

**TOWN OF LOCKEPORT  
COUNCIL MEETING  
MONDAY OCTOBER 23, 2023 AT 1:00 P.M.  
AGENDA**

**1. Call to order**

**2. Silence Electronic Devices**

**3. Approval of Agenda**

**4. Presentation**

**5. Approval of Minutes**

- Regular Council Meeting Minutes October 10, 2023

**6. Open Mic**

**7. Department Reports**

- Public Works Report (Page 1)
- Community Coordinator (Page 2)
- Administration Report (Page 3-4)

**8. Finance**

- List of invoices already paid in the amount of \$49,740.49 (Page 5-6)

**9. Other Business**

- Community Climate Capacity, RE: Expression of Interest (Page 7)
- Sustainable Communities Challenge Fund (Page 8-9)

**10. Committee Reports**

- Canada Day Report (Mayor Cory Nickerson) (Page 10-13)
- Recreation Report (Deputy Mayor Dawn DeMings-Taylor)
- Sept. 26 (Page 14-21) and Oct. 17 (Page 22-26)
- Baseball Field Maintenance (Deputy Mayor Dawn DeMings-Taylor)

## **11. Correspondence**

- Letter to Mayor Brenda Chisholm-Beaton, President, Nova Scotia Federation of Municipalities RE: Rural Cell Phone Coverage (Page 27-28)
- Thank you card from Joyce Young (Page 29)
- Letter from Kim Marsland, Minister of Public Works from Harold Locke, Mayor, Town of Shelburne RE: Safety Concern at the intersection of Hwy #103 and Ohio Rd. (Page 30)

## **12. Information Only**

- Email from Maylia K. Parker , Director, Air Quality & Resource Management RE: Updated Guidelines for Environmental Noise Measurement and Assessment (Page 31)

## **13. Date of next meeting**

- Tuesday November 14, 2023 at 6:00 p.m.

## **14. 'In Camera'**

## **15. Adjournment**

## PUBLIC WORKS REPORT - OCT 23/23 MEETING

- MOVED STONES SO TRUCK COULD PLACE BENCH IN PLACE IN MEMORY OF YVONNE HEMEON
- REPLACED SEVERAL MORE BOARDS ON BOARDWALK
- SENT WATER SAMPLES TO LAB
- FIXED SEVERAL ISSUES WITH PLAY PARK
- REPAIRED TWO RAILINGS AT BEACH CENTRE
- TURNED WATER OFF AT CABANA AND OUTSIDE TOILETS AT BEACH CENTRE AND DRAINED PIPES
- TOOK QUILT DOWN AT BEACH CENTRE SO MICHAEL COULD PROCEED TO PROPERLY CLEAN IT
- REPAIRED LOW RAIL ON RAMP AT LIGHTHOUSE STAGE
- SNIPPED SIDES OF LOCKE ST. FROM BEACH CENTRE TO WEST HEAD RD. (MAKES ROOM FOR SNOW TO ROLL OFF STREET)
- CLEANED WEEDS AND CUT (PRUNED) BUSH IN GARDEN IN FRONT OF TOWN OFFICE
- TIGHTENED UP (SECURED) LIFT STATION MONUMENT ON CORNER OF SOUTH AND HALL ST (STILL WAITING FOR N.S.P. TO HOLD UP THEIR END OF THE BARGAIN SINCE THEY WERE THE ONES WHO CAUSED THE BIGGEST PART OF THIS PROBLEM)
- PICKED UP AND STORED PLANTERS THAT WERE PUT OUT FOR SEASON IN SPRING
- HAD NEW LED LIGHTS INSTALLED AT SEWER PLANT BUILDING (MADE A HUGE DIFFERENCE)
- HAD DAVE MAHANEY LOOK AT FISHERMAN'S MEMORIAL TO GET DIRECTION ON REPOINTING BLOCKS AND CEMENT WORK ETC. MR. MAHANEY SUGGESTED WE LEAVE THINGS ALONE UNTIL THEY GET MUCH WORSE BECAUSE IT'S TOUGHER TO REMOVE OLD GROUT WHEN IT IS STILL IN DECENT SHAPE. STONES ARE STILL HOLDING VERY WELL. BALL PARK FIGURE TO REPAIR AT THIS TIME....TWO GUYS WORKING ONE MONTH PLUS EXPENSES (NEW AND IMPROVED) GROUT MATERIAL.
- TREE AT 45 HALL ST.

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Community Coordinator Report to Council  
for October 23, 2023 meeting

**General** - I would like to talk about some of the directives I've received from Council over the past four to five months. I feel very unclear about the motivation for some of the directives and some are definitely causing challenges for me in trying to carry out my day to day work.

**Make Your Move Lockeport** - Melanie Stuart has started work three weeks ago in the 15 hour per week Business Navigator position for a one year term. So far all going well with Melanie becoming more familiar with the Make Your Move at Work program, focusing on our workplace (see the new water cooler location) and attending a number of provincial and local MYM meetings, where she has been making great connections for the work going forward.

Recent MYML Leadership team meetings have focused on our twelve month plan that is due to the Province in the next few weeks. One important outcome for the plan relates to policy development to support physical activity. Within the plan for the next six months, two specific objectives have been identified to address municipal policy development as follows: Council to take the lead in defining a maintenance strategy for the Trestle Trail Loop, sidewalks and other pedestrian pathways by the end of March, 2024 (should include direction around amenities such as waste receptacles, dog waste stations, public washrooms and snow removal); and for the Recreation Committee to take the lead in drafting an AT Policy and seek approval of the policy from Council by March, 2024.

**Volunteers Athletic Fields** - Both Volunteers Athletic Fields are in need of upgrades. Recently I have taken additional steps toward creating a two year plan for upgrades to be carried out. It is envisioned that the plan would involve working in partnership with the Minor Ball Association for Old Son's Ball Field work in the 2024 season and with the Car Show organizers for Soccer Field work in 2025. Anna Haanstra of NS Communities, Culture, Tourism & Heritage has advised that a project to carry out ball field work would be a good fit for a project under the Recreation Facility Development (RFD) program for projects to start in the 2024-25 fiscal year. This year the RFD program has increased available funding from 1/3 eligible project costs to 2/3.

Respectfully submitted,

Frances H. Scott  
Community Coordinator

**ADMINISTRATION REPORT  
COUNCIL MEETING  
OCTOBER 23, 2023**

**BUILDING PERMITS ISSUED 2023/2024 FISCAL YEAR**

To date, there have been three (4) building permits issued for the 2023/2024 fiscal year. (Total building permits issued for 2022/2023 was eight (8)).

**TAX COLLECTIONS**

As of October 18, 2023, taxes owing are as follows:

2020 & prior = \$23,196.95

2021 = \$6,589.84

2022 = \$28,058.07

2023 = \$416,017.38

**Total taxes owing is \$473,862.24**

The Federal Government is addressing the outstanding taxes owed by tenants occupying crown properties at the North Government Wharf location. I do not have anything new to report at this time pertaining to their progress. The total of outstanding taxes on these accounts is \$3,719.87 plus interest on six Gear Shed accounts and \$20,186.09 plus interest on a sub-leased account.

**Municipal Modernization**

No new update. We are still awaiting information from the Province of Nova Scotia.

**Nurse Practitioner**

Melanie Mooney, Nova Scotia Health has been in touch with me regarding her previous request to use the Lockeport Medical Centre for a Nurse Practitioner to attend once a week on Thursdays.

Melanie assures me that this is still going to happen. They are having a bit of an issue getting the high speed internet hooked up to their satisfaction. The IT guy came on October 17 to check things out and will start working on the wiring next week to get things up and running.

**Surge Tank Project**

Dan Vincent, Town of Lockeport ODRC (Overall Direct Responsible Charge), is currently investigating the reasoning behind our need for the surge tank. He is conferring with ABLE Engineering who is the Engineering Firm that designed the project.

**Hurricane Lee (Cost of Cleanup)**

I have received an invoice from Mark A. Williams Excavating for the cleanup from Hurricane Lee. Considering the extent of cleanup the cost is very minimal at \$3,135.00 plus HST.

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**Accounting Administrative Assistant Position**

This position has been filled internally by Jill Cassibo on a probationary basis. We will be advertising for a Clerical Administrative Assistant soon to fill Jill's old position.

June Harding-Town Clerk/Treasurer

LIST OF INVOICES ALREADY PAID TO BE PRESENTED AT THE COUNCIL MEETING OF OCTOBER 23, 2023		
BELL ALIANT	REC. OFFICE, FAX, LIBRARY, SEWER, REC. CENTRE, EMO	756.42
BELL ALIANT	FIRE DEPT.	69.44
BURCHELL WICKWIRE BRYSON	LEGAL FEES	595.13
CANADA POST	FLYERS FOR LOW INCOME PROPERTY TAX EXEMPTION	55.67
CLEAN FOUNDATION	SUMMER STUDENTS	6,386.34
CULLIGAN WATER	DRINKING WATER	15.40
EASTERN OFFICE SUPPLIES	NEW STAMPS FOR TOWN CLERK/TREASURER	85.63
FUNDY TEXTILE AND DESIGN	BUCKET HATS FOR REC. DEPT	1,038.27
G LEBLANC FIRE TRUCK REPAIR LTD.	ANNUAL SERVICE ON TRUCK 131 AND QUICK SERVICE ON 2022 METALFAB TRUCK	1,382.59
GREEN DIAMOND	MOWER BLADES, SPARK PLUGS, OTHER EQUIPMENT SUPPLIES	152.65
LESTER SWANBURG ELECTRIC	REPLACE AND INSTALL 4 LED LIGHT FIXTURES AT THE TREATMENT PLANT	879.75
MARK WILLIAMS	DITCHING/CULVERTS ON JOHN ST.	4,426.35
MBW COURIER	COURIER SERVICE	102.66
MERSEY BAND	OUTDOOR CONCERT	400.00
MUNICIPALITY OF THE DISTRICT OF SHELburne	VARIOUS WOOD AND JUNK TO C&D SITE	18.60
NOVA SCOTIA POWER	STREET LIGHTS, PLAYGROUND, TREATMENT PLANT - OCT 24	3,057.55
NOVA SCOTIA POWER	UV SYSTEM - OCT 12	444.36
NOVA SCOTIA POWER	BOARDWALK - OCT 25	129.15
PAYROLL	SEPT 23 - OCT. 6	15,492.56
REGION OF QUEENS	TIPPING FEES	4,034.92
RBC VISA - MAYOR	AED4LIFE, COMPUTER PIECES FOR JILL'S COMPUTER	4,274.78
RBC VISA - TOWN CLERK/TREASURER	ANNUAL FEE	12.00
ROACHE, DALE	HONORARIUM AUG 20 - SEPT 2	60.00
ROACHE, DALE	HONORARIUM SEPT 3 - 16	60.00
SCOTIA BUSINESS CENTRE	ELEVATORING MONITORING FOR OCTOBER	115.00
SCOTIA BUSINESS CENTRE	MFR/FIRE DISPATCH FOR OCTOBER	362.48
SOBEYS	LUNCH FOR HIGH 5 TRAINING (REC. DEPT)	57.31
VERNON D'EON FISHING SUPPLIES	NYLON ROPE FOR PLAY PARK	57.44
WINCHESTER DISPOSAL	PORTA POTTYS	1,913.61
WOODWORKERS HOME HARDWARE	MOTOR GAS, WOODEN PLANKS FOR BOARDWALK AND PLAY PARK	244.86
WORKERS COMPENSATION	SUB CONTRACTORS	1,469.44
WORKERS COMPENSATION	FIREFIGHTERS	363.63
WORKERS COMPENSATION	OPERATIONS, CONSTRUCTION & MAINTENANCE	313.01
WORKERS COMPENSATION	MUNICIPAL OPERATIONS ADMINISTRATIONS	632.11





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**June Harding**

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**From:** Community Climate Capacity <ccc@cleanfoundation.ca>  
**Sent:** Friday, October 13, 2023 3:19 PM  
**To:** Community Climate Capacity  
**Subject:** Expression of Interest is now open - Community Climate Capacity Program



Good afternoon,

Thank you for taking the time to meet with our team to discuss the Community Climate Capacity program. We appreciate the time you set aside and the work you are doing to address climate change in your community.

We have some exciting news—our **Expression of Interest is now open!**

Please submit your Expression of Interest for the Community Climate Capacity program, [here](#).

An FAQ is coming soon and a [glossary of terms](#) is available on our website. If you have any follow up questions while completing the EOI, please reach out to us.

Project updates and general information can be found on our website at <https://cleanfoundation.ca/ccc>.

All the best,

The Community Climate Capacity Team



**Program Staff Team**  
Community Climate Capacity  
(E): [ccc@cleanfoundation.ca](mailto:ccc@cleanfoundation.ca)  
[www.cleanfoundation.ca](http://www.cleanfoundation.ca)





**June Harding**

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**From:** Sustainable Communities Challenge Fund <info@sccfns.ca>  
**Sent:** Tuesday, October 17, 2023 9:25 AM  
**To:** townoflockeport@ns.sympatico.ca  
**Subject:** Round 2 Open For Applications

*[Not displaying properly? View this email in your browser.](#)*



## ROUND 2 NOW OPEN FOR APPLICATIONS!

The Sustainable Communities Challenge Fund is a **provincial grant program for local climate action in Nova Scotia**. The second round of funding is now open for applications.



### About the Fund

The Fund supports community efforts to reduce or remove greenhouse gas emissions, and/or to prepare for and respond to the impacts of a changing climate.

The following groups are eligible to apply:

- Nova Scotia municipalities
- First Nations bands and tribal councils



- Post-secondary institutions
- Registered non-profit organizations in Nova Scotia

## Deadlines

There are two important dates in the application process:

- November 14, 2023: Pre-screening deadline
- November 28, 2023: Full application deadline

## Webinars

We will be hosting webinars to help applicants familiarize themselves with the process and will share more information on these sessions in the coming days.

## Follow us and share with your networks.

Share this email to let other people know about the Fund and follow us on social media at @NSChallengeFund. Climate change action specialists can also **join the vendor and partners list**.

[visit nschallengefund.ca](https://www.nschallengefund.ca)

[Facebook](#) [Twitter](#) [LinkedIn](#)

**Canada Day Committee Meeting**

Tuesday, October 17<sup>th</sup>, 2023

Start - 6:30pm

End - 8:00 pm

In attendance: Emily, Ellen and Fran

Regrets: Nancy, Nicole and Dayle

We have decided to postpone the Soapbox Derby and Photo Scavenger Hunt until 2024. Ellen mentioned she would speak to Joel Lombard and Mark Peterson about this decision and see how they would like to proceed as sponsors for 2024.

Emily will draft a letter to council about their decision to deny our request to pay children to help with the soapbox derby (pulling the carts up the hill) and how their decision ultimately impacted our ability to be able to hold that event this fall. We will be asking that for future motions that council decides to deny, that we would like some explanation as well as some suggestions on how they would like such to proceed.

We briefly discussed the possibility of purchasing at least 3 more soapbox derby car kits (@ ~\$100 per kit) to have a total of 6 cars for 2024 and that could alleviate some of the issues we have with getting the cars back up the hill.

The bulk of the meeting was going through the schedule from this year and discussing what events we would like to keep, discard, add on, scale back and change. As well as making a rough schedule for how we could see Canada Day weekend for 2024.

<b>Keep</b>	<b>Discard</b>	<b>Change - add, scale back</b>
Raffle Fund Raiser	Pet Parade - MYM, Salty Dog Barkery event	Waterfront Concert - move it to the Seacaps Park
Indigenous Games	\$ Prize for Children's Parade	Childrens Carnival - build on it, more prizes
Multicultural Day	\$ Prize for Antique Cars	Parade Route - remove Crest Street, South Street & part of Hall Street
Little Museum Open House	Open Mic/Live Music	Indigenous Day - length



Seniors Social	Fireworks	
Parade of Lights	Live Outdoor Concert	
Youth Event	Pie Eating Contest	
Craft Fair		
Strawberry Festival		
Official Opening		
Childrens Parade		
Childrens Costume Workshop/Clown Whisperer (face painting)		
Grease Pole		
Celebration Ceremony		
Grand Street Parade		
Antique Car Parade		
Video Street Dance		
Seamans Memorial		
Gospel Concert		
Soapbox Derby		
Photo Scavenger Hunt		
Circus Games - Bounce castle, high striker		

Our rough schedule of events:

**June 21<sup>st</sup>** - Indigenous Day, King & Queen nominations/voting

**June 27<sup>th</sup>** - Multicultural Day, King & Queen nominations/voting

**June 28<sup>th</sup>** - Seniors Social

**June 29<sup>th</sup> (Saturday)** - Youth Event/Family Entertainment - discussed maybe combining the two events and having a kids vs parents basketball tournamnet at the high school, people could watch, maybe a BBQ fundraiser/ canteen happening outdoors?

King & Queen nominations/voting

Video Street Dance

**June 30<sup>th</sup> (Sunday)** - Seamans Memorial  
Little School House Museum Open House  
Gospel Concert  
Soapbox Derby  
Photo Scavenger Hunt  
King & Queen nominations/voting  
Waterfront Concert  
Parade of Lights

**July 1<sup>st</sup> (Monday)** - Official Opening  
Childrens Costume Workshop  
Childrens Parade  
Carnival  
Circus Games  
Craft Fair  
Strawberry Festival  
Antique Car Parade  
Grand Street Parade  
Celebration Ceremony  
Grease Pole (high tide is around 4 or 5pm?)

**November 3<sup>rd</sup> event - Community Celebration Expo**

We discussed what we needed for the event and how we would have the rec center laid out for this event. Emily, Ellen, Nancy and Fran will be providing the food for the event.

Emily will make a suggestion box for one of the tables.

Our focus will be: getting some ideas for a theme for 2024, explaining the levels of commitment we are looking for (volunteer versus committee), have sign up sheets for the larger events that need more volunteers, sign in sheet or someway to keep peoples contact information and have some pictures and brochures from past years for people to look at.

Lockeport & Area Canada Day  
Celebrations invites you to attend a  
special evening where your  
**Opinions Matter!**

# **Community Celebration Expo**

**Friday, November 3<sup>rd</sup>**

**6 – 8 p.m.**

**Lockeport Rec. Centre, 10 Spruce St.**

**We want your input to help with  
planning the 2024 Canada Day  
Celebrations**

**(& other community events!)**

**Meet New  
People!**

**Free  
Admission!**

**Get  
Involved!**

**Everyone Welcome!**

**Refreshments!!**

Town of Lockeport - Recreation Committee  
September 26, 2023 Meeting

Minutes

The meeting was called to order 6:00 p.m., September 26, 2023, by Chair, Deputy Mayor Dawn DeMings-Taylor. Also in attendance were: Grace Garren, MaryAnn Swansburg and Community Coordinator, Frances Scott. Regrets: Councillor Dayle Eshelby and Mike Hupman.

Agenda:

Dawn distributed copies of a draft agenda and asked for additions. It was noted that a letter from Minor Ball and Trick or Trunk should be added under New Business.

**It was duly moved and seconded that the agenda be approved as amended. Motion carried.**

Minutes:

**It was duly moved and seconded that the minutes from the July 17, 2023 meeting be approved as circulated. Motion carried.**

Reports:

*Community Coordinator* - Fran presented highlights of her report for July 16 to September 15, 2023 verbally with particular emphasis on Communities on the Move tasks noting that the Leadership Team for Make Your Move Lockeport had held a very productive meeting on September 13, for which minutes and plan details will be shared by email in the near future. Fran provided a copy of her written report for inclusion as part of these minutes.

**It was duly moved and seconded that the Community Coordinator report be approved as presented. Motion carried.**



*Facilities* – Fran provided an update on tennis court upgrades, which she indicated were continuing to move along well and she anticipates a Grand Opening celebration some time before Christmas. Fran stated that she is a little stalled on the design of a sign for the courts and it was suggested that Fran circulate an email with a revised version of the sign including rules and other information on separate signs. Fran then reported that Nick Stewart's Concrete had recently completed the new Accessible Walkway project at Seacaps Park and she will now be able to submit the final report by the end of the month as per the terms of the most recent extension on that project.

*School update* – Grace reported that the school year is up and running with teams for everything. The soccer and volleyball seasons are already on the go, many school clubs and the yearbook have begun and student parliament as well as canteen will be underway in the near future.

#### Old Business:

*Summer program* - Fran stated that summer programs went well for the most part despite low attendance in a few of the offerings. Program quality has been good with high levels of participant satisfaction. Fran attributed much of this success to the special Youth Leadership program, which was adjusted in its implementation to include all summer staff as well as seven volunteer Youth Leader trainees. Fran praised Aidan and Olivia Swansburg for taking initiative in terms of completing their volunteer hours and submitting their signed log sheets in a timely manner as directed. Fran added that she will be following up with all Youth Leaders over the next month to complete the program.

#### New Business:

*Volunteers* – Fran noted that we should be thinking about who to name for November's Volunteer of the Month and other months going forward. During the discussion it was noted that Garth MacIntosh has continued making volunteer contributions to the community with loads of hard work to help out following the recent hurricane including moving rocks off roadways, collecting and rebuilding a picnic table and working with Mike Balish to collect and reinstall the stairs that lead over the dunes near the small lot across from the soccer field. Next the Committee returned to a discussion of all the work being carried out by the

members of the Helen Ghent Tennis & Pickleball Club and the following motion was forthcoming.

**It was duly moved and seconded that the Helen Ghent Tennis & Pickleball Club be recognized as Volunteers of the Month for November. Motion carried.**

*Letter from Minor Ball* – Dawn read aloud from a letter written by Alma Cotter on behalf of the minor ball association. Essentially the letter made a formal request for the Town to pursue upgrades to Old Son's Ball Field by remediating the outfield as previously planned and removing four inches of material from the infield and replacing it with a more suitable material. The letter noted that the group has already provided the Town with money to use toward such upgrades and that they have asked Harlow's Construction to provide a cost estimate to carry out the work. Dawn provided Fran with a copy of the letter and said she would give a second copy directly to Council. Fran stated that she will do research in order to provide additional information to Council as needed.

*Trick or Trunk* – Dawn stated that Trick or Trunk will take place on October 31, 2023 much like the 2022 event. Dawn asked Fran to provide a sucker tree again as it was very popular last year. Dawn also asked Fran to check with Emily and the Canada Day Committee to seek their involvement in this year's event. Fran will draft a poster based on the poster from 2022.

*Other* – For information purposes Fran reminded people that the Car Show and outdoor Mersey Band Concert were slated to take place on Sunday, October 1.

Adjournment:

There being no further business, a motion to adjourn was put forth and the meeting adjourned at 7:10 p.m., September 26, 2023.

Respectfully submitted,

Frances H. Scott  
Recording Secretary

Community Coordinator Report  
July 16 – September 15, 2023

The following report provides notes relating to the major activities involved in my work over the past two months. The report does not include minor day to day tasks such as office management, payroll submission and minor facility supervision duties.

**General** – Daily check in meetings with staff July 16 to August - printed agenda for July 17 Rec. Committee meeting, attended meeting and recorded, later typed up minutes – issues with email July 26 – struggling with most recent and misleading note from June/Council (Aug. 4) - drove to C & D site on Sept. 7 to look around at potential NS Thriving Forests project - received letter from June on behalf of Council regarding my overtime hours on Sept. 15;

**Communities on the Move pilot** – submitted draft Business Navigator job description and July 17 Rec. Minutes for review by Council at July 24 meeting – Monday Morning Meanders July 17, 24, 31, August 7, 14, 21 Wednesday Walkabouts July 19, 26, August 2, 9, 16, 23 – on line provincial meeting with research team on July 25 – second bike loan to Brighton visitors – met with Bob Lindgren regarding bicycle repairs and list supplies needed *Bike Explore* – July 27 - 4 participants + 2 staff (3 small bikes donated Bevin, Laura L. and Addisyn Beazley) - *Bike Rodeo* prep work with Jaxon – event held August 10 – picked up prizes – worked regularly throughout month on report for 22-23 and planning for 23-24 – met with Benn on August 10 to review final report edits, then Benn retyped and submitted to province – organized plywood panels and bike repair station parts to area on north side of Rec. Centre across from bike shed, got help from Meegan to assemble on August 25 – attended on line provincial meeting about accelerometers on August 17 – worked with Meegan and Grace on August 22 to install trail signs on 3 poles along Trestle Trail Loop, put up a few more with help from Dale and Madelyne on Sept. 1 and two more with Dale on Sept. 11 – Cody Stewart donated good bicycle – attended CoM on line meeting August 30 with provincial research team – met on line with Benn and researchers to review CoM report – prepared interview questions for Business Navigator position and conducted interviews with Council and June on Sept. 6 – met regularly with Benn to work on advancing initiatives and planning document for April 1 – Sept. 30, 2023 - spoke with June on Sept. 7 to seek wage rate for Business Navigator - did accelerometer recruitment on Sept. 11, 14 and 24 - worked most of Sept. 13 on prep for MYML Leadership Team meeting that evening (including checking in with Terri Dean MacNeil re: ASK, After school soccer, curling and sledges -

chaired meeting and recorded minutes, later typed up minutes including 23-24 plan - registered two people for accelerometers who signed up with me at Sr. Bingo;

**Facilities** – staff swept AT lane July 17 – sent two carts to On Town Auto for tire repairs – scrubbed Roods Head toilet July 19 – contacted Kynock Resources July 21 re: Pea Stone for Play Park, price = \$1400/12 yds. (taxes in and delivered), later got staff to fill pea stone in at Play Park under swings and slide bottoms – help from Public Works to take down Pavilion Walls July 24 – met with Kevin July 31 to discuss installation site for memorial bench donation – underwent Paint equipment training by Sherwin Williams staff August 1 at treatment plant with Kevin, Wayne, Grace, Jaxon and myself - August 2 noted deteriorating boardwalk needs attention along oldest section (gazebo to beach corner), also need gravel along trestle trail and Brighton Road shoulder along guardrail – Roods Head Park Party held Aug. 4 (4 staff and two community volunteers made a dent in garbage and brush) – asked staff to fill in holes at ball field left over after removal of batting cage – worked hard with staff to sort out and tidy craft supplies closet – installed Gorilla tape on large Play Park slide as temporary repair August 8 – got ride on lawnmower lesson from Kevin on August 10 and used to drag ball field – Dale fixed up big tent edges on August 21 – Kevin, crew and volunteers took down big tent on August 24 – set up Madelyne and Dale with paint and other gear to paint bare wood around Rec. Centre door on August 28 (job well done) – got help from public works to remove brush from Roods Head – spoke with Kevin regarding repairs for tots slide structure in south end of Play Park on August 31 and repairs were carried out that day – contacted Norman Anderson to schedule Mondays in gym 7-8:30pm for Youth Group led by Kent Blades and potential pickleball clinic venue for Sept. 23 – gathered details for June to address several insurance issues highlighted for attention by insurers - arranged for new locks from Kevin for Soccer barn and Rood Head building - contacted Winchester to remove toilet from ball field and met with them on Sept. 14 to supervise school yard during removal - contacted Winchester Disposal on Sept. 8 to seek repairs to ruts left by truck near play park on previous day - typed up report to respond to insurance concerns about Play Park and submitted to June on Sept. 11 - got help from Dale on Sept. 13 to move trash to curbside for pick up;

**Accessibility** – met with Nick Stewart at Seacaps Park on August 18 to discuss walkway installation – met with Nick again on August 25 at Seacaps, then Tennis Courts to look at accessible walkway there as well – August 28 excavation for walkway path – attended webinar on August 31 on Rick Hansen Foundation updates – observed expansion joints being cut into Seacaps walkway on Sept. 1 – provided mentoring and supervision all summer for inclusion worker, Madelyne

MacIntosh – spoke with Nick Stewart about ruts in Seacaps Park remediation on Sept. 5, asked Dale to spread rocks into bottom of ruts to prepare for loam to come later - attended on line meeting Sept. 7 for AMANS community of practice (discussed draft NS Built Environment Accessibility Standards);

**Programs** – *Play Park Play Dates* – July 17, 19, 21, 24, 26, 28, 31, August 2, 4, 7, 9, 11, 14, 16, 18; *Greenwave Camps #3 & 4* - July 17 to 20 – picked up and delivered pizza and garlic fingers for each camp on July 20 (all donated by Peterson’s Bayman) – arranged honorarium and thanked Rita July 25; *Youth Leadership Program* – Gamesmanship and creative play training July 18 (7 + 7) by self – July 25 met with volunteer leaders to discuss progress for hours and forms to be completed, Joel d’Entremont delivered Loose Parts and Outdoor Play session on (from Barrington no charge) – Access & Inclusion training delivered August 1 by Madelyne; *Srs. Picnic* – grocery shopping, set up Seacaps Park in light rain, assigned food prep, tables, chairs, chores – all staff on deck to serve with volunteer help from Emily, Shawna and others in food hut – paid Jamie Cotter (5 staff helped out with folks from Surf Lodge in wheelchairs) – thanked everyone, directed some clean up and gathered numbers – checked and locked up buildings – submitted Sr. Picnic expenses to main office to invoice Shelb. Co. Sr. Safety, later emailed invoice provided to Shauna Symonds; *Crafts for Kids* – July 26 (5), August 2, 9, 16; *Active Start Soccer* – July 20, 27, August 3, 10 and wrapped up on August 17 with games, Timbits, Juice and awards; *Sr. Bingo* – gathered prizes, set up and ran and later helped clean up July 27 (Benn called) – postponed Sept. 7 bingo to Sept. 14, revised poster (Jill printed) and asked Dale to trade posters out around town - spoke with Bevin to seek help in accessing low cost products for use as prizes and he provided me with access to several suppliers who he can work with for us, but bulk orders will be necessary, which may put our Seniors program funds in the red from time to time - gathered prizes and supplies, set up, ran and later helped clean up on Sept. 14 (Benn called, Emily in kitchen); *Fauna Finds* – August 3 – Roods Head; *Lockeport Open* – reminder letter to businesses seeking support on August 9 – gathered prizes and supplies with help from Bevin – gathered signs, supplies, prizes, and took to River Hills on August 19 to run tournament for the day, then packed up and returned to Lockeport to unload gear at office – Facebook posted winners and charity choices Aug. 28 – regular postings on Facebook to thank and highlight hole sponsors - processed invoices provided by MDS to bill unpaid hole sponsors for Kids Fair Play Fund support and sent all out individually by email; *Beach Bash* – Meegan and Jaxon agreed to run games at event which took place August 20 – confirmed Rhyno sponsorship (\$700) by phone on August 18, got help from staff, Bevin and Travis to put stage on beach August 18 – gathered prizes, and canopies and took to beach on bash day – gave direction to staff and helped them

access equipment including volleyball standards, nets and ball (450-500 attended)  
 – took Meegan to beach on August 21 to gather supplies and return to office –  
 Facebook posted to seek help removing stage from beach on Sept. 1 (Bevin, Kevin,  
 Travis, Dale and Garth MacIntosh); *Survival Skills/Hug-A-Tree* – August 17, John  
 MacKay in to lead program;

**Grants - Clean Leadership** – virtual site visit with Zeynup July 21 – attended  
 Clean Showcase for our project on August 21; *New Horizons/Recreation Facility  
 Development programs* – daily court checks – lines completed July 26 –  
 photographed perimeter excavation July 28 – met Bill & Mike at courts and  
 checked over entire surface – looks great – spoke with Mark Williams on August 3  
 to check on seeding area in front of courts – arranged purchase of backboard  
 materials from Woodworkers – designed draft sign for facility and emailed to Rec.  
 Committee, Council and Tennis/Pickleball Club for feedback – created and  
 installed small temporary sign at courts to indicate phone numbers to call to get  
 access to courts – contacted RNS to arrange for High 5 Principles of Healthy Aging  
 – checked in on tennis court – August 29 picked up lumber from Woodworkers for  
 backboard and dropped off at Fred Partridge’s barn for assembly – observed  
 concrete walkway installation on September 1 (photos) - met with Sue Crosby on  
 Sept. 11 to discuss windscreen invoices, High 5 training and other project issues;  
*NS Thriving Forests* – gathered info for Expression of Interest, then prepared and  
 submitted on August 15 – had follow up phone call on August 21; *Community  
 Climate Capacity Program* – attended on line meeting with Councillor Eshelby  
 and Logan, program lead for Clean Foundation; *CPRA YEE* – contacted Erin of  
 CPRA on August 23 to get direction on final reports – spoke with Heather Beaton  
 to get final reporting direction August 30; *Canada Summer Jobs* – prepared job  
 summaries and other support materials for use in completing final reporting  
 through GCOS – completed the on line mandatory employer questionnaire – asked  
 three participants to complete on line participant questionnaire - met with June on  
 Sept. 8 and several other occasions to complete project final reports;

**Festivals** – *Canada Day* – gathering bills and other financial data, completed  
 purchase orders and other admin. – worked throughout August on trying to update  
 Budget regularly to prepare for Celebrate Canada final report – issued ten two  
 pound prize bags of scallops as claimed; *Harmony Bazaar* – staff helped with set  
 up July 25, 26 (fencing) – helped direct pack up of Seacaps on July 31 – used two  
 canopies including MYML for one; *Sea Derby – Duct Tape Boat Races* – Cotter’s  
 Ocean Products \$200 sponsor – created posters for Duct Tape and Yard Sale  
 events – Nels ran races with support from Jaxon at event – Jaxon managed prizes –  
 Dale lugged yard sale items from upstairs on August 11 and Rowan volunteered to

help with sale and packing up on August 12 distributed tables and provided directions when asked and provided equipment needed by Sea Derby Committee – met Danny Atwell for concert band prep – purchased gift cards for Duct Tape prizes;

**Community Support** – met with Dave Holdaway of Legion on August 3 to discuss upcoming breakfasts, trivia, Cenotaph walkway and other issues – lent bake walk supplies to Jr. Girls Volleyball uniforms fund raiser – supported Harmony Bazaar staff in planning, promoting and leading week long Music Camp for Kids – provided golf clinic on Crescent Beach August 23 for LES Day-Camp participants – connected with Zach Dickson of Sport NS and Adam Dedrick in regard to potential for sledge hockey and Shelb. Co. Arena - reconciled Dory Mates bank statements for Jan., Feb., March, April, May and August, 2023 - reconciled Shelb. Co. Lobster Fest bank statements for April, May, June, July and August, 2023;

***Other Meetings, etc.:***

- Attended Council meeting July 24;
- Attended Joyce's farewell BBQ August 4 at Pavilion;
- Met with Peggy O'Malley of Shelb. Co. Mental Health Association in a walking meeting around the Trestle Trail Loop on Sept. 11 to discuss Mental Health Week events in Lockeport for October;
- met briefly with Kevin on Sept. 14 on a few common issues since June was not available for a Planning meeting;
- took previously booked time off September 18 - 22.

Respectfully submitted,

Frances H. Scott  
Community Coordinator

Town of Lockeport - Recreation Committee  
October 17, 2023 Meeting

Minutes

The meeting was called to order 6:00 p.m., October 17, 2023, by Chair, Deputy Mayor Dawn DeMings-Taylor. Also in attendance were: Grace Garren, MaryAnn Swansburg and Community Coordinator, Frances Scott. Regrets: Councillor Dayle Eshelby and Mike Hupman.

Agenda:

**It was duly moved and seconded that the agenda be approved as circulated. Motion carried.**

Minutes:

**It was duly moved and seconded that the minutes from the September 26, 2023 meeting be approved as circulated. Motion carried.**

Reports:

*Community Coordinator* – Fran presented highlights of her report for September 16 to October 14, 2023, which was circulated by email with meeting notices. A copy of this report is attached for inclusion as part of these minutes.

**It was duly moved and seconded that the Community Coordinator report be approved as presented. Motion carried.**

*Facilities* – Fran reported that she has been taking steps toward creating a two year plan for upgrades to the Volunteers Athletic Fields. The plan would work in partnership with the Minor Ball Association for Old Son's Ball Field work in the 2024 season and with the Car Show organizers for Soccer Field work in 2025. Anna Haanstra of NS Communities, Culture, Tourism & Heritage has advised that a project to carry out ball field work as indicated by Minor Ball would be a good fit for a project under the Recreation Facility Development program for projects to



start in the 2024-25 fiscal year. This year the RFD program has increased from 1/3 eligible project costs to 2/3. Essentially, with a successful RFD application, we could afford a \$30,000 upgrade project without any direct cost to taxpayers (Minor Ball has already placed close to \$10,000 in reserve with the Town for ball field upgrades).

*Make Your Move Lockeport* – It was noted that the minutes from the most recent meeting of the Leadership Team had already been circulated to Committee members and that the next meeting for the group was slated for October 18 at 6pm in the Council Chambers. Fran reported that Melanie Stuart was hired as a 15 hour per week Business Navigator for a one year term. Fran added that Melanie has been on the job for almost three weeks now and it is all going well.

*School update* – Grace reported that there is a school dance happening on October 18. Soccer season is wrapping up soon, volleyball season is underway and basketball teams are getting started.

#### Old Business:

*Youth Leadership training program* – nothing new to report.

*Volunteers* – There was a brief discussion about who should be celebrated in the months following November (when Helen Ghent Tennis & Pickleball Association will be recognized). It was agreed that this would be revisited at the November meeting.

*Trick or Trunk* – Dawn reported that Trick or Trunk will proceed on October 31, 2023. A Town truck will participate. Fran reported that Emily Swim will be on hand for herself and July 1<sup>st</sup>. Allendale Electronics and Jeff Woods plan to take part.

#### New Business:

*Halloween Yard Decorating contest* – Dawn stated that she felt we should again offer this event and everyone present agreed. There was a brief discussion regarding prizes and the following motion was forthcoming.

**It was duly moved and seconded, that it be recommended to Council that the Recreation Committee be authorized to purchase \$50 in gift cards from each of three local stores (total cost \$150) for use as prizes for the Halloween Yard Decorating Contest. Motion carried.**

*Christmas by the Sea Craft Fair* – Fran reported that she has confirmed with the Fire Chief that the Christmas Craft Fair can take place in the Fire Hall on November 18. Dawn confirmed that she will be available to help out. Fran asked for suggestions regarding a small canteen and several good suggestions came forward.

Adjournment:

There being no further business, a motion to adjourn was put forth and the meeting adjourned at 6:45 p.m., October 17, 2023.

Respectfully submitted,

Frances H. Scott  
Recording Secretary

Community Coordinator Report  
September 16 – October 14, 2023

The following report provides notes relating to the major activities involved in my work over the past month. The report does not include minor day to day tasks such as office management, payroll submission and minor facility supervision duties.

**General** – worked on a plan for overtime and other time off as per Council request – requested change in upcoming Planning meetings for October and November to coincide with times when I will be in the office – Linda Ross stopped in the office on Sept. 25 to donate a large quantity of area postcards and asked me to distribute them appropriately – met with Adam Dedrick to discuss KFPF issues on Sept. 27;

**Communities on the Move pilot** – met with Benn to review MYML plan for submission to provincial reps on Sept. 27, later submitted 6 registrations for

accelerometer participation - Oct. 3 submitted 3 registrations for accelerometer participation – Melanie Stuart started work as Business Navigator on Oct. 3 by attending High 5 HPA training – spent orientation time with Melanie on Oct. 6 for office procedures and MYM initiative – sent out email to unsuccessful candidate for Navigator position;

**Facilities** – cleaned up Seacaps Park and set up for Mersey Band concert (Max Rogers and Dale Roache helped out) – spoke with Mike Cotter to indicate we would like next year's Car Show proceeds to go to Soccer Field upgrades (Mike very agreeable for this) – contacted Winchester's Oct. 5 to seek removal of one toilet from soccer field – updated Rec. Centre calendar for Oct. and sent to Jill for her use;

**Accessibility** – met with Holly Perry and Adam Dedrick in Shelburne on Sept. 27 to conduct two interviews for one year Accessibility Coordinator position and then again on Sept. 29 for one more interview – Sept. 30 finished final report for Accessibility grant to install walkway at Seacaps Park and submitted to provincial project reps;

**Programs** – postponed Sr. Bingo for Sept. 28 to Oct. 5 and made new posters, posted on Facebook and called regular players - created posters and Facebook posts for Mersey Band concert held Oct. 1 – Oct. 4 Mark Peterson confirmed additional donation of two pizzas and two garlic fingers for summer Greenwave Camps #3 and #4 – contacted pickleball group to delay start on Oct. 10 for Jr. volleyball games – gathered special prizes and sorted smaller gifts for wrapping, Dale Roache set up tables and chairs for Oct. 5 Sr. Bingo, then wrapped gift prizes for same, Benn called and I covered kitchen, later all helped with clean up;

**Grants** – *New Horizons* – spoke with Alan at RNS to finalize High 5 PHA details on Sept. 27, then created poster and sent to Mike MacLeod and Sue & Bill Crosby for promotional help - facilitated High 5 Principles of Healthy Aging workshop in Rec. Centre Oct. 3, set up food, space, helped lead workshop and later helped with clean up (Emily Swim helped out), workshop led by Debbie Bauld of Halifax, 10 participants (6 seniors) *RBC Royal Bank Community grant* – researched Benevity on line platform to allow bank employees to support recreation projects, then made appropriate changes to connect the account directly with the Town;

**Festivals** – *Canada Day* – contacted Carrie Arsenault, Celebrate Canada Project Officer to seek advice about deadline to submit final report and she advised end of September – got help from Emily Swim on Sept. 30 to estimate attendance at

festival, then finished final report and submitted to federal project officer – prep for Committee meeting held Oct. 4, chaired meeting, recorded minutes, later typed up minutes and submitted for Oct. 10 Council packages *Christmas by the Sea* – booked Lockeport Fire Hall with Wayne for Nov. 18 to host Christmas Craft Fair;

**Volunteerism** – attended Provincial Volunteer Awards ceremony in Halifax with Debbie Scott and her daughter April on September 25 and had a great day all round – drafted invitations to Eastern Shelburne County Volunteer reception being held Oct. 18 in Gunning Cove and provided to TOS and MDS reps for review, then made small revisions – issued email invites to most volunteers from Lockeport area, then created list of remaining invites and sent a note to Jill to ask her to mail remainder, plus manage RSVPs;

**Community Support** – met Car Show reps to lend them equipment for event (tables, chairs, waste bins and canopies) and later directed storage of equipment upon return – met with Julie Balish to discuss potential dissolution of pre-school – met with Tim Rhyno to discuss Car Show and Beach Bash;

***Other Meetings, etc.:***

- took days off for time in lieu September 18, 19, 20, 21, 22 and October 10, 11, 12, 13;
- attended meeting of Yarmouth/Shelburne Municipal Recreation Association held in Tusket on September 26;
- attended Recreation Committee meeting on September 26;

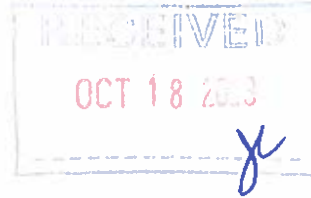
Respectfully submitted,

Frances H. Scott  
Community Coordinator



October 11, 2023

Nova Scotia Federation of Municipalities  
Suite 1304, 1809 Barrington Street  
Halifax, NS B3J 3K8



**Attention:** Mayor Brenda Chisholm-Beaton, President, Nova Scotia Federation of Municipalities (NSFM)  
**Email:** [bchisholmbeaton@townofph.ca](mailto:bchisholmbeaton@townofph.ca)

**Subject: Urgent Need for Advocacy to Improve Rural Cell Phone Coverage for Emergency Preparedness**

Dear Mayor Chisholm-Beaton,

I am writing to you with an urgent and critical concern that necessitates immediate action; the lack of reliable cell phone coverage in rural parts of Nova Scotia. Recent events, such as wildfires, floods, and hurricanes, have emphasized the imperative need for robust communication networks in these areas.

While natural disasters have always posed a risk, the increasing frequency and severity of these events make it even more essential for our rural communities to have dependable cell phone coverage. In times of emergencies, many residents do not receive timely alerts or information due to the inadequate or non-existent cell phone signal, endangering lives, and properties. Communication is a vital lifeline that can make all the difference in these perilous situations.

The recent initiative in Toronto, where all subway riders will have cellphone service from October 3rd, underscores the vital importance of connectivity for public safety and economic prosperity. Spearheaded by the Federal Minister of Innovation, Science and Industry, François-Philippe Champagne, this move responds to concerns over restricted connectivity, ensuring that riders can promptly access emergency services and maintain consistent communication for both personal and business needs. If such measures can be executed in urban centers like Toronto, it becomes imperative for the government to address similar concerns in rural communities, such as the Municipality of Shelburne. In emergencies like the recent fires, several residents couldn't receive crucial evacuation alerts due to absent cell coverage. Just as Toronto's subway riders are safe guarded with mandated service provisions, residents of rural communities deserve the same commitment to their safety and well-being.

Warren MacLeod, CAO

[Warren.MacLeod@municipalityofshelburne.ca](mailto:Warren.MacLeod@municipalityofshelburne.ca)

[www.municipalityofshelburne.ca](http://www.municipalityofshelburne.ca)

Penny Smith, Warden

[warden@municipalityofshelburne.ca](mailto:warden@municipalityofshelburne.ca)

As you are aware, reliable cell phone coverage is not merely a matter of convenience but a critical infrastructure need that impacts the well-being and safety of our residents. Not only does this affect individual households, but it also hampers the efforts of emergency responders who rely on clear lines of communication to coordinate rescue and relief activities.

I urge you, in your capacity as the President of the Nova Scotia Federation of Municipalities, to prioritize and intensify your advocacy towards both the Provincial and Federal Governments through your Public Safety Advisory Committee or possibly creating a dedicated committee on the issue. While it is understood that there are multiple challenges and budget constraints to be managed, the well-being and safety of the citizens should always be paramount.

Moreover, improved cellular infrastructure would not only enhance safety but also contribute to the economic and social development of these rural areas. This long-term investment would benefit our communities in multiple ways, making it a "win-win" situation for all stakeholders involved. Thank you for your attention to this vital issue. Together, we can forge a stronger and safer Nova Scotia for everyone.

Sincerely,

Warden Penny Smith  
Municipality of Shelburne



Warden Eddie Nickerson  
Municipality of Barrington



Mayor Rex Stoddard  
Town of Clark's Harbour



Mayor Cory Nickerson  
Town of Lockeport



Mayor Harald Locke  
Town of Shelburne



Tim Houston, Premier  
Rick Perkins, MP – South Shore – St. Margarets  
Nolan Young, MLA – Shelburne  
Juanita Spencer, NSFM - Chief Executive Officer  
Ellen Desmond, CRTC – Commissioner Atlantic Region & Nunavut  
Paul Mason, NSEMO – Executive Director  
All Nova Scotia Municipalities

*Cory, Dawn, Doyle,  
Mary & Kent...*

*Can't think of a nicer way  
to brighten up the day  
than to be on the receiving end  
of the kindness  
and thoughtfulness you've shown!*

*Thank You So Much  
Joyce*

(30)

P.O. Box 670  
168 Water Street  
Shelburne, N.S.  
B0T 1W0  
Phone: (902) 875-2991  
[www.shelburnens.ca](http://www.shelburnens.ca)



Ms. Kim Marsland  
Minister of Public Works  
Department of Public Works  
2<sup>nd</sup> Floor, Johnston Building  
1672 Granville Street  
PO Box 186  
Halifax, NS B3J 2A2  
[publicworksminister@novascotia.ca](mailto:publicworksminister@novascotia.ca)



Re: Safety Concern at the intersection of Highway 103 and Ohio Road.

Ms. Marsland,

Please be advised that at the Town Council meeting held on Tuesday, July 17, 2023, the following motion was unanimously passed by the Council as noted below:

“THAT Council ask staff to contact Public Works with a request for a decrease in speed on Highway 103 around exit 26, with a copy to the Municipality and the Town of Lockeport.”

Outlined below are concerns expressed to Council members by the residents of the town including:

- a) The intersection connecting Highway 103 and the Ohio Road tends to be relatively busy handling traffic moving in four different directions as it is in close proximity to a busy Tim Horton’s location and parking lot. The speed limit allowed at the busy intersection is 100 km/hr which is in contrast to two other 80km/hr speed limit zones in Sable River and Jordan Falls.
- b) Essentially, we have a major street running through the town with a limit of 100km/hr at the north boundary of the town. The stop signs and the lamp posts can create blind spots for those drivers attempting to cross the 103; and
- c) The major concern is the potential severity of a collision as many big trucks tend to “build up” speed, often in the 120 km-140km/hr range, in order to achieve speed before approaching a steep incline past the intersection.

We recognize that alternative methods of speed control could be implemented to ensure the frequency and potential severity of traffic accidents is minimized.

Sincerely,

Harold Locke  
Mayor, Town of Shelburne  
cc. Municipality of the District of Shelburne  
Town of Lockeport



**June Harding**

---

**From:** Parker, Maylia Kempt <Maylia.Parker@novascotia.ca>  
**Sent:** Thursday, September 28, 2023 2:45 PM  
**Cc:** Web Account Air Quality  
**Subject:** Updated Guidelines for Environmental Noise Measurement and Assessment

Good afternoon, Valued Stakeholder:

Thank you to all who participated in the Nova Scotia Department of Environment and Climate Change’s engagement on the update of the *Guidelines for Environmental Noise Measurement and Assessment* (the Guidelines). We are pleased to have a modernized noise guideline that is protective of human health while also achievable for industry. Feedback received during stakeholder engagement was critical in development of the final updated Guidelines.

The feedback received from stakeholders was generally very positive, with respondents noting that the revised document provides increased clarity and transparency regarding the requirements of the Department.

Much of the feedback consisted of general and sector specific clarification questions. After considering the feedback, the Department made the following changes:

- The daytime and evening permissible sound levels for rural and urban/residential areas were increased by 3dB;
- The definition of encroachment was expanded from ‘industrial areas’ to ‘regulated activities’;
- The approach to encroachment was clarified: the proponent can provide mapping showing the closest receptor at time approval was issued;
- Clarity was provided on what constitutes an impulsive noise; and
- An upper limit was applied to the impulsive noise guidance.

Additionally, existing approval holders are provided with a two-year transition period for compliance with the ‘permissible sound levels’ and ‘impulsive noise’, with some exceptions. Facilities approved after the effective date of the Guidelines, are required to comply immediately with the new permissible sound levels and guidance for impulsive noise.

The Department has posted the final approved Guidelines at [Air | Air \(novascotia.ca\)](#) and [Publications | Resources \(novascotia.ca\)](#), effective October 1, 2023. Noise related compliance continues to be based on the terms and conditions as written in Approvals. These terms and conditions remain applicable until such time as the Approval is updated to reflect the use of the new Guidelines.

We would appreciate your support in informing members of your organization of this update.

Please do not hesitate to reach out if you have any questions.

Kind regards,  
Maylia



1903 Barrington St.  
Suite 2085  
PO Box 442

**Maylia K. Parker, P.Ge.** (she/her)  
Director, Air Quality & Resource Management  
Sustainability and Applied Science Division  
Department of Environment & Climate Change

902-237-9632 Phone