

Job Description – Clean Leadership 2021 Program

We are committed to Employment Equity and our goal is to be a diverse workforce that is representative at all job levels. We welcome applicants from Indigenous People, Visible Minority Groups, Persons with Disabilities and Women in occupations or positions where they are under-represented. If you are a member of one of the equity groups, you are encouraged to self-identify on our pre-screening form as you may also be eligible for one of our specialized internship streams (inclusive of more tailored programming, supports and resources for each group).

Summary of the Program

The Clean Leadership program (formerly Nova Scotia Youth Conservation Corps or Youth Corps) was established in 1989 to provide youth with training and employment opportunities in the environmental field. This program engages community partners across the province to hire students to carry out work in the summer months that fosters environmental stewardship. The Clean Leadership program provides youth with clean sector work experience; an enhanced appreciation of the environment and their community, with opportunity to give back; skills for life-long learning (including job-readiness and leadership skills); and knowledge for future employment and/or education ventures.

Job Title

Active Transportation Coordinator – 15-week internship

Summary of Position

The community partner for this Summer Student Intern position through the Clean Leadership program will be the Town of Lockeport (Recreation Department), reporting to the Community Coordinator. In this position, you will be mainly responsible for working on Town active transportation (AT) initiatives including updates to the Town's AT Plan. On any given day this position might involve checking in with other staff, helping to install a trail sign, measuring an AT route, promoting a bicycle program and/or carrying out research on best practices for trail development. The successful candidate needs to have a strong interest in the environment and the ability to work outdoor along with good organizational skills.

Community Partner

The Town of Lockeport Recreation Department is mandated to provide a full range of municipal recreation services for residents of the Town of Lockeport, a small coastal community situated on the South Shore of Nova Scotia in Shelburne County. The Recreation Department is based in the Lockeport Town Hall at 26 North Street, but day to day project activities will take place throughout the community including work at Roods Head Park, Seacaps Park and various sections of the Town's AT corridors, including along Town streets, trails, beaches and boardwalks (and an abandoned railway bed in the north end of the town).

Duties and Responsibilities

The primary focus of the job will be to implement initiatives which have been identified as priorities for the Town's current AT Plan. Work in this area will also include taking stock of progress, by the Town to date, in achieving objectives laid out in the AT Plan in order to create an updated version of the plan, taking the progress into account and building on these successes. This should be carried out with a focus on fostering a sustainable approach to AT infrastructure. With this in mind the position will also involve work to encourage connecting our trails to a much larger system of trails that will cross all of Shelburne County (and beyond).

A secondary and related focus will involve the intern in the supervision and leadership of a Trails Technician for nine weeks, whose main focus will be to provide labour necessary for tasks such as installation of way finding signs and trail blazing. All stages of the project will require the AT Coordinator to work to a large extent in public relations, research and promotional activities to achieve the desired outcomes.

The intern will work closely with the Community Coordinator and the Lockeport Trails Committee, who will provide guidance in implementing these initiatives.

It should be noted that should public health restrictions dictate that only remote work is possible, the emphasis will shift more towards research and AT Plan updates and away from physical tasks on site.

Requirements/Qualifications

The following are the qualifications that are necessary for someone to be considered for the position:

- Must be a Canadian citizen or legally entitled to work in Canada;
- Must be between the ages of 15 and 30 years at time of internship;
- Must be a full-time student and intending to return to school in Fall 2021;

- Must not be an immediate family member of community partner;
- Have an aptitude for safe work practices and the ability to multi-task in a busy work environment;
- Be able to work productively as part of a team while responding to feedback;
- Demonstrated interest in future employment in the environmental or clean sector is considered an asset.

Working Conditions

It should be understood that some of this work will take place in an outdoor setting and will involve performing manual labour type duties such as cutting and handling bushes, using a lawnmower, rakes, shovels and other small tools.

Physical Requirements

The successful candidate will have the physical ability to carry out the tasks stated in the above working conditions.