

**TOWN OF LOCKEPORT**  
**CRAFT/FARMERS MARKET VENDING PERMIT APPLICATION**

("Craft/Farmers Market" means an outdoor market at which persons are rented or provided space for a fee or rent for the purpose of selling new or used merchandise to the public)

**Section 7 – It is the responsibility of the craft/farmers market organizer to acquire a special event vendor's permit on behalf of all vendors participating in the craft/farmers market with the exception of participating mobile canteens.**

Contact Name: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Civic Address: \_\_\_\_\_

\_\_\_\_\_

Postal Address: \_\_\_\_\_

(If different from above)

Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Description of Craft/Farmers Market**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description/civic address of the areas in the Town in which a permit is sought:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Craft/Farmers Market Vending Permit Application**

**Fees :**

\_\_\_\_\_ Special Event (fee \$50/day + \$50 Damage Deposit) Effective date: \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ Not-For-Profit (Exempt) Effective date: \_\_\_\_\_ to \_\_\_\_\_

Fees Enclosed : Cheque/Money Order \_\_\_\_\_ Cash \_\_\_\_\_

**Other information required:**

\_\_\_\_\_ Proof of liability insurance attached (Required if applicant is utilizing Town property – See appendix “A”)

\_\_\_\_\_ Written approval/proof of registration with Special Event Organization

\_\_\_\_\_ Copy of other agency permit(s) required as outlined in section 11(4-b-iii)

**Regulations:**

1. A Vending Permit issued under this By-Law shall be conspicuously displayed on the mobile stand, craft/farmers market or mobile canteen or on or next to a non-mobile stand to which it relates so as to be clearly visible from the street at all times during which goods or services are being offered for sale pursuant to this By-Law.
2. No person, with or without a Vending Permit, shall:
  - (1) Vend within 50 metres of the grounds of any school between ½ hour prior to the start of the school day and ½ hour after dismissal at the end of the school day;
  - (2) Vend between 2:00 a.m. and 8:00 a.m.
  - (3) Leave any stand or mobile canteen unattended on a street;
  - (4) Sell food or beverages for immediate consumption unless there is available for public use a suitable litter receptacle for the use of customers;
  - (5) Leave any vending location without first picking up, removing and disposing of all litter, trash or refuse associated in any way with the vending activity;
  - (6) Allow any items relating to the operation of a stand, craft/farmers market or mobile canteen to be placed anywhere other than in, on or under the stand, craft/farmers market or mobile canteen;
  - (7) Vend to persons in motor vehicles;

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- (8) Sound or permit the sounding of any device which produces a loud and raucous noise, or use or operate any loudspeaker, public address system, radio, sound amplifier or similar device to attract the attention of the public or cry his wares to the disturbance of the public;
- (9) When vending from a mobile canteen:
  - (a) Vend when the mobile canteen is situated in a no parking area, or in area in which parking is prohibited at that time;
  - (b) Vend when the mobile canteen obstructs a roadway;
  - (c) Vend when customers or persons apparently waiting to become customers are standing in a roadway;
  - (d) Vend within twenty-five feet of any driveway entrance to a police or fire station, or within fifteen feet of any other driveway other than a driveway for property on which the vending is lawfully occurring;
  - (e) Vend when customers or persons apparently waiting to become customers are obstructing the traffic of pedestrians on a sidewalk;
- (10) When vending from a stand:
  - (a) Situate a stand or vend from a stand situated in a roadway or a sidewalk;
  - (b) Vend when customers or persons apparently waiting to become customers are standing in a roadway;
  - (c) Vend within five feet of an entrance way to any building, except a building owned by the permit holder;
  - (d) Vend within twenty-five feet of any driveway entrance to a police or fire station, or within fifteen feet of any other driveway, other than a driveway for the property on which the vending is lawfully occurring;
  - (e) Vend within twenty-five feet of the crosswalk at any intersection;
  - (f) Allow the stand or any other item relating to the operation of the vending business to lean against or hang from any building or other structure lawfully placed on public property, without the owner's permission.

**ACKNOWLEDGMENT**

I acknowledge having read and agree to the terms as outlined in the Town of Lockeport's Vending By-Law #105 as it pertains to my application for a Craft/Farmers Market Vending Permit.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Participant Signature

<u>Office Use Only</u>	
Permit approval:	C/FM- _____ Permit number
	_____ to _____ Effective Dates
_____ Issuing Authority Signature	_____ Date

Town of Lockeport Vending By-Law #105 attached.

## Appendix “A”

### Proof of Liability Insurance - per Town of Lockeport Policy GG-005

Proof shall be in the form of a certificate of insurance signed by an authorized representative of the Insurance Company. Coverage must include, but not limited to, a minimum of \$1,000,000 Commercial/General Liability Coverage, including \$1,000,000 Tenants Legal Liability coverage and \$1,000,000 non-owned automobile liability coverage. The policy must include the Town of Lockeport as additional insured and evidence 30 days advance notice of policy cancellation or change.