

**TOWN OF LOCKEPORT
COUNCIL MEETING
AUGUST 24, 2020
MINUTES**

Present: Mayor George R. Harding, Deputy Mayor Dawn DeMings-Taylor, Councillor Kent Balish, Councillor Dayle Eshelby, Councillor Cory Nickerson and Town Clerk/Treasurer Joyce Young

Quests: Doug Drane and April Detrick of Belliveau Veinotte Inc.

1. Call to order

The Meeting was called to order by Mayor Harding at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

08-24-20-01

It was duly moved and seconded that the agenda be approved with the following additions under Other Business – (1) Beach Bash (2) Community Museum Assistance Program.

Motion Passed

4. Approval of minutes

- *July 27, 2020*

08-24-20-02

It was duly moved and seconded that the Minutes from July 27, 2020 be approved.
Motion Passed

5. Finance

- *Presentation of Financial Statements 2019/2020 – Belliveau Veinotte Inc.*

Doug Drane and April Detrick, Chartered Accountants of Belliveau Veinotte Inc., presented the 2019/2020 Financial Statements to Council, explaining the financial situation of the Town of Lockeport and also explaining some changes they have implemented based on requirements under Provincial guidelines. There were some changes made to how the previous auditor reported the sick payable accrual. It was determined that this amount has been overstated in the prior year and an adjustment has been made resulting in a reduction of the liability. There will be an adjusting entry transferring \$130,943.63 to the Operating Reserve. This transfer will eliminate the operating fund surplus, as is required by the Province. The result of the prepared financial statements is that the Town realized a deficit of \$21,882 in the Non-Consolidated General Operating Fund.

08-24-20-03

It was duly moved and seconded that the financial statements for the 2019/2020 fiscal year be approved as presented.

Motion Passed

- *List of current invoices already paid in the amount of \$253,239.22*

There were no concerns brought forward with any of the invoices presented.

6. Other Business

- *July 1st Risk Management*

The Risk Management procedures developed by the Canada Day Committee pertaining to planned events to be held on Labour Day were reviewed.

08-24-20-04

It was duly moved and seconded that Council approve the Risk Management procedures developed for events to be held on Labour Day.

Motion Passed

- *Beach Bash*

There was a short discussion regarding the successful Beach Bash event that took place this past weekend. It is estimated that 300 people attended the event.

- *Community Museum Assistance Program (CMAP)*

Councillor Balish reported to Council on some requirements under the CMAP guidelines that will need to be addressed for the Little School Museum. There was some discussion regarding the possibility of establishing a Community based Committee to take over the operations of the Museum in the future.

7. Date of next meeting

- *September 14, 2020 (Time and place to be determined depending on Public Health requirements)*

8. “In Camera”

- *Contract Negotiation*

08-24-20-05

It was duly moved and seconded that Council proceed “In Camera” to discuss a potential contract amendment.

Motion Passed

Council proceeded in regular session.

08-24-20-06

It was duly moved and seconded that Council amend the current scope of work contracted with Harlow Construction Ltd. for the excavation work required for the installation of a UV System for the Wastewater Treatment Plant to include the necessary repairs to the berm at that location.

Motion Passed

9. Adjournment

08-24-20-07

There being no further business to discuss, it was duly moved and seconded that the meeting be adjourned. Time 1:52 p.m.

Motion Passed

George R. Harding
Mayor

Joyce Young
Town Clerk/Treasurer

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