

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 14, 2016 AT 6:00 P.M.
AGENDA**

PRESENT: MAYOR GEORGE HARDING, COUNCILLOR JOANN SWIMM,
COUNCILLOR DAYLE ESHELBY, COUNCILLOR DAWN
DEMINGS-TAYLOR, TOWN CLERK/TREASURER, JOYCE
YOUNG AND RECORDING SECRETARY, JUNE HARDING

REGRETS: DEPUTY MAYOR ALONZO (LONNIE) TOWNSEND

1. Call to order

The Meeting was called to order by Mayor Harding at 6:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

11-14-16-01

It was duly moved and seconded that the agenda be approved with the following addition: Under Council Reports after Councillor Swimm – SAC Report from Councillor Eshelby.

Motion Passed

4. Approval of previous minutes

- *Regular Council Meeting Minutes, October 11, 2016*

11-14-16-02

It was duly moved and seconded that the Minutes from the Regular Council Meeting of Tuesday, October 11, 2016 be approved.

Motion Passed

- *Special Council Meeting Minutes, October 28, 2016*

11-14-16-03

It was duly moved and seconded that the Minutes from the Special Council Meeting of Friday, October 28, 2016 be approved.

Motion Passed

5. Open Mic

There were several people in attendance in the citizen's gallery this evening. Suzanne Crosby spoke first and welcomed the new Council. Ocean Mist Cottages wishes to be involved in the decision making process of any tourism issues that affect the business community of Lockeport and involves the spending of major tax dollars.

Cheryl Graul spoke next and thanked the members of Council for participating in the recent election. Cheryl asked that copies of agendas be published before the meetings so citizens can decide if they wish to attend. There is apparently an outdated Town of Lockeport website that pops up when folks are looking for our current website. This old one needs to be addressed (removed).

Cheryl feels it is fantastic that Mayor Harding will have regular office hours and also appreciates the recent decision of Town office staff for having resumed staying open through the lunchtime period for the convenience of anyone who works and needs to come in on their lunchtime.

6. Presentations

There were no presentations scheduled for this evening.

7. Recommendations from Other Committees

- *Recreation Committee, October 17, 2016 (Attached as Schedule "A")*

11-14-16-04

It was duly moved and seconded that Council approve the appointment of Brooke Cotter to serve on the Recreation Committee as the Student Representative.

Motion Passed

8. Finance

- *Nova Scotia Municipal Corporation – Borrowing Resolution*

11-14-16-05

It was duly moved and seconded that the Town of Lockeport execute the Municipal Corporation Borrowing Resolution, allowing the Town to borrow for current expenditures until such time as the taxes to be levied can be collected.

Motion Passed

- *List of Current Invoices already paid as of October 24, 2016*

Information only.

- *Reserve Transfer required*

11-14-16-06

It was duly moved and seconded that the Town Clerk/Treasurer be authorized to transfer \$2,954.00 from the Town's Operating Reserve Account to the Town's General Operating Account.

Motion Passed

9. Other Business

- *Paperless Council Meetings*

After hearing Individual Councillors opinions it was decided that we will try doing paperless Council Meetings and see how it works out. It is still in the discussion stage so if anyone in particular wants a package printed off they only need to ask.

- *Town of Lockeport "Records Management Policy"*

Joyce explained some of the rules and regulations of Records Management and the following motion was made:

11-14-16-07

It was duly moved and seconded that the Records Management Policy be adopted as presented.

Motion Passed

- *Email from Paul Landry, Regional Director General, Atlantic Region Citizenship, Heritage and Regions, Department of Canadian Heritage, Government of Canada dated November 4, 2016*

Council is pleased with the content of this email, however Joyce cautioned them that although the grant is \$40,000.00 only certain aspects of the grant application were approved.

- *Town of Lockeport Committee appointments*

11-14-16-08

It was duly moved and seconded that the following Committee appointments be approved:

Recreation Committee – Councillor Eshelby and Councillor DeMings-Taylor

July 1st Committee – Mayor Harding and Councillor Swimm

Police Advisory – Councillor Swimm and Councillor DeMings-Taylor

Heritage Advisory – Councillor Swimm and Councillor Eshelby

Friends of the Little School Museum – Councillor DeMings-Taylor

Property Management Team – Councillor Swimm and Councillor Eshelby

Property Assessment Team – Mayor Harding, Deputy Mayor Townsend &

Councillor DeMings-Taylor

Roseway Manor – Mayor Harding, Deputy Mayor Townsend & Councillor Eshelby

Region 6 Steering – Mayor Harding – Alternate – Deputy Mayor Townsend

Western Counties Regional Library – Deputy Mayor Townsend

School Advisory Committee – Councillor Eshelby

Town's Caucus – Mayor Harding

Roseway Hospital Charitable Foundation – Deputy Mayor Townsend

Motion Passed

It was noted that all the Committees should be having discussions regarding the importance of regular attendance at the Meetings.

Joyce informed Council that the Utility Review Board will be using Council Chambers all day on December 19, 2016. If the Economic Development/Planning Advisory Committee wish to meet that day as scheduled they will have to use a different venue.

- *Letter from Shelburne County Youth Health & Support Association dated October 17, 2016*

Joyce explained to Council that she has met with Jennifer Huskilson regarding this matter and intends to meet with her again to discuss use of the Medical Centre. The activities being suggested will be in addition to the activities at the Jello Tree.

Joyce will discuss the situation further with Jennifer and find out if evening programs happen who will be the authority figures and what the schedule will be.

Council feels it is important to help our youth in any way we can and Joyce will report back to Council after she meets with Jennifer about the details.

- *Letter from Debbie Stewart, Lockeport & Area Mini Relay for Life Committee dated October 14, 2016*

11-14-16-09

It was duly moved and seconded that the Town of Lockeport allow the Lockeport & Area Mini-Relay for Life Committee use of Sea Caps Park, including the Lighthouse Stage (with use of the sound system and washrooms), free of charge for their annual relay for life scheduled for June 19, 2017.

Motion Passed

- *UNSM 2016 Fall Convention, November 29 – December 2, 2016*

11-14-16-10

It was duly moved and seconded that Mayor Harding be approved to attend the UNSM Fall Convention in Halifax on November 29 to December 2, 2016.

Motion Passed

- *AMANS financial management session*

11-14-16-11

It was duly moved and seconded that Mayor Harding and Town Clerk/Treasurer, Joyce Young be approved to attend the AMANS Financial Management Session in Halifax on January 12th and January 13, 2016.

Motion Passed

- *Municipal Awareness Week – November 21-25, 2016*

Considering there is not enough time to plan anything for this year Council decided that they will definitely plan something for 2017 for Municipal Awareness Week.

10. Council Reports

- *Councillor Swimm*
 - *SCEEMO Report November 8, 2016 (Attached as Schedule "B")*

Councillor Swimm presented her report and informed Council that there are still a number of wells that now have water but the water is not safe to drink. There is still fresh water at the fire hall that is being moved to the Green Room so we have access to it for any residents in need.

Councillor Eshelby suggested that Council give some thought to what we will do for a water supply if this situation arises another year.

- *Councillor Eshelby*
 - *SAC Report*

Councillor Eshelby reviewed some of the points covered by the SAC Committee. The Superintendent of the School Board has taken on a new position. They are working on developing a space for children to come if they need to talk to someone. They are talking about a hub school and focusing on speaking to knowledgeable people for ideas and advice. They have spoken to representatives from the Nova Scotia Community College Shelburne Campus and Yarmouth Campus regarding a partnership. There has been interest shown in using Rood's Head Park as a learning space.

- *Mayor Harding*
 - *Ivany Report (Attached as Schedule "C")*

Mayor Harding presented some of the key points from the Ivany Report. The Mayor is looking forward to the next four years and what Council and the Community can accomplish. He wants Council to think outside the box and use our imagination. We can glean information from other Municipal Units because Economic Development in neighbouring units impacts us and vice versa. Growth and innovation is key and attitudes matter. We may just need to look at something from a different perspective. We need to build partnerships with businesses, seniors and youth to help change old attitudes. The ICSP has a lot of good ideas that should be revisited by Council. Mayor Harding is looking forward to setting goals and objectives as a Council and working as part of a successful team.

11. Correspondence

11-15-16-12

It was duly moved and seconded that the correspondence be accepted.

Motion Passed

- *Letter from Bernadette Jordan, Member of Parliament*

Council looks forward to meeting with Ms. Jordan in the New Year.

12. Date of next meeting

Monday, December 12, 2016

13. “In Camera”

14. Adjournment

11-15-16-13

There being no further business to discuss it was duly moved and seconded that the Meeting be adjourned. Time 8:05 p.m.

Motion Passed

**George Harding,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**