

**TOWN OF LOCKEPORT
POLICY STATEMENT**

Policy #GG-016

SUN SAFETY

**Effective Date:
November 19, 2012**

Revision Date:

Purpose

To establish guidelines for use by Recreation Department staff (paid and volunteer) when supervising children who will be participating in the out of doors during programs of the department.

Policy

- Apply "spray" sun screen with a Sun Protection Factor (SPF) of at least 15 to children 30 minutes before any outdoor activity. Remember to "Re-spray" every two hours and remember to protect yourself as well. If "Spray" sunscreen is unavailable, children should use the "sun screen buddies" system, where they partner up and apply sunscreen on each other, under staff supervision.

- When applying sunscreen pay particular attention to the most exposed parts including lips, face, neck, shoulders, back, knees and tops of feet.

- In summer, children should wear a hat to prevent sunstroke and sunburn.

- Children, during summer, should wear a t-shirt (or other similar garment) at all times when at the beach or waterfront if not swimming. Reapply sun screen after swimming.

- Staff are encouraged to follow the above measures to ensure their own safety. Remember, you are an important role model.

Town Clerk/Treasurer's Annotation For Official Policy Book

Date of Notice to Council Members
Of Intent to Consider (7 days minimum): October 15, 2012

Date of Passage of Current Policy: November 19, 2012

I certify that this Policy was adopted by Council as indicated above.


Town Clerk/Treasurer

November 20, 2012
Date