

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, SEPTEMBER 8, 2014 AT 7:00 P.M.
MINUTES**

PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR LONNIE TOWNSEND, COUNCILLOR DAYLE ESHELBY, COUNCILLOR ERROL LEIGH WILLIAMS AND COUNCILLOR JOANN SWIMM

1/ Call to order

The Regular Council Meeting was called to order by Mayor Huskilson at 7:00 p.m.

2/ Approval of Agenda

09-08-14-01

It was duly moved and seconded that the agenda be approved with the additions of a Council report by Deputy Mayor Townsend and Councillor Swimm.

Motion Passed

3/ Approval of previous minutes

- *Regular Council Meeting, Monday, August 11, 2014*

09-08-14-02

It was duly moved and seconded that the minutes of the Regular Council Meeting of Monday, August 11, 2014 be approved as circulated.

Motion Passed

4/ Open Mic

- Roy MacLeod stated his concerns regarding speeding across the causeway each morning. He witnesses, on a regular basis, vehicles travelling as much as 100 km per hour coming into Town at approximately 7:00 a.m.

5/ Presentations

- *Robert Redding – Redding CA presentation of Financial Statements for fiscal year 2013/2014*

09-08-14-03

It was duly moved and seconded that the Financial Statements for the Town of Lockeport's fiscal year 2013/2014, as prepared by Robert Redding, be approved and that Redding CA proceed with the audit based on these statements.

Motion Passed

6/ **Recommendations from Other Committees**

- *Economic Development/Planning Advisory, August 18, 2014 (Attached as Schedule "A")*

There were no recommendations to Council from the Economic Development/Planning Advisory Committee meeting of August 18, 2014. Actions determined within the meeting required immediate attention and were therefore addressed based on the fact that there was a quorum of Council present and instructed staff to act immediately.

- *Committee of the Whole, August 25, 2014*
- *Recreation*

09-08-14-04

It was duly moved and seconded that as recommended by the July 1st Committee and the Committee of the Whole, Council authorize the purchase of four dozen small posters and run an ad for four weeks on the video screen beside the Shelburne Tim Horton's to advertise the upcoming Jimmy Rankin Concert.

Motion Passed

- *Trails sub-Committee*

09-08-14-05

It was duly moved and seconded that as recommended by the Recreation Committee and the Committee of the Whole, Council issue a call for expressions of interest for members of a Trails sub-Committee of the Recreation Committee.

Motion Passed

- *List of invoices already paid in the amount of \$83,360.81*

09-08-14-06

It was duly moved and seconded that as recommended by the Committee of the Whole, the list of invoices already paid in the amount of \$83,360.81 be approved.

Motion Passed

- *List of current invoices to be paid in the amount of \$7,340.00*

09-08-14-07

It was duly moved and seconded that as recommended by the Committee of the Whole, the list of current invoices to be paid in the amount of \$7,340.00 be approved.

Motion Passed

- *Personnel Issue*

09-08-14-08

It was duly moved and seconded that as recommended by the Committee of the Whole, Council instruct the Clerk/Treasurer to issue a letter in accordance with the recommendation provided in the "In Camera" session.

Motion Passed

- *Award Tender for dunes project*

The following three tenders were received by the Town of Lockeport for the completion of dunes revetment at the Lockeport Crescent Beach which were opened for review on September 4, 2014:

- Tyler Harris Excavating Ltd.
Tender amount \$50,366 plus HST
- Harlow Construction Ltd.
Tender amount \$41,780 plus HST
- Mark A. Williams Excavating
Tender amount \$72,350 plus HST

Based on the review and evaluation conducted on September 4, 2014 of the submissions the following was decided:

09-08-14-09

It was duly moved and seconded that the Tender submitted by Harlow Construction Ltd. pertaining to the Town of Lockeport Tender #2014-01 for the dunes revetment project in the amount of \$41,780 be accepted by Council.

Motion Passed

- *Approval of Mayor's remuneration for 2014/2015 fiscal year*

09-08-14-10

It was duly moved and seconded that the Mayor's remuneration remain at \$16,000 for the 2014/2015 fiscal year.

Motion Passed

- *Approval of Deputy Mayor's remuneration for 2014/2015 fiscal year*

09-08-14-11

It was duly moved and seconded that the Deputy Mayor's remuneration remain at \$12,500 for the fiscal year 2014/2015.

Motion Passed

- *Approval of Councillor's remuneration for 2014/2015 fiscal year*

09-08-14-12

It was duly moved and seconded that the Councillor's remuneration remain at \$11,500 for the fiscal year 2014/2015.

Motion Passed

- *Approval of Town Clerk/Treasurer's salary for 2014/2015 fiscal year*

09-08-14-13

It was duly moved and seconded that a salary increase of 2.5% (\$1,224.71) for the Town Clerk/Treasurer for the fiscal year 2014/2015, resulting in an annual salary of \$50,213, be approved.

Motion Passed

- *Residential Tax Rate for 2014/2015 fiscal year*

09-08-14-14

It was duly moved and seconded that the Residential tax rate remain at \$2.28 per \$100 of assessment for the fiscal year 2014/2015.

Motion Passed

- *Commercial Tax Rate for 2014/2015 fiscal year*

09-08-14-15

It was duly moved and seconded that the Commercial tax rate remain at \$5.36 per \$100 of assessment for the fiscal year 2014/2015.

Motion Passed

- *2014/2015 fiscal year Interest Rate on outstanding taxes*

09-08-14-16

It was duly moved and seconded that the interest rate on outstanding taxes remain at 16% per annum for the fiscal year 2014/2015.

Motion Passed

- *Low Income Exemption for 2014/2015 fiscal year*

09-08-14-17

It was duly moved and seconded that the Low Income Exemption remain at \$150.00 with incomes of \$16,000 and lower as outlined in the Tax Exemption Policy.

Motion Passed

- *Approval of the 2014/2015 Operating Budget*

09-08-14-18

It was duly moved and seconded that Council approve the operating budget for 2014/2015 as presented.

Motion Passed

- *Quote from Goulden's Shell for repairs to 2006 Ford ¾ Ton*

09-08-14-19

It was duly moved and seconded that Council authorize the completion of the repairs required to the 2006 Ford ¾ Ton as outlined in the quote received from Goulden's Shell acknowledging that the cost is exceeding the budgeted amount.

Motion Passed

09-08-14-20

It was duly moved and seconded that Council approve the transfer of \$1,700 from the Town's Equipment Reserve to the Town's General Operating Account covering the amount exceeding the budget for the repairs to the 2006 Ford ¾ Ton by Goulden's Shell.

Motion Passed

- *Quote from Roseway Chrysler for repairs to 2006 Dodge 1 Ton*

09-08-14-21

It was duly moved and seconded that Council authorize the completion of the repairs required to the 2006 Dodge Ram by Roseway Chrysler up to a cost of \$2,500 acknowledging that the cost is exceeding the budgeted amount.

Motion Passed

09-08-14-22

It was duly moved and seconded that Council approve the transfer of up to \$2,500 from the Town's Equipment Reserve to the Town's General Operating Account to cover the cost associated with the repairs to the 2006 Dodge Ram by Roseway Chrysler.

Motion Passed

8/ **Other Business**

- *Email from Alan North, NS Department of Transportation and Infrastructure Renewal pertaining to a meeting with the Lockeport Economic Development/Planning Advisory Committee.*

There was a discussion pertaining to the fact that Alan North is not available for the meeting on the suggested date of September 15, 2014 therefore Council requested that the Town Clerk/Treasurer attempt to set a date that he is available.

- *UNSM Fall Conference*

09-08-14-23

It was duly moved and seconded that approval be granted for Mayor Huskison and Councillor Swimm to attend the UNSM Conference to be held in Halifax from November 4th to November 7th, 2014.

Motion Passed

- *Citizen Engagement Workshop*

09-08-14-24

It was duly moved and seconded that approval be granted for Councillor Eshelby to attend the Citizen Engagement Workshop to be held in Truro on September 19, 2014.

Motion Passed

- *UNSM Long Service Awards – Information purposes only. No Town of Lockeport Council members qualify for an award this year.*

9/ **Council Reports**

- *Councillor Swimm – July 1st Committee (Attached as Schedule "B")*

Council discussed the direction that the July 1st Committee and the interested Vendors should proceed in developing a policy pertaining to the participation of outside vendors participating in Town festivals and events. The Clerk/Treasurer has a copy of a policy which is in place in the Cape Breton Regional Municipality that addresses similar issues and can be used as a template for developing a similar policy for the Town of Lockeport.

Councillor Swimm reported to Council that the plans for the Lockeport Pavilion are coming together very nicely. The group has been working out the details for Lockeport's participation in the Balmoral Cruise Ship visit to the Town of Shelburne scheduled for September 17, 2014.

- *Deputy Mayor Townsend*

The Deputy Mayor apologized to Council for his actions regarding his bad decision to burn some newspapers on his property which created a great deal of smoke that resulted in complaints being issued to the Mayor by concerned citizens.

The Deputy Mayor reported to Council that there was an issue within the Roseway Manor Board that required his, Councillor Eshelby's and Councillor Swimm's immediate collective attention as Board Members. They chose to meet at the Deputy Mayor's house for convenience purposes to discuss the issue which was deemed to be a crisis. This was not a Council issue, it was a Roseway Manor issue.

10/ **Correspondence**

09-08-14-25

**It was duly moved and seconded that Council approve acceptance of the correspondence.
Motion Passed**

- *Letter from Municipality of the District of Barrington Re: resolution to be presented at the UNSM Conference pertaining to parking fees at hospitals.*

There was a discussion pertaining to the parking fees at hospitals and it was suggested that Council members attending the UNSM Conference on behalf of the Town of Lockeport support the resolution being presented by the Municipality of the District of Barrington.

11/ **Date of next meeting**

- *Regular Council Meeting - Monday, October 20, 2014*

12/ **"In Camera"** (nothing this evening)

13/ **Adjournment**

There being no further business, **It was duly moved and seconded that the meeting be adjourned. Time 8:25 p.m.**