

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 20, 2014
MINUTES**

PRESENT: DEPUTY MAYOR LONNIE TOWNSEND, COUNCILLOR JOANN SWIMM, COUNCILLOR DAYLE ESHELBY, COUNCILLOR ERROL WILLIAMS, TOWN CLERK/TREASURER JOYCE YOUNG AND RECORDING SECRETARY MARY MEAGHER.

MAYOR DARIAN HUSKILSON JOINED THE MEETING AT 8:00 P.M.

1/ **Call to order**

The Regular Council Meeting was called to order by Deputy Mayor Townsend at 7:07 p.m.

2/ **Approval of Agenda**

**It was duly moved and seconded that the agenda be approved as presented.
Motion Passed**

3/ **Approval of previous minutes**

- *Regular Council Meeting, Monday, September 15, 2014*

10-20-14-01

It was duly moved and seconded that the minutes of the Regular Council Meeting of Monday, September 15, 2014 be approved as circulated.

Motion Passed

- *Special Council Meeting, Monday, September 22, 2014*

10-20-14-02

It was duly moved and seconded that the minutes of the Special Council Meeting of Monday, September 22, 2014 be approved as circulated.

Motion Passed

Special Council Meeting, Thursday, October 9, 2014

10-20-14-03

It was duly moved and seconded that the minutes of the Special Council Meeting of Thursday, October 9, 2014 be approved as circulated.

Motion Passed

4/ **Municipal Boundary Review**

A public hearing was scheduled to take place at this time to provide the public the opportunity to address any concerns, questions or provide comment to council regarding the governance structure and size of council for the Town of Lockeport. No one in attendance chose to speak for or against the current structure.

10-20-14-04

It was duly moved and seconded that Council of the Town of Lockeport confirm that the governance structure remain status quo with there being Mayor plus four Councillors elected at large.

Motion Passed

5/ **Open Mic**

There was no one in attendance wishing to speak to Council.

6/ **Presentations**

- *Western Counties Regional Library (Attached as schedule "A")*

7/ **Recommendations from Other Committees**

- *Committee of the Whole, August 25, 2014*

Sarah Thompson as student representative on the Lockeport Recreation Committee.

10-20-14-05

It was duly moved and seconded that as recommended by the Committee of the Whole, Sarah Thompson be appointed to the Lockeport Recreation Committee as the student representative.

Motion Passed

Meeting Packages

10-20-14-06

It was duly moved and seconded that as recommended by the Committee of the Whole, the Lockeport Council and Committee meeting packages no longer be physically delivered by staff; that instead, the packages be forwarded by email and the hard copy be held at the Town Office to be picked up by each member.

Motion Passed

List of invoices already paid in the amount of \$111,516.70

10-20-14-07

It was duly moved and seconded that as recommended by the Committee of the Whole, the list of invoices already paid in the amount of \$111,516 be approved.

Motion Passed

Invoices from Tides of Time Gallery & Gifts in the amount of \$25.00

10-20-14-08

It was duly moved and seconded that as recommended by the Committee of the Whole, the invoice from Tides of Time Gallery & Gifts in the amount of \$25.00 be approved.

Motion Passed

Nominee for RCMP Advisory Board

10-20-14-09

It was duly moved and seconded that as recommended by the Committee of the Whole, Sarah Thompson be appointed to represent the Town of Lockeport as the student member of the Eastern Shelburne County RCMP Advisory Board.

Motion Passed

Medical First Responders fundraiser

10-20-14-10

It was duly moved and seconded that as recommended by the Committee of the Whole, steps be taken in an effort to allow the Medical First Responders use of the requested Town facilities for their fundraising event scheduled for October 4, 2014.

Motion Passed

Lighting of Christmas Tree/Santa visit

10-20-14-11

It was duly moved and seconded that as recommended by the Committee of the Whole, the Community Coordinator be asked to work with the other parties involved to see if Santa's visit could be coordinated to coincide with Christmas By the Sea and the lighting of the Christmas tree scheduled for December 4th, 2014.

Motion Passed

8/ **Finance** (nothing this evening)

9/ **Other Business**

- *Getting Lockeport on the Bus Route – Councillor Eshelby*

Information purposes only.

- *Drugs & Addiction Magazine.*

After some discussion it was agreed that because this request was not received in time for budget consideration this year, this item be added to budget deliberations next year if a request is received within the application guidelines.

Mayor Huskilson arrived at this time and proceeded as chair.

- *Region of Queens Municipality – South Shore Regional Airport*

10-20-14-12

It was duly moved and seconded that no contribution be made to the South Shore Regional Airport.

Motion Passed

- *Tri-County Women's Centre – Why it Matters*

10-20-14-13

It was duly moved and seconded that the Tri-County Women's Centre – Why it Matters, while it raised the Council's awareness and garnered their support in principle, no financial support could be extended at this time and that this be conveyed in a letter.

Motion Passed

- *Appointment to REN2 Liaison & Oversight Committee*

10-20-14-14

It was duly moved and seconded that Mayor Huskilson be appointed to represent the Council of the Town of Lockeport on the Regional Economic Network Liaison and Oversight Committee.

Motion Passed

- *NSCC News Release – Identifying Agriculture Investment Opportunities*

Councillor Eshelby showed an interest in this and wishes to attend.

- *Invitation from Town of Shelburne*

The Town of Shelburne is planning to host the 2015 UNSM South Shore Regional Meeting. Town Clerk/Treasurer will find out more about this invitation.

- *Provincial/Municipal Fiscal Review Update*

10-20-14-15

It was duly moved and seconded that the Town Clerk/Treasurer Joyce Young attend the Provincial/Municipal Fiscal Review Update in Yarmouth October 23, 2014 and Councillor Swimm agreed to accompany her.

Motion Passed

- *Council Open House – Councillor Eshelby*

10-20-14-16

It was duly moved and seconded that Council will hold an “Open House” session in January or February for interested residents to attend and participate in open discussion in an informal, but structured manner. Depending on the level of participation and attendance, this may become a monthly event.

Motion Passed

10/ **Council Reports**

- *Councillor Swimm*

- *Committee (Attached as schedule “B”)*

10-20-14-17

It was duly moved and seconded that the Vendor Policy development be forwarded to the Economic Development/Planning Advisory Committee.

Motion Passed

- *Roseway Manor Building & Grounds Committee (Attached as schedule “C”)*

SCEEMO

Discussion on the ICS200 training that could be provided between the three units with quantities of 12-20 people. The ICS100 training could be acquired on-line or provided as well. Councillor Swimm suggested that the local EMO should have a meeting and simulation to be better prepared.

- *Deputy Mayor Townsend -*

- *Roseway Hospital Charitable Foundation (Attached as schedule “D”)*

- *Western Counties Regional Library (Attached as schedule "E")*

10-20-14-18

It was duly moved and seconded that Deputy Mayor Townsend attend the Western Counties Regional Library board meeting in Yarmouth on November 13, 2014.

Motion Passed

11/ **Correspondence**

10-20-14-19

It was duly moved and seconded that Council approve acceptance of the correspondence.

Motion Passed

- *Email from Koya Oluseun Babatunde*
- *Letter from Christine Blades*

10-20-14-20

It was duly moved and seconded that a letter of support be provided to Christine Blades pertaining to her efforts in encouraging the Nova Scotia Department of Transportation to address concerns with the section of road between Welshtown westward to "Cubs Cooch" bridge.

Motion Passed

12/ **Date of next meeting**

- *Regular Council Meeting - Monday, November 10, 2014*

13/ **"In Camera"**

- *Low Income property tax exemption applications.*

10-20-14-21

It was duly moved and seconded that Council proceed "In Camera" to review applications received for the Low Income property tax exemption.

Motion Passed

Council proceeded in regular session at this time.

10-20-14-22

It was duly moved and seconded that the three applications that have been received and that fit the required criteria for the Low Income Property Tax Exemption, be approved.

Motion Passed

14/ **Adjournment**

There being no further business, **It was duly moved and seconded that the meeting be adjourned. Time 9:20 p.m.**

Motion Passed

Mayor Darian Huskilon

Town Clerk/Treasurer – Joyce Young

Flashdrive: Regular Council Meetings 2014/2015, 102014.min