

**TOWN OF LOCKEPORT  
REGULAR COUNCIL MEETING  
MONDAY, AUGUST 13, 2018 AT 6:00 P.M.  
MINUTES**

**PRESENT: MAYOR GEORGE R. HARDING, DEPUTY MAYOR JOANN SWIMM, COUNCILLOR DAYLE ESHELBY, COUNCILLOR DAWN DEMINGS-TAYLOR, COUNCILLOR KENT BALISH, TOWN CLERK/TREASURER, JOYCE YOUNG AND RECORDING SECRETARY, JUNE HARDING**

**1. Call to order**

The Meeting was called to order by Mayor Harding at 6:00 p.m.

**2. Silence Electronic Devices**

Mayor Harding called for silencing of all electronic devices at this time.

**3. Approval of Agenda**

**08-13-18-01**

**It was duly moved and seconded that the agenda be approved with the following additions: Under Finance: (1)Flooring for Recreation Office and (2)Project Update; Under Other Business: (1)Letter from the Municipality of the District of Shelburne to go in conjunction with the letter from the Town of Shelburne regarding Amalgamation, (2)Partners for Progress and (3)Trestle Update; Under Information: (1)Message from Wanda Matthews and (2)email regarding the Lockeport & Area Medical First Responders; and Under "In Camera", Lease of Municipal Property.**  
**Motion Passed**

**4. Approval of previous minutes**

- *Regular Council Meeting Minutes, July 9, 2018*

**08-13-18-02**

**It was duly moved and seconded that the Minutes from the Regular Council Meeting of July 9, 2018 be approved.**

**Motion Passed**

**5. Open Mic**

- ½ hour Maximum time allowed
- Each person is allowed a maximum of 5 minutes
- The individual is to speak directly to Council
- There will be no interaction by Council at this time
- If questions are posed by residents, the question will be recorded to be researched

**6. Presentations**

There were no presentations this evening.

## 7. Finance

- *Opening of Tenders for Causeway Restructure Design*

There was only one tender received for the Causeway Restructure Design. It was from Able Engineering and the Town Clerk/Treasurer proceeded to open it. Joyce read the details of the tender to Council and a discussion was held regarding the content. Council feels that it is not a problem to only receive one tender because we have had satisfactory experience with this company before. The following motion was made:

### 08-13-18-03

**It was duly moved and seconded that the Town of Lockeport accept the proposed tender from ABLE Engineering and contract them to conduct the Engineering Design for the Causeway Restructure, for the quoted amount of \$41,763.00.**

**Motion Passed**

- *Request to cost share a member of the RCMP Advisory Board to attend the Nova Scotia Association of Police Governance Joint Fall Conference which will cost the Town of Lockeport \$167.00.*

There was a discussion regarding some concerns Council has about whether it should be a Council Member from the Board rather than just a random member of the Police Advisory Board attending these particular Conferences and why no one on this Council has seen an invitation to attend. Deputy Mayor Swimm asked June for a copy of the Report from the 2017 Police Governance Joint Fall Conference. The following motion was made:

### 08-13-18-04

**It was duly moved and seconded that Council approve \$167.00 to send a member of the RCMP Advisory Board to the Nova Scotia Association of Police Governance Joint Fall Conference, provided the member that attends presents a report at the next RCMP Advisory Board Meeting following the Conference.**

**Motion Passed**

- *Flooring for the Recreation Office*

Joyce has received a quote from Shelburne Furniture for new flooring to be laid in the Recreation Office. The quote was for \$2330.00 plus HST. The following motion was made:

### 08-13-18-05

**It was duly moved and seconded that Council approve the quote of \$2330.00 plus HST from Shelburne Furniture to install flooring in the Recreation Office and contract them to complete the work. The cost of this will be added to the 2018 Fall Debenture.**

**Motion Passed**

- *Project Update*

Joyce told Council that there are just some small jobs left for RikJak to complete before they are done including baseboard in Council Chambers.

Joyce is not sure how much John Wonnacott's fee will be but she has been highly satisfied and impressed and with his level of thoroughness and professionalism. The fee for John will also be included in the 2018 Fall Debenture.

Deputy Mayor Swimm talked about the downstairs office door and thinks that it may have to be revamped in the future. Currently it is one inch too small to meet wheelchair accessibility guidelines.

Joyce reported that Onshore Construction will be doing the Recreation Centre Floor and replacing the Deck and Ramp at the Library.

Contractors who have time to complete these projects have been difficult to find. Any overages for these jobs will be included in the 2018 Fall Debenture as well.

## 8. Recommendations from Other Committees

- *Committee of the Whole, July 23, 2018*

- o *Trestle gate vandalism*

### 08-13-18-06

**It was duly moved and seconded that Wayne's Scuba Service be hired to retrieve the other gate and any other parts of the gate assembly that he can, from the water.**

**Motion Passed**

- o *Request from Harmony Bazaar for street closure on July 28<sup>th</sup>*

### 08-13-18-07

**It was duly moved and seconded that as requested by Harmony Bazaar, Hall Street from Beech Street to Spruce Street be approved to be closed on July 28, 2018 from 10:00 a.m. to 11:00 p.m.**

**Motion Passed**

## 9. Other Business

- *Request for Council to write a letter to the MLA in support of Extended Producer Responsibility (EPR) with copies to the Minister of Municipal Affairs and the Department of Environment*

### 08-13-18-08

**It was duly moved and seconded that Council send a letter to the MLA in support of Extended Producer Responsibility (EPR), with copies to the Minister of Municipal Affairs and the Department of Environment.**

**Motion Passed**

- *Request for Council to pass a resolution to request support for legislation to shift both the responsibility and the cost of printed paper and packaging (PPP) recycling programs away from the taxpayer to the producer*

### 08-13-18-09

**It was duly moved and seconded that Council of the Town of Lockeport pass the following resolution:**

#### **RESOLUTION**

**Increasing cost to meet current regulations for solid waste-resource management**

**WHEREAS all Municipalities have been abiding by the Solid Waste-Resource Management Regulations since 1995 which are written in such a way that hold only Municipalities to account for proper source separation,**

**AND WHEREAS the UNSM endorsed a resolution (#6A-Fall 2010) supporting Extended Producer Responsibility (EPR) and a following resolution (#8A-Fall 2014) supporting the development of a Municipal-Provincial Priorities Group to consult on the impact of regulatory changes,**

**AND WHEREAS** a regulatory review process initiated by Nova Scotia Environment in 2014 looked promising with statements made regarding EPR,

**AND WHEREAS** the provincially commissioned William Hogg report from 2011 foretold that the aging infrastructure and increasing cost of managing solid waste will hit a critical precipice by 2016,

**AND WHEREAS** all Municipalities residential recycling cost approximately \$29.9 million in 2015/2016 and 25% of this total cost (\$7.5 M) is granted in funding for programs under Divert NS,

**AND WHEREAS** 80% of Canadian consumers reside in jurisdictions that have EPR for packaging with no discernible difference in packaging costs to consumers in Nova Scotia yet a full EPR model, if adopted in Nova Scotia, would return approximately \$14 M new funds to Municipalities,

**AND WHEREAS** all Municipal Units support regulatory changes to shift the burden of managing printed paper and packaging onto the producers and/or first importers,

**THEREFORE LET IT BE RESOLVED THAT** a united voice request the Minister of Environment and the Premier of Nova Scotia to revisit the results of the consultation from 2014 and continue with the development of regulations to support EPR.

**Motion Passed**

- *Request from the Town of Shelburne for Amalgamation Discussions with the Town of Lockeport, Town of Shelburne and the Municipality of the District of Shelburne*

Council had a discussion regarding Amalgamation and other options such as more Shared Services. The following motion was made:

**08-13-18-10**

**It was duly moved and seconded that Council respond to the letter from the Town of Shelburne letting them know that the Town of Lockeport Council is willing to enter into discussions regarding amalgamation or more shared services. Carbon copies of the response will be sent to the Municipality of the District of Shelburne and Ahmad Shahwan, Municipal Advisor.**

**Motion Passed**

- *Letter from the Municipality of the District of Shelburne*

Mayor Harding shared a letter from Penny Smith, Warden for the Municipality of the District of Shelburne to Darren Shupe, Interim CAO for the Town of Shelburne regarding amalgamation discussions.

- *Request for appointment of a staff member to serve on the SCEEMO planning Committee*

**08-13-18-11**

**It was duly moved and seconded that Joyce Young, Town Clerk/Treasurer be appointed to represent the Town of Lockeport on the SCEEMO Planning Committee.**

**Motion Passed**

- *Request for appointment of a representative from the Town of Lockeport to be a member of the Roseway Hospital Charitable Foundation*

**08-13-18-12**

**It was duly moved and seconded to respond to Mr. Legere's request, letting him know that Council has decided to advertise locally for a volunteer representative to sit on the Roseway Hospital Charitable Foundation to represent the Town of Lockeport.**

**Motion Passed**

A letter will also be written to Catherine MacIntosh outlining her responsibilities to the Town of Lockeport for serving on the Western Regional Housing Authority as the representative for the Town. Council would like to see a report from the Meetings and Catherine should be informed that the Town will pay her mileage to attend the meetings if she wishes to take advantage of that offer.

- *Response to Mayor Harding's letter suggesting to the NSFM that they include Climate Change on the agenda for upcoming Conferences and Workshops*

This letter offers to send someone from the Nova Scotia Federation of Municipalities to Lockeport to speak to Council and Staff about opportunities available regarding Climate Change. Mayor Harding feels that this should be integrated with the Clean Foundation Project that he and Councillor Eshelby are already involved with and have Morgan Book present the information to Council. Morgan works with the Clean Foundation.

**08-13-18-13**

**It was duly moved and seconded that a letter be written to Morgan Book, Clean Foundation and Debbie Nielsen, NSFM Infrastructure & Sustainability Officer letting them know that Council feels that Morgan can present any pertinent information to Council regarding Climate Change.**

**Motion Passed**

- *Request from Donald Harding, Barrister & Solicitor for a Resolution re: Roseway Manor Corporation Board-Special Meeting and Proposed Bylaw Amendment*

**08-13-18-14**

**It was duly moved and seconded that Council of the Town of Lockeport pass the following resolution:**

### **ROSEWAY MANOR RESOLUTION**

**In accordance with subsection 14(1) of the *Municipal Housing Corporations Act***

**WHEREAS Roseway Manor Incorporated is a body corporate established pursuant to the provisions of the *Municipal Housing Corporation Act* (the "Act");**

**AND WHEREAS subsection 14(1) of the Act authorizes and requires a Municipal Housing Corporation to amend by-laws with respect to, inter alia: meetings of the corporation and the conduct of business at them; the election or appointment and term of office of members and officers of the corporation; and filling of vacancies in the corporation or in offices of the corporation;**

**AND WHEREAS the corporation wishes to permit the Municipality of the District of Shelburne, the Town of Shelburne and the Town of Lockeport to withdraw from the corporation, and for the corporation to take over the function of recruiting, selecting and appointing members to its board;**

**THEREFORE be it resolved that:**

The articles 3, 4, 16 and 42 of the corporate by-laws of Roseway Manor Incorporated last approved by the Minister of Municipal Affairs dated September 19<sup>th</sup>, 2009 are hereby amended to state as follows:

*Article 3; The Corporation shall consist of nine (9) members, who shall be selected in the sole discretion of the Corporation.*

*Article 4: Except as herein provided, a member shall continue as a member of the Corporation until a successor is appointed.*

*Article 16: No business shall be transacted at any meeting of the Corporation unless a quorum of members is present. Such a quorum shall consist of five members.*

*Article 42 (c) – DELETED*

**Motion Passed**

- *Climate Change and the Human Prospect*

**08-13-18-15**

**It was duly moved and seconded that the Town of Lockeport donate \$100.00 to purchase a copy of the Documentary, “Climate Change & the Human Prospect” so it can be used in the Library, schools etc. for educational purposes. Councillor Eshelby and Councillor Balish will organize and facilitate the viewings and discussions of the film.**

**Motion Passed**

- *Partners for Progress*

This was an invitation to attend a session hosted by Western Regional Enterprise Network at Digby Pines Resort. None of Council will be attending this session.

- *Trestle Update*

Joyce shared with Council a Trestle update she has sent to Debby Smith, South Shore Regional Manager, Communities, Culture & Heritage, outlining what projects the Town of Lockeport is involved in presently, where we are with them and what is on the horizon regarding the trestle. A discussion was held regarding Asset Management, the Causeway, Calf Island Road, the trestle etc. Council realizes that there are many things that need to take priority over the trestle.

**10. For Information**

- *Letter of Appreciation regarding the Lockeport & Area Medical First Responders quick response to a visiting family in Canada Hill*
- *Message from Wanda Matthews, Executive Director, Nova Scotia Health Authority, Western Zone regarding blood collection Services*

**11. Council Reports**

- *Councillor Eshelby*
  - July 19, 2018 Meeting with Mayor (Lockeport)
  - July 20, 2018 Meeting with Town Clerk/Treasurer (Lockeport)

- July 20, 2018 Public Trestle Meeting (Lockeport)
- July 23, 2018 Committee of the Whole (Lockeport)
- July 25, 2018 Sea Level Rise Workshop (Lockeport)

Councillor Eshelby spoke about the successful Beach Bash that was held on Sea Derby Weekend and thanked George for sponsoring the band. The Sea Derby was a complete success this year.

- *Councillor DeMings-Taylor*

- July 1, 2018 Opening Ceremonies (Cake Cutting) and Fishermen's Memorial (Lockeport)
- July 9, 2018 Regular Council Meeting (Lockeport)
- July 10, 2018 Joint Council Meeting (Shelburne)
- July 11, 2018 RCMP Advisory Meeting (Shelburne)
- July 16, 2018 Council Training (Lockeport)
- July 16, 2018 Recreation Committee Meeting (Lockeport)
- July 20, 2018 Trestle Trail Meeting (Lockeport)
- July 23, 2018 Committee of the Whole Meeting (Lockeport)

- *Councillor Balish*

- July 9, 2018 Regular Council Meeting (Lockeport)
- July 10, 2018 Museum Evaluation (Lockeport)
- July 10, 2018 Joint Council Meeting (Shelburne)
- July 11, 2018 RCMP Advisory Meeting (Shelburne)
- July 16, 2018 Council Training (Lockeport)
- July 20, 2018 Trestle Public Meeting (Lockeport)
- July 23, 2018 Committee of the Whole Meeting (Lockeport)
- July 25, 2018 Coastal Climate Change (Sea Level Rise) (Lockeport)

Museum Update attached as Schedule ("A")

The Provincial evaluation has been done on the Museum – July 10, 2018.

Councillor Balish spoke with enthusiasm about possibly setting up Museum Displays in some of the local businesses, library, Town Office etc.

Peter Swim has purchased a set of Lockeport Postcards from 1907 to present and Councillor Balish is excited to view them.

Councillor Balish noted that we have several people from the Community that have written books and we do not have any of them in the Museum.

The Museum also needs a new computer and internet for research purposes. We need a sign saying Museum ahead, a new Key Flag and signs indicating parking areas for Museum visitors.

It was suggested that Councillor Balish may want to contact the family of the late Richard Theriault to see if there is anything they may like to donate to the Museum.

Councillor Balish will do some research to find out if any displays that are placed elsewhere than the Museum need to be protected by glass.

There was then a discussion on the recent Locke Family reunion and how much they enjoyed the tour of the Museum and the cemeteries where their ancestors are buried.

Councillor Balish encouraged all of Council to take the time to visit the Museum.

- *Deputy Mayor Swimm*

- July 1, 2018 Official Opening/Flag Raising (Lockeport)
- July 9, 2018 Regular Council Meeting (Lockeport)
- July 10, 2018 Health Crisis Working Group (Shelburne)
- July 10, 2018 Joint EMO/Shared Services Meeting (Shelburne)
- July 11, 2018 July 1<sup>st</sup> Meeting (Lockeport)

- July 16, 2018 Council Training (Lockeport)
- July 19, 2018 Meeting with Mayor and Clerk/Treasurer (Lockeport)
- July 20, 2018 Trestle Public Meeting (Lockeport)
- July 23, 2018 Committee of the Whole Meeting (Lockeport)
- July 24, 2018 Sea Level Rise Meeting (Lockeport)

Deputy Mayor Swimm has been asked by citizens of Lockeport to find out why the outside washrooms at the Beach Centre have been closed to the Public. The Deputy Mayor does not agree with the washrooms being closed.

Joyce will find out from Janice why this has become a practice.

- *Mayor Harding*

- July 3, 2018 Office Hours (Lockeport)
- July 5, 2018 Office Hours (Lockeport)
- July 9, 2018 Regular Council Meeting (Lockeport)
- July 10, 2018 Sea Level Rise/Municipal Climate Adaptation Initiative/Clean Foundation (Lockeport)
- Meeting with Deputy Minister of Municipal Affairs (Lockeport)
- Joint Council Meeting/EMO (Shelburne)
- July 11, 2018 Office Work (Lockeport)
- July 12, 2018 Office Hours (Lockeport)
- July 16, 2018 Council Training (Lockeport)
- July 17, 2018 Office Hours (Lockeport)
- July 18, 2018 South Shore Regional Enterprise Network AGM (Liverpool)
- July 19, 2018 Office Hours (Lockeport)
- July 20, 2018 Public Trestle Meeting (Lockeport)
- July 23, 2018 Office Work
- Committee of the Whole Meeting (Lockeport)
- July 24, 2018 Office Hours (Lockeport)
- July 25, 2018 Sea Level Rise (Lockeport)
- July 26, 2018 Office Hours (Lockeport)
- July 28, 2018 Harmony Bazaar Opening Ceremony (Lockeport)
- July 31, 2018 Office Hours (Lockeport)

Mayor Harding has been asked by a citizen of the Town if the Council Meetings can be posted on the billboard across from the soccer field. The Regular Council notices are currently posted on the Town website. It was the consensus of Council that this billboard is for event notices and the Council Meetings will not be posted there.

Someone brought it to Councillor Eshelby's attention that people are parking vehicles in front of her house on Hall Street too close to the stop sign. Councillor Eshelby will address the situation.

## **12. Correspondence**

**08-13-18-16**

**It was duly moved and seconded that the correspondence be accepted.**

**Motion Passed**

- *Thank you letter from Matthew Holden for one of the two Lockeport Bursaries \$250.00*
- *Thank you letter from Matthew Holden for the Chief Leo T. Williams Memorial Bursary \$500.00*

## **13. Date of next meeting**



- *Monday, September 10, 2018*

**14. “In Camera”**

**08-13-18-17**

**It was duly moved and seconded that Council go “In Camera” to discuss an issue regarding “Lease of Municipal Property.”**

**Motion Passed**

- *Lease of Municipal Property”*

Council came out of Camera and resumed the Regular Council Meeting.

**15. Adjournment**

**08-13-18-18**

**There being no further business to discuss, It was duly moved and seconded that the Meeting be adjourned. Time 9:40 p.m.**

**Motion Passed**

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**George R. Harding,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**

Flashdrive: Regular Council Meetings 2018/2019, 081318.min