions became its own Provincial Department separate from the Dept. of Health. Mental Health and Addictions put a satellite office in Barrington and then one was put in Clark's Harbour. The Jevon Link "Let Your Light Shine" Society was formed with an emphasis on suicide prevention. There are many self directed online mental health services hosted by the Province. The Peer Support Warm Line is funded by the Province. Eight years later in 2024 we are a very small piece of the supports available for mental health.

There is still a need for in person peer support groups in the County and maybe we could facilitate getting them started????

Are we a healthy organization?

We are missing 3 Board positions: Treasurer, Vice-Chairperson and Director at Large for Eastern Shelburne County. We don't seem to be able to renew /refresh the Board. We lose a body and must continue on with yet another person less to made decisions and do the work. There are not the numbers of folks attending Board meetings that there used to be. At some point if we are not a viable Board we cannot continue as an Association.

It was agreed to recommend at the AGM in August 2024 that the Association be closed out the end of September 2024. An official motion will be made at the AGM regarding the future of the Association. If it closes down our assets could be given to the Jevon Link Society that has a Shelburne County mental health focus.

8. (B) Future of the N. S. Seniors Warm Line

The service provided by the N.S. Seniors Warm Line is very much needed. It needs to be its own organization incorporated with N.S. Joint Stocks with a new Board of Directors. Preparing the Incorporation documents may not be too difficult as the Warm Line has a history to draw upon. It needs to be rebranded to have a Provincial focus. It needs a dedicated Provincial Board (members from across the Province) with the Senior Safety Officers across the Province being part of their zoom meetings.

What should be our public message regarding the Warm Line? Who should/will start the new grass roots board? How does the transition from the SCMH&W Association to a new Board happen?

There are 8 months (Feb. – Sept.) left until the end of September 2024. At April 1 we should start to tell our clients about the changes coming at the end of September 2024. We can offer less hours for the call in and self care parts of the Warm Line. Make clients aware of the Peer Support service and how to access it.

The new N.S. Seniors Warm Line Association needs to be formed. We need advice on how/where to find volunteers who see the value in the service and want to become the new Provincial Board. Maybe Community Links could help us with this. Kevin will make contact with Community Links.

Maybe we could reach out to Peer Support N.S. to ask if they might be able to take on the call-outs to Seniors work and expand their hours of operation.

Perhaps there might be help through Mount St. Vincent.

Tamara could be paid to work on the transition of the Warm Line to a new or existing organization. We could help with the transition if it is needed.

9. NS Mental Health Knowledge Collaborative

Nothing new to report right now.

10. TriCounty Aging Well Together Coalition

This group will start to meet again virtually starting on January 25

11. NSH/Community Stakeholder

A hybrid in person/online meeting is scheduled for March 4.

12. Next Meeting, February 20, 2024

Our next meeting will be Tuesday, February 20, 2024 in Barrington. Marilyn will contact Our House to book the Community Care Center in Barrington.

13. March Meeting Date Wed. March 20 in Lockeport

The March meeting will be held on Wednesday March 20 at 10:30am in the Lockeport Town Council Chambers. Mary to book it.

14. Adjournment

There being no further business the meeting adjourned.



SHELburne AND AREA CHAMBER OF COMMERCE

157 Water Street, PO Box 1150
Shelburne, Nova Scotia B0T 1W0
www.shelburnechamber.com

26 January 2024

RE: LETTER OF SUPPORT FOR THE TRAIL CONNECTION PROJECT IN SHELburne COUNTY

To Whom It May Concern:

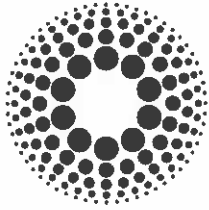
As President of the Shelburne and Area Chamber of Commerce representing all business owners in the eastern portion of Shelburne County, we fully recognize the importance that connected, shared, multi-use trails in our county could provide for additional recreation, tourism and business activity. Those that enjoy outside activities such as walking, riding, bicycling and so on, will be able to participate in additional recreational activities if these trails also connect for OHV use. The project of connecting such would greatly impact and support local business and tourism – a key reason why the Shelburne and Area Chamber of Commerce exists!

The *Nova Scotia Road Trails Act* allows for certain roadways to be designated as “Road Trails” allowing the regulated use of off highway vehicles for the purpose of connectivity between trails and access to services including food, fuel and accommodations. The *Act* spells out specific requirements riders must comply with including having a valid driver’s license, insurance and licensed machine among other things. The Shelburne County ATV Club is seeking to include a portion of several roads to be designated as a “Road Trail” under the *Act*. This will enable legal road access in the areas defined. They also seek changes to some railbed restrictions to allow for trail connectivity. We strongly support their endeavours.

Respectfully,

Charlene Harris, President

- Cc: Shelburne County ATV Association and Woodland Multi Use Trail Association
- Council for the Town of Shelburne
- Council for the Town of Lockeport
- Council for the Municipality of the District of Shelburne



**NOVA SCOTIA
FEDERATION OF
MUNICIPALITIES**

Statement from the President of the Nova Scotia Federation of Municipalities:

In the aftermath of the recent storm that struck Nova Scotia with exceptional force, it is evident that many municipalities across our province require additional assistance to recover from its impact.

We join municipalities in their call for all orders of governments to continue to support the recovery, recognizing the critical importance of coordinated efforts in times of crisis.

We extend our deepest appreciation to the hard working municipal, provincial and federal employees, contractors and emergency responders who work tirelessly to ensure the safety and well-being of Nova Scotians, enabling us to gradually resume our daily lives.

While the road to recovery may be challenging, our collective resilience and determination will guide us through these trying times.

Thank you to all Nova Scotians who have contributed to the relief efforts and let us continue to stand together in solidarity as we move forward.

Thank you,

**Carolyn Bolivar-Getson, President
Nova Scotia Federation of Municipalities**