

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 10, 2012 AT 7:00 P.M.
MINUTES**

PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO TOWNSEND, COUNCILLOR ERROL L. WILLIAMS, COUNCILLOR DAYLE ESHELBY AND COUNCILLOR JOANN SWIMM

Call to order

The Regular Council Meeting was called to order by Mayor Huskison at 7:00 p.m.

Approval of Agenda

12-10-12-01

It was duly moved and seconded that the agenda be approved with the addition of Christmas week working hours.

Motion Passed

Approval of previous minutes

- *Special Council Meeting, Wednesday, November 14, 2012*

12-10-12-02

It was duly moved and seconded that the minutes of the Special Council Meeting of Wednesday, November 14, 2012 be approved as presented.

Motion Passed

- *Regular Council Meeting, Monday, November 19, 2012*

12-10-12-03

It was duly moved and seconded that the minutes of the Regular Council Meeting of Monday, November 19, 2012 be approved as presented.

Motion Passed

Presentations

- *Shelburne County Tourism Manager, Suzy Atwood – Annual Report (Attached as schedule “A”)*

This presentation was very informative for Council. The Town of Lockeport has not been participating in the Shelburne County Tourism Association but has continued its support to the position of Tourism Manager. Council’s decision to discontinue their participation in the Association was based on their disapproval of how the Association was operating in the past. Suzy’s presentation shed some light on the positive progress that has been made in the recent past with regards to the Association structure and operations as well as the many projects she has been moving forward with.

Suzy is requesting an additional \$590.00 from the Town of Lockeport for our share of expenses incurred for these projects.

Mayor Huskilson informed Suzy that it is Council's intention to re-establish the Town of Lockeports' participation in the Shelburne County Tourism Association and will be appointing a representative later during this meeting.

Recommendations from Other Committees

- *Committee of the Whole, November 26, 2012*
 - *Economic Development Information Session*

12-10-12-04

It was duly moved and seconded that as recommended by the Committee of the Whole, Joyce Young, Town Clerk/Treasurer be approved to attend the Economic Development information session being conducted by the UNSM at the Oak Island Inn on November 30, 2012.

Motion Passed

- *LiDAR Mapping*

12-10-12-05

It was duly moved and seconded that as recommended by the Committee of the Whole, Council approve the participation in the LiDAR Mapping Program at a cost to the Town of \$4,500.00. Joyce will work with Kirk Cox at the Municipality of the District of Shelburne to iron out the details.

Motion Passed

- *Invoices already paid in the amount of \$203,723.41*

12-10-12-06

It was duly moved and seconded that as recommend by the Committee of the Whole, Council approve the invoices already paid in the amount of \$203,723.41.

Motion Passed

- *Invoices to be paid in the amount of \$6,960.00*

12-10-12-07

It was duly moved and seconded that as recommend by the Committee of the Whole, Council approve the invoices to be paid in the amount of \$6,960.00.

Motion Passed

Other Business

- *Federal Gas Tax Program*

Information was received from the Canada/Nova Scotia Infrastructure Secretariat pertaining to the future of the Federal Gas Tax Program and the requirements of Municipal units as it affects projects. All funds currently held by Municipal Units in reserve must be utilized by March 31, 2014 unless a request for an extension has been approved by the Secretariat.

The future of this program has not been secured at this time.

- *Regional Enterprise Network Proposal*

Information was received from the Province of Nova Scotia and the Union of Nova Scotia Municipalities regarding the elimination of Regional Development Authorities throughout the Province. An independent panel was formed to lead a consultation process to make recommendations regarding the RDA model. The recommendations from this process were presented at a meeting at Oak Island at which the Town Clerk/Treasurer attended. It has been recommended that the number of agencies throughout the Province be reduced from twelve to six with the Town of Lockeport, the Town of Shelburne and the Municipality of the District of Shelburne being included in the region covering Chester, Mahone Bay, the District of Lunenburg, the Town of Lunenburg, the Town of Bridgewater and the Region of Queens. If the recommendations are adopted by the Province each agency will be known as a Regional Enterprise Network. At the presentation held in Oak Island it was the consensus of those in attendance that it will likely take two to three years before any new agencies are functioning.

- *Senior Services Co-Ordinator Report – for information purposes*

- *Appointments to Committees*

Heritage Advisory

12-10-12-08

It was duly moved and seconded that Councillor Williams and Councillor Swimm be appointed to the Heritage Advisory Committee.

Motion Passed

Property Management Team

12-10-12-09

It was duly moved and seconded that Councillor Williams and Councillor Swimm be appointed to the Property Management Team.

Motion Passed

Property Assessment Team (Dangerous & Unsightly Premises)

12-10-12-10

It was duly moved and seconded that Mayor Huskilson, Deputy Mayor Townsend and Councillor Williams be appointed to the Property Assessment Team.

Motion Passed

Crescent Beach Centre Sub Committee of Economic Development/Planning Advisory

12-10-12-11

It was duly moved and seconded that Councillor Eshelby, Councillor Williams and Councillor Swimm be appointed to the Crescent Beach Centre Committee.

Motion Passed

School Advisory

12-10-12-12

It was duly moved and seconded that Councillor Eshelby be appointed to represent Council on the School Advisory Committee.

Motion Passed

Shelburne County Tourism Association

12-10-12-13

It was duly moved and seconded that Councillor Eshelby be appointed to represent the Town of Lockeport on the Shelburne County Tourism Association with Councillor Swimm as the alternate.

Motion Passed

Police Advisory

12-10-12-14

It was duly moved and seconded that Councillor Swimm replace Deputy Mayor Townsend as the representative to the Police Advisory Board.

Motion Passed

Tri-County Housing Authority

12-10-12-15

It was duly moved and seconded that Mayor Huskilson be appointed to represent the Town of Lockeport on the Tri-County Housing Authority.

Motion Passed

Christmas Week Working Hours

Council discussed options for working hours for staff during Christmas week. In the past, Council have provided a half day off with pay for Christmas Eve and a half day off with pay for New Year's Eve day. In light of the fact that both these days fall on Mondays this year there was a discussion pertaining to accommodating the situation.

12-10-12-16

It was duly moved and seconded that Council provide Regular Employees a full day off with pay for December 24, 2012 and December 31, 2012.

Motion Defeated

12-10-12-17

It was duly moved and seconded that Council offer Regular Employees the opportunity to receive a half day off with pay on December 24, 2012 and December 31, 2012 with the option of taking the remainder of the day off by utilizing a half day as vacation or a half day as personal time.

Motion Passed

The Town Clerk/Treasurer advised Council that she would request that staff inform her by Friday, December 14, 2012 as to whether or not they were going to take advantage of this offer so appropriate notices could be posted in the event the Town Office would be closed on Christmas Eve day and New Year's Eve day.

Council Reports

- *Deputy mayor Townsend – Roseway Manor Report (Attached as schedule “B”)*

Correspondence

12-10-12-18

It was duly moved and seconded that Council approve acceptance of the correspondence.

Motion Passed

- *Letter from Chris Atwood, Chair, Nova Scotia Chamber of Commerce regarding suggested changes to the assessment and taxation process in the Province of Nova Scotia.*

Date of next meeting

- *Regular Council Meeting - Monday, January 14, 2013*

“In Camera Session”

- *Tax Sale*

12-10-12-19

**It was duly moved and seconded that Council proceed “In Camera” to give direction to the Town Clerk/Treasurer on Tax Sale proceeding for January 9, 2013.
Motion Passed**

Council resumed in regular session.

Adjournment

There being no further business, **It was duly moved and seconded that the meeting be adjourned. Time 9:20 p.m.**

**Darian Huskilon,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**

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