

**TOWN OF LOCKEPORT  
REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 19, 2012 AT 7:00 P.M.  
MINUTES**

**PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO TOWNSEND, COUNCILLOR ERROL LEIGH WILLIAMS, COUNCILLOR JOANN SWIMM**

**COUNCILLOR DAYLE ESHELBY ADVISED SHE WOULD BE ARRIVING LATE. COUNCILLOR ESHELBY ARRIVED AT 7:25 P.M.**

**Call to order**

The Regular Council Meeting of Monday, November 19, 2012 was called to order by Mayor Huskilson at 7:00 p.m.

**Approval of Agenda**

**11-19-12-01**

**It was duly moved and seconded that the agenda be approved as presented.**

**Motion Passed**

**Approval of previous minutes**

- *Regular Council Meeting, Monday, October 15, 2012*

**11-19-12-02**

**It was duly moved and seconded that the minutes of the Regular Council Meeting of Monday, October 15, 2012 be approved as distributed.**

**Motion Passed**

**Finance**

- *Annual Temporary Borrowing Resolution*

**11-19-12-03**

**It was duly moved and seconded that the Town execute the Municipal Corporation Borrowing Resolution, allowing the Town to borrow for current expenditures until such time as the taxes to be levied can be collected.**

**Motion Passed**

**Other Business**

- *Appointments to Committees and Boards – It was decided that item would be addressed later in the meeting awaiting Councillor Eshelby's arrival.*

- *Adoption of Health, Safety & Environmental Policy*

The following three Policies were presented and reviewed by Council at a previous meeting for consideration. The recommendation at that time was to present them to Council for adoption at this Regular Council Meeting.

**11-19-12-04**

**It was duly moved and seconded that Council approve and adopt the Health, Safety & Environmental Policy #GG-015 as presented.**

**Motion Passed**

- *Adoption of Interest On Overpaid Taxes Policy*

**11-19-12-05**

**It was duly moved and seconded that Council approve and adopt the Interest on Overpaid Taxes Policy #GG-014 as presented.**

**Motion Passed**

- *Adoption of Sun Safety Policy*

**11-19-12-06**

**It was duly moved and seconded that Council approve and adopt the Sun Safety Policy #GG-016 as presented.**

**Motion Passed**

- *Annual Expense Allowance – Income Tax Purposes resolution*

As outlined by the Canada Revenue Agency Income Tax Act bulletin #IT-292 Re: Taxation of Elected Officers of Incorporated Municipalities, School Boards, Municipal Commissions and Similar Bodies, the following motion was presented to Council:

**11-19-12-07**

**It was duly moved and seconded that for the calendar year 2012, one-third of the total sum paid to each Councillor as salaries or other remuneration, including all non-accountable expense money, shall be declared an allowance for expenses to be excluded from income under the Income Tax Act of Canada.**

**Motion Passed**

- *Annual Parking Regulations resolution*

**11-19-12-08**

**It was duly moved and seconded that Council approve the Winter Parking Regulations for the 2012/2013 season as presented.**

**Motion Passed**

- *Municipal Physical Activity Leadership Program (MPAL)*

An opportunity has been presented to Council to participate in conjunction with the Municipality of the District of Shelburne, the Town of Shelburne and the Province of Nova Scotia Department of Health and Wellness in a Municipal Physical Activity Leadership Program. The Program is intended to provide qualified leadership to support the development and implementation of a comprehensive physical activity strategy approach by municipal government as a whole.

At this time, the Province is only asking for Council's commitment to participate if they wish to do so. Lockeport would commence full participation beginning April 1, 2013. A contribution of \$1,000 per year has been suggested for Council to consider during budget deliberations for the 2013/2014 fiscal year. Currently, the Municipality of the District of Shelburne and the Town of Shelburne contribute \$10,000 each with the Province contributing \$30,000. If the Town of Lockeport decides to participate, the Province will increase their contribution by \$5,000 and with the Town of Lockeport contributing \$1,000 this would bring the budget for the program to a total of \$56,000.

**11-19-12-09**

**It was duly moved and seconded that Council of the Town of Lockeport confirm to the Province of Nova Scotia Department of Health and Wellness of Council's willingness to participate in the Municipal Physical Activity Leadership Program in conjunction with the Municipality of the District of Shelburne and the Town of Shelburne.**

**Motion Passed**

- *Economic Summit*

The UNSM, the Nova Scotia Chamber of Commerce and the Nova Scotia RDA Association are presenting an Economic Summit on November 30, 2012 at the Atlantica Oak Island Inn, from 8:30 a.m. to 4:00 p.m. The Town Clerk/Treasurer will speak to the Economic Development Council and participating CAO's to determine who are currently planning to attend and will report back to Council.

- *NSPI Regional Committees*

An email was received from Jamie MacNeil, Senior Government Relations Advisor for Nova Scotia Power, offering to come meet with Council to discuss topics of interest to municipalities. It was the consensus of this Council that the Town Clerk/Treasurer speak with the other units at a meeting she will be attending on November 21 to determine what other units are planning to do.

- *Tax Sale*

The Town Clerk/Treasurer reported to Council that there is one property slated for Tax Sale scheduled for January 9, 2013 at 10:00 a.m. The property belongs to a numbered company – 1049626 Nova Scotia Ltd. located at 3385 Highway 3, description "Land and Service Station".

- *Town owned faculty upgrades*

A list of facility upgrade projects was presented to Council that are currently underway. The projects include the following:

Recreation/Town Hall Facility – Re-shingling the roof, new windows in the upstairs section, repairs and repainting the exterior, new floor in the Recreation Centre, new wheelchair ramps and miscellaneous repairs.

Library – Re-shingling a section of the roof.

Crescent Beach Centre – Installation of new doors and window inserts as well as repairs to prevent an occurring leak.

Fire Station – Repairs to prevent an occurring leak at the main entrance.

Treatment Plant – Addition of a storage lean-to on the Transportation building

Medical Centre – Re-painting the exterior

Bandstand – Addition of a permanent stage.

### **Council Reports**

- Deputy Mayor Townsend – *Electoral Boundaries Meeting (Attached as schedule “A “)*
- Councillor Eshelby – Reported to Council that she had been invited to attend and participate in a couple of events. Mayor Huskilson cautioned Councillor Eshelby about making commitments to attend events without first bringing the item to Council for discussion and approval.

One of the events Councillor Eshelby intended to attend was a transition event scheduled for November 23<sup>rd</sup> and 24<sup>th</sup> in St. Margarets Bay whereby she was invited to make a few brief remarks as a Lockeport Town Councillor. Mayor Huskilson stated that if a presentation to this effect was going to be conducted, then Council should have been given the opportunity to formulate the presentation. Councillor Eshelby stated that she would inform the gentleman that invited her, Mr. Bob Cervelli, that she would not be doing a presentation based on the time restrictions.

- Councillor Swimm reported to Council that the Orientation session that she and Councillor Eshelby attended was very informative. There was some discussion among Council as to the correct procedure for revisiting a previous motion of Council with the intention of changing Council’s decision.
- Mayor Huskilson reported to Council that he had attended a public meeting in Shelburne regarding the proposed electoral boundary changes.

Mayor Huskilson then reported to Council on developments so far regarding the proposed television program to be filmed here in Lockeport and area. This would be a great opportunity for Lockeport to be showcased as a unique community.

Mayor Huskilson reported that Harmony Bazaar had acquired some trusses to be installed at the Lighthouse Stage to accommodate permanent lighting. Currently it is being stored in the Fire Station and Cory Nickerson has cleaned it up some.

**11-19-12-10**

**It was duly moved and seconded that the Public Works staff be asked to make a recommendation to Council as to the installation of the lighting trusses at the Lighthouse Stage.**

**Motion Passed**

## Correspondence

**11-19-12-11**

**It was duly moved and seconded that Council approve acceptance of the correspondence.**

**Motion Passed**

- *Letter to Premier Darrel Dexter from the Town of Clark's Harbour dated October 12, 2012*
- *Appointments to Committees and Boards*

The list of Committees and Boards requiring Council appointments was reviewed. In order to ensure business continuity it was necessary to make some of the appointments immediately. It was noted that section 24 (7) of the Municipal Government Act states that where a Council member is appointed to a committee, board or commission as a representative of the Council, the Council member's appointment ceases if and when that person ceases to be a Council member. Therefore former Councillors Roszel and Stewart no longer represent the Town of Lockeport on any Committees, Boards or Commissions.

**11-19-12-12**

**It was duly moved and seconded that Deputy Mayor Townsend, Councillor Eshelby and Councillor Swimm be appointed to represent the Town of Lockeport on the Roseway Manor Board.**

**Motion Passed**

**11-19-12-13**

**It was duly moved and seconded that Deputy Mayor Townsend be appointed to represent the Town of Lockeport on the Western Counties Regional Library Board.**

**Motion Passed**

**11-19-12-14**

**It was duly moved and seconded that Councillor Williams and Councillor Eshelby be appointed to represent the Town of Lockeport on the Lockeport Recreation Committee.**

**Motion Passed**

**11-19-12-15**

**It was duly moved and seconded that Councillor Williams and Councillor Eshelby be appointed to represent the Town of Lockeport on the Lockeport and Area July 1<sup>st</sup> Committee. Mayor Huskison still wishes to receive notices and attend these meetings as Ex Officio.**

**Motion Passed**

**11-19-12-16**

**It was duly moved and seconded that Deputy Mayor Townsend and Councillor Williams be appointed to represent the Town of Lockeport on the RCMP Advisory Board.**

**Motion Passed**

It was noted at this time that Roy MacLeod has represented the Town of Lockeport for many years on the Board of the Western Regional Housing Authority. His appointment to the Board has expired. Roy has completed three full terms on the Board and it is necessary for him to step down for one term before he can be considered eligible again.

A letter will go out to Roy thanking him for his dedication and interest in representing the Town of Lockeport.

**Date of next meeting**

- *Regular Council Meeting - Monday, December 10, 2012*

**Adjournment**

There being no further business, **it was duly moved and seconded that the meeting be adjourned. Time 9:05 p.m.**

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**Darian Huskilson,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**

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