

**TOWN OF LOCKEPORT COUNCIL MEETING
MONDAY, SEPTEMBER 23, 2019 AT 1:00 P.M.
MINUTES**

PRESENT: Mayor George R. Harding, Councillor Kent Balish, Councillor Dawn DeMings-Taylor, Town Clerk/Treasurer - Joyce Young, Community Coordinator - Frances Scott, Working Streets Foreman - Kevin Snow and Recording Secretary - June Harding

ABSENT WITH REGRETS: Deputy Mayor Joann Swimm – Leave of Absence
Councillor Dayle Eshelby

Also in attendance was Fire Chief Wayne Chetwynd

1. Call to order

The Meeting was called to order by Mayor Harding at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

09-23-19-01

It was duly moved and seconded that the agenda be approved with the following additions: Under the Recreation Report – Ballfield Canteen and under Other Business – School Advisory Council.

Motion Passed

4. Approval of minutes

- *Council meeting September 9, 2019*

09-23-19-02

It was duly moved and seconded that the minutes from the Council Meeting of September 9, 2019 be approved.

Motion Passed

5. “Open Mic”

There was no one present for Open Mic this afternoon.

6. Department Reports

- *Fire Department*

Fire Chief Wayne Chetwynd reported that both Fire Trucks have been fully serviced and asked about the status of purchasing the new fire truck.

The Town Clerk/Treasurer assured Chief Chetwynd that this matter is in the hands of the Municipality of the District of Shelburne and we are waiting for a decision from their Council on this matter. We do not anticipate a negative response.

The Town of Lockeport needs a motion from the Municipality of the District of Shelburne Council in order to proceed with the process of purchasing a new fire truck.

It was noted that the number of Fire Department callouts has lessened over the last couple of years which is a good thing. Fire Chief Chetwynd thinks it may be connected to many people having heat pumps installed.

The generator at the Fire Hall worked well during the outage caused by Hurricane Dorian. Fire Chief Chetwynd is pleased with the generator's performance.

Fire Chief Chetwynd will make a key to the main hall at the Fire Hall to be added to the Fire Hall main door key that is stored in the Mayor's office for EMO purposes.

- *Public Works*

The Working Streets Foreman reported that the portion of the boardwalk and the trees that fell behind the soccer field during Hurricane Dorian have been removed and taken away.

The work that was recently completed by Mark A. Williams Excavating at the western end of Crescent Beach worked well in keeping the sea back during the Hurricane.

There was a discussion regarding the South Street project. The Working Streets Foreman is waiting for Harlow's Construction to complete the project.

There was a discussion regarding the work that needs to be done on John Street. The Town Clerk/Treasurer has contacted the GIS Tech and he has located the site on John Street of the deficiency in the sewer pipe that was discovered during the sewer system project that was recently completed. Depending on the location of the deficiency, it is possible that this section of pipe can be replaced..

- *Street Repairs (Mayor Harding)*

Mayor Harding expressed concern regarding all the alligator cracks in the streets of Lockeport. There was a suggestion that maybe we should contact the Department of Transportation & Infrastructure Renewal to ask if they have any suggestions.

The Town Clerk/Treasurer will check the Provincial tendering site to see if there is anything regarding alligator cracks.

The Working Streets Foreman will contact Town & Country Property Improvements to get an estimate for repairing the alligator cracks. Council would then decide how to proceed with the repairs.

The Town Clerk/Treasurer reported that she received a letter this morning regarding the application that was made by the Town of Lockeport for the Wastewater System Upgrades. The application has been rejected.

The Town Clerk/Treasurer reported that she has an upcoming meeting with the Municipal Advisor and the Minister of Municipal Affairs and Housing at which time she will discuss the issue.

Councillor Balish asked the Working Streets Foreman to place pallets in the marine Annex so the artifacts can be kept off of the floor in the event of flooding. The Streets Foreman agreed to take care of this.

- *Recreation Report (Attached as (Schedule "A"))*

The Community Co-Ordinator reported that this September's Recreation Committee Meeting has been rescheduled for September 30, 2019.

After stressing the importance of athletes being able to consistently practice, the Community Co-Ordinator reported that she has borrowed a dory from the Queen of Hearts Dory Club in Barrington for use by Walter Nickerson, as the last remaining dory belonging to the Lockeport Dory Mates was destroyed by the recent hurricane.

The Community Co-Ordinator has discovered several discrepancies in the "Use of Town Facilities" policy so she and the Town Clerk/Treasurer will review it.

Mayor Harding would like to see something in writing from the Town of Lockeport's Insurance Company regarding the rules for what information is required for rentals of Town facilities.

The Town Clerk/Treasurer will contact the Town's Insurance Company to verify protocol details of rentals of Town facilities.

- *Trestle Trail Poster*

The Community Co-Ordinator passed out copies of a poster that she has developed regarding a fundraising plan to assist with the Trestle Trail project and asked Council for approval to move forward with the plan. It was suggested that the Future Proofing Lockeport group be contacted to see if they would like to participate in this endeavor. It was also suggested that a fundraising meter be used to show progress during the fundraising period. The following motion was made:

09-23-19-03

It was duly moved and seconded that Council of the Town of Lockeport support the Fundraising effort for repairs to the Trestle Trail.

Motion Passed

- *Ballfield Canteen*

Councillor DeMings-Taylor reported that she has checked with representatives from the Lockeport & Area Minor Ball Association regarding painting the canteen at the ballfield and they will pass on this item. This item will be put forward to budget deliberations for 2020/2021. It was reported at this time that the roof on one of the dugouts is loose on one corner.

The Working Streets Foreman accompanied the Insurance Adjuster when she was doing her inspection so when the adjuster's report comes through regarding damages from hurricane Dorian it must be checked thoroughly to make certain nothing was missed.

- *Halloween Trick or Trunk (Councillor DeMings-Taylor)*

Councillor DeMings-Taylor explained to Council the meaning of Halloween "Trick or Trunk" and expressed the wish for approval to hold this event in the parking area behind the Fire Hall on October 31, 2019. Councillor De-Mings-Taylor will handle all the details of this event. The following motion was made:

09-23-19-04

It was duly moved and seconded that Community Volunteers be given permission to use the Parking lot behind the Fire Hall on October 31, 2019, for a Halloween Trick or Trunk event.

Motion Passed

- *Administration Report Attached as (Schedule "B")*

The Town Clerk/Treasurer's report was reviewed and there were no questions.

7. Presentations

There were no presentations scheduled for today.

8. Economic Development

- *Future Proofing Lockeport*

A letter from the Future Proofing Lockeport group to the Department of Fisheries & Oceans was reviewed regarding a proposed Recreational Halibut Fishery.

- *Crescent Beach Centre Report*

The last day of operation of the Visitor Information Centre for this season will be September 27, 2019.

The Future Proofing Lockeport group will continue to have their meetings at Crescent Beach Centre through the winter months.

After discussion regarding renting and or use of the Crescent Beach Centre during off season and the fact that Mayor Harding agreed to take on the booking process for this period, the following motion was made:

09-23-19-05

It was duly moved and seconded that Council give Mayor George Harding the authority to open and close the Crescent Beach Centre from time to time, at his discretion, during the winter months.

Motion Passed

9. Finance

- *List of bills already paid in the amount of \$58,467.77*

There were no questions regarding the list of bills.

At this time the Town Clerk/Treasurer informed Council that the previous issue regarding HST being charged on services provided to the Town of Lockeport by the Municipality of the District of Shelburne is still ongoing and back in the hands of the Canada Revenue Agency.

Although the Canada Revenue Agency has already made a ruling on this issue, the Auditor for the Municipality of the District of Shelburne does not agree with the Canada Revenue Agency, so therefore; the Municipality of the District of Shelburne is still charging the Town of Lockeport HST on items until this issue is resolved.

- *Motion to utilize Gas Tax funds to pay for Locke Street restructuring project*

09-23-19-06

It was duly moved and seconded that Council approves the utilization of Gas Tax funds in the amount of \$20,071.00 to pay for the Locke Street restructuring project.
Motion Passed

10. Other Business

- *Request from Town of Shelburne Mayor Karen Mattatall for a motion from the Lockeport Town Council regarding a Policing Review*

09-23-19-07

It was duly moved and seconded that Council of the Town of Lockeport agree to take part in a policing review that will be conducted by the Department of Justice.
Motion Passed

- *School Advisory Council*

Councillor Balish reported that he and Tim Garron will be attending a meeting in the Municipality of the District of Yarmouth this evening. The Lockeport School Advisory Council is hoping for a school here that covers Grades Primary to 12.

11. Information Only

12. Date of next meeting

- *October 15, 2019 at 6:00 p.m.*

13. "In Camera"

14. Adjournment

09-23-19-08

There being no further business to discuss the Meeting was adjourned.
Time 2:56 p.m.

Motion Passed

George R. Harding,
Mayor

Joyce Young,
Town Clerk/Treasurer