

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 12, 2011 AT 7:00 P.M.
MINUTES**

**PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO TOWNSEND,
COUNCILLOR ALAN STEWART AND COUNCILLOR ERROL LEIGH WILLIAMS**

REGRETS: COUNCILLOR HOWARD ROSZEL

Call to order

The Regular Council Meeting was called to order by Mayor Huskilson at 7:00 p.m.

Approval of Agenda

09-12-11-01

It was duly moved and seconded that the agenda be approved as presented.

Motion Passed

Approval of previous minutes

- *Regular Council Meeting, Monday, August 8, 2011*

09-12-11-02

It was duly moved and seconded that the minutes of the Regular Council Meeting of Monday, August 8, 2011 be approved as distributed.

Motion Passed

Presentations

- *Kim Ott – Shelburne County Health Care Professional Recruitment and Retention Committee (Attached as schedule "A")*

Recommendations from Other Committees

- *Committee of the Whole, August 22, 2011*

09-12-11-03

It was duly moved and seconded that, as recommended by the Committee of the Whole, the Town Clerk/Treasurer, Joyce Young be approved to attend the FIR reporting session in Yarmouth on September 1, 2011.

Motion Passed

09-12-11-04

It was duly moved and seconded that, as recommended by the Committee of the Whole, the list of current bills in the amount of \$95,292.15 be approved.

Motion Passed

09-12-11-05

It was duly moved and seconded that, as recommended by the Committee of the Whole, the list of bills to be paid in the amount of \$6,654.00 be approved for payment.

Motion Passed

- *Recreation Committee – September 6, 2011*

09-12-11-06

It was duly moved and seconded that, as recommended by the Recreation Committee, Lester Swansburg be paid the sum of \$300.00 plus HST for a 225 foot long electrical cord for use at the ball park.

Motion Passed

09-12-11-07

It was duly moved and seconded that Andrew Hines be appointed to the Lockeport Recreation Committee as the representative from the Lockeport Regional High School.

Motion Passed

09-12-11-08

It was duly moved and seconded that the Recreation Report be accepted.

Motion Passed

Finance

- *Approval of Capital Investment Plan*

09-12-11-09

It was duly moved and seconded that the Five Year Capital Investment Plan for 2011 to 2016 be approved as presented.

Motion Passed

- *Approval of 2010/2011 Financial Statements (Attached as Schedule “B”)*

09-12-11-10

It was duly moved and seconded that the 2010/2011 Financial Statements be approved by Council and they be forwarded to Redding CA for auditing.

Motion Passed

- *Approval of 2011/2012 Operating Budget (Attached as Schedule “C”)*

- *Mayor’s Remuneration*

09-12-11-11

It was duly moved and seconded that the Mayor’s remuneration for fiscal year 2011/2012 be set at \$15,000.

Motion Passed

- *Deputy Mayor’s Remuneration*

09-12-11-12

It was duly moved and seconded that the Deputy Mayor’s remuneration for fiscal year 2011/2012 be set at \$11,500.

Motion Passed

Councillor’s Remuneration

09-12-11-13

It was duly moved and seconded that the Councillor’s remuneration for fiscal year 2011/2012 be set at \$10,500.

Motion Passed

- *Town Clerk Treasurer's Salary*

09-12-11-14

It was duly moved and seconded that the Town Clerk/Treasurer's salary for fiscal year 2011/2012 be set at \$46,885.54.

Motion Passed

- *Residential Tax Rate*

09-12-11-15

It was duly moved and seconded that the 2011/2012 Residential Tax Rate be set at \$2.28 per \$100 of Assessment.

Motion Passed

- *Commercial Tax Rate*

09-12-11-16

It was duly moved and seconded that the 2011/2012 Commercial Tax Rate be set at \$5.36 per \$100 of Assessment.

Motion Passed

- *Interest Rate*

09-12-11-17

It was duly moved and seconded that the interest rate for outstanding taxes be set at 16% per annum for fiscal year 2011/2012.

Motion Passed

- *Low Income Exemption*

09-12-11-18

It was duly moved and seconded that the Low Income Exemption be set at \$150 with incomes \$15,000 and lower, as outlined in the Tax Exemption Policy.

Motion Passed

- *Approval of Operating Budget*

09-12-11-19

It was duly moved and seconded that the 2011/2012 Operating Budget be approved as presented.

Motion Passed

- *Request from Roseway Hospital Charitable Foundation*

This item was for information purposes only. This request was not directed at Council for consideration.

Other Business

- *UNSM Conference*

09-12-11-20

It was duly moved and seconded that Council approve three representatives of the Town of Lockeport to attend the 2011 UNSM Fall Conference.

Motion Passed

- *Amendment to Travel Policy*

The following insert was suggested to the Town of Lockeport Travel Policy #GG-001:

“All travel expense claims must be submitted to the Town Office within the first week of the month following the month the expense was incurred. Late claims will be presented to Council for approval before cheques will be issued.”

09-12-11-21

It was duly moved and seconded that the Town of Lockeport Travel Policy #GG-001 be amended to include “All travel expense claims must be submitted to the Town Office within the first week of the month following the month the expense was incurred. Late claims will be presented to Council for approval before cheques will be issued.”

Motion Passed

- *Report from Paul Collins – Community Museum Assistance Program*
- *Lockeport Sea Derby Expenses*

The Lockeport Sea Derby Committee has been utilizing space in the Town Hall for the past two years, provided at no cost. This has been deemed as the Town’s way to support the program in an effort to help ensure its success. The Sea Derby has also been utilizing Town equipment for photo copies and faxes. The value of those items is \$246.20.

09-12-11-22

It was duly moved and seconded that Council waive the cost of the photo copies and faxes incurred by the Lockeport Sea Derby Committee in the amount of \$246.20.

Motion Passed

- *Concerns from Linda and Bob Hardiman*

A letter was received by Council from Linda and Bob Hardiman containing their concerns regarding circumstances they encounter when the Provincial water line breaks on North Street, the condition of the sidewalks and streets in Town and the drainage on North Street.

Council instructed the Town Clerk/Treasurer to write a letter to Mr. & Mrs. Hardiman acknowledging receipt of their letter and advising them that the drain that was placed by the Town in their driveway, with the decision to do so being done with the concurrence of Mr. & Mrs. Hardiman, will not be removed by the Town and Council will not consider providing compensation to them for what the Hardimans suggest to be maintenance required because of rain storms depositing silt from the side of North Street onto their driveway.

- *Shared Services Meeting scheduled for October 20, 2011 at 6:30 p.m.*

Council Reports

- *Council members had no Committee or Meetings to report on this evening, other than Councillor Stewart’s Recreation Report which was addressed earlier in the meeting.*

Correspondence

09-12-11-23

It was duly moved and seconded that Council approve acceptance of the correspondence.

Motion Passed

- *Email from Sherm Embree*
- *News Release from UNSM*
- *Thank You email from Michelle Herman*
- *Letter from Fred Partridge*

Date of next meeting

- *Monday, October 17, 2011*

Adjournment

09-12-11-24

There being no further business, **It was duly moved and seconded that the meeting be adjourned. Time 9:10 p.m.**

Motion Passed

**Darian Huskilon,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**

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