

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 21, 2013 AT 7:00 P.M.
MINUTES**

PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO TOWNSEND, COUNCILLOR ERROL L. WILLIAMS, COUNCILLOR JOANN SWIMM, COUNCILLOR DAYLE ESHELBY AND TOWN CLERK/TREASURER, JOYCE YOUNG

1/ **Call to order**

The Meeting was called to order by Mayor Huskilson at 7:00 p.m.

2/ **Approval of Agenda**

10-21-13-01

It was moved by Councillor Williams and seconded by Deputy Mayor Townsend that the agenda be approved with The following addition:

Under Finance - Motion to approve acceptance of the Audited 2012/2013 Financial Statements as previously presented by Bob Redding on September 23, 2013.

Under Other Business – Ombudsmen’s office presentation

Under Approval of Previous Minutes – Emergency Meeting Minutes from September 13, 2013

Motion Passed

3/ **Approval of previous minutes**

- *Regular Council Meeting, Monday, September 9, 2013*

10-21-13-02

It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the minutes from the Regular Council Meeting of Monday, September 9, 2013 be approved.

Motion Passed

- *Emergency Council Meeting, September 13, 2013*

10-21-13-03

It was moved by Councillor Swimm and seconded by Councillor Williams that the minutes from the Emergency Council Meeting of Friday, September 13, 2013, be approved.

Motion Passed

- *Special Council Minutes Monday, September 23, 2013*

10-21-13-04

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that the Minutes from the Special Council Meeting of Monday, September 23, 2013 be approved.

Motion Passed

4/ **Open Mic**

Margaret Chetwynd and Muriel Chetwynd were in attendance with concerns regarding drainage in the area of their properties in Brighton after a recent heavy rain that caused extensive flooding. Letters from Ryan and Margaret Chetwynd have been attached to the Meeting file.

Monty Andrews was also in attendance and stated that the water does not adequately run off of his property but his house is in no danger.

5/ **Presentations**

- *Mike Kelley re: Amendment to Land Use By-Law (Attached as Schedule "A")*

Mayor Huskison informed Council and Mr. Kelley that a review has been initiated and all concerns will be addressed.

10-21-13-05

It was moved by Councillor Williams and seconded by Councillor Eshelby that the Town Clerk/Treasurer research with Service Nova Scotia and legal to get direction on how to proceed with regards to the violation of the Land Use By-Law.

Motion Passed

6/ **Recommendations from Other Committees**

- *Committee of the Whole, September 23, 2013(Attached as Schedule "B")*
- *Nails lifting on the Boardwalk*

10-21-13-06

It was moved by Councillor Swimm and seconded by Councillor Williams that the Public Works Department be instructed to address the problem of the nails lifting up on the boardwalk as quickly as possible.

Motion Passed

- *Trestle*

10-21-13-07

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that On Shore Construction be asked to give an approximate figure on what it would cost to do the immediate repairs required to ensure that the trestle remains safe for foot traffic.

Motion Passed

- *SCEEMO Coordinator Position*

10-21-13-08

It was moved by Councillor Eshelby and seconded by Councillor Williams that as recommended by the Town Clerk/Treasurer, Council agree to enable the SCEEMO Coordinator position to be created and staffed as soon as possible at the suggested cost to the Town of Lockeport.

Motion Passed

- *UNSM Conference*

10-21-13-09

It was moved by Councillor Williams and seconded by Councillor Swim that the Town Clerk/Treasurer be approved to attend the UNSM Conference in Halifax in November.

Motion Passed

- *List of bills already paid in the amount of \$68,735.48*

10-21-13-10

It was moved by Councillor Eshelby and seconded by Deputy Mayor Townsend that the list of bills already paid in the amount of \$68,735.48 be approved.

Motion Passed

- *Risk Management seminar*

10-21-13-11

It was moved by Councillor Swimm and seconded by Councillor Williams that Joyce Young, Frances Scott and Kevin Snow attend the Risk Management Seminar that is to be held on October 24, 2013 at the Municipal office in Shelburne.

Motion Passed

- *Report from Spencer's Garden Centre & Landscaping*

10-21-13-12

It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the report from Spencer's Garden Centre & Landscaping be deferred to budget deliberations.

Motion Passed

- *Recreation Committee, October 7, 2013(Attached as Schedule "C")*

- *Double Sink to be installed in the Children's washroom Area*

10-21-13-13

It was moved by Councillor Williams and seconded by Councillor Eshelby that as recommended by the Recreation Committee, the Recreation Department proceed with the purchase and installation of a double sink in the children's washroom area of the Recreation Centre.

Motion Passed

- *Potential Fee Structure for Kid's Corner*

10-21-13-14

It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that as recommended by the Recreation Committee, Frances examine the following potential fee structure and prepare a report for Council with budget projections for fee revenues based on these fees: Annual Fees for four year olds (those attending public school in September, 2014) would be based on \$15/day for one or two days attendance per week, \$12/day for three days attendance per week, and \$10/day for four days attendance per week; Annual Fees for three year olds would be based on \$12/day for one day attendance per week, and \$10/day for two days attendance per week.

Motion Passed

- *Economic Development/Planning Advisory Committee, October 17, 2013 (Attached as Schedule "D")*
 - *Assistant Manager of Crescent Beach Centre (Seasonal Position)*

10-21-13-15

It was moved by Councillor Eshelby and seconded by Councillor Williams that as recommended by the Crescent Beach Centre Committee (Sub-Committee of Economic Development/Planning Advisory), in the best interest of the Crescent Beach Centre operations, the position of Assistant Manager be considered a seasonal return position and that in light of the professional services provided by Janice Fiske during the 2013 Tourism Season in this position, that the employment be offered to her.

Motion Passed

- *Appointment to RENS (Regional Enterprise Network)*

10-21-13-16

It was moved by Councillor Swimm and seconded by Councillor Eshelby that as recommended by the Economic Development/Planning Advisory Committee, Cyril Meagher be appointed as the Town of Lockeport's business representative on the Regional Enterprise Network.

Motion Passed

7/ Finance

- *Replacement of four Sewer Pumps*

10-21-13-17

It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that Council approve the purchase of four replacement pumps for the wastewater system to be paid for with Federal Gas Tax Funds.

Motion Passed

- *2012/2013 Audited Financial Statements*

10-21-13-18

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that the 2012/2013 Audited Financial Statements be approved as previously presented by Bob Redding on September 23, 2013.

Motion Passed

8/ **Other Business**

- *Committee of the Whole Policy Review*

10-21-13-19

It was moved by Councillor Eshelby and seconded by Councillor Swimm that the Committee of the Whole Meetings revert back to being held at 6:30 p.m.

Motion Passed

- *EMO Evaluation*
- *Ombudsmen's Office Presentation*

9/ **Council Reports**

- *Deputy Mayor Townsend*
 - *Western Counties Regional Library (Attached as Schedule "E")*
 - *Roseway Hospital Charitable Foundation (Attached as Schedule "F")*
- *Councillor Swimm*
 - *Roseway Manor Board (Attached as Schedule "G")*
 - *RCMP Advisory Board (Attached as Schedule "H")*
- *Councillor Eshelby*
 - *School Advisory Council (Attached as Schedule "I")*

It was agreed that we need to approach the school issue with a structured plan of action. There will be a meeting held in Council Chambers on Tuesday, October 22, 2013 at 3:00 p.m. regarding this issue.

10-21-13-20

It was moved by Councillor Williams and seconded by Deputy Mayor Townsend that the correspondence be accepted.

Motion Passed

10/ **Correspondence**

- *Letter from Western Counties Regional Library dated September 19, 2013*

11/ **Date of next meeting**

- *Regular Council Meeting - Monday, November 18, 2013*

10-21-13-21

It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the Committee go “In Camera” at this time.

Motion Passed

12/ **“In Camera”**

- *Low Income Property Tax Exemption Applications*

10-21-13-22

It was moved by Deputy Mayor Townsend and seconded by Councillor Williams that the two applications that have been received and that fit the required criteria for the Low Income Property Tax Exemption, be approved.

Motion Passed

- *Personnel*

It was decided that Councillor Swimm and Councillor Eshelby will attend the meeting regarding the Nova Scotia Commission on building a new Economy on October 22, 2013 at 2:30 p.m. in Shelburne.

Mayor Huskilson, Deputy Mayor Townsend and Councillor Williams will attend the meeting regarding the school on October 22, 2013 at 3:00 p.m. in Lockeport Council Chambers.

13/ **Adjournment**

10-21-13-23

There being no further business to discuss it was moved by Councillor Swimm and seconded by Councillor Williams that the meeting be adjourned. Time 10:00 p.m.

Motion Passed

**Darian Huskilson,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**