

**TOWN OF LOCKEPORT COUNCIL MEETING
MONDAY, JULY 22, 2019 AT 1:00 P.M.
MINUTES**

Present: Mayor George R. Harding, Councillor Dayle Eshelby, Councillor Dawn DeMings-Taylor, Councillor Kent Balish, Working Streets Foreman - Kevin Snow, Town Clerk/Treasurer - Joyce Young and Recording Secretary - June Harding
Community Co-Ordinator - Frances Scott arrived at 1:10 p.m.

Absent: Deputy Mayor Joann Swimm – Leave of Absence

1. Call to order

The Meeting was called to order by Mayor Harding at 1:00 p.m.

2. Silence Electronic Devices

All electronic devices were silenced at this time.

3. Approval of Agenda

07-22-19-01

**It was duly moved and seconded that the Agenda be approved as presented.
Motion Passed**

4. Approval of minutes

- *“In Camera” session Minutes July 8, 2019*

07-22-19-02

It was duly moved and seconded that the “In Camera” session Minutes from July 8, 2019 be approved.

Motion Passed

- *Council meeting July 8, 2019*

07-22-19-03

It was duly moved and seconded that the Council Minutes from July 8, 2019 be approved.

Motion Passed

5. “Open Mic”

There was no one present for Open Mic this afternoon.

6. Department Reports

- *Fire Department Report*

There was no Fire Department Report available today.

- *Public Works Report (Attached as Schedule "A")*

The Public Works Report referred to a resident on John Street who wishes to relocate his driveway. The Working Streets Foreman will have Donnie Shortliffe come and have a look to make sure there would be nothing pertaining to the nearby lift station that would prevent this from taking place.

Councillor DeMings-Taylor asked the Working Streets Foreman to have a look at the new dugout in reference to an email she received that says there are bolts sticking out that the children are running into. The Working Streets Foreman will have a look.

The Town Clerk/Treasurer asked Kevin if he can be available for a meeting with Council on Thursday, July 25th at 3:00 p.m. to discuss repairs to the streets. The Working Streets Foreman agreed to attend.

The Public Works Department along with some summer staff members and the Town Clerk/Treasurer cleaned out the Crescent Beach Centre basement this morning. They removed two truckloads of items from the basement.

The Working Streets Foreman asked at this time to be excused so he can take care of the truckloads of items from the Beach Centre. Mayor Harding thanked him for all his Department does and he left the meeting.

The Community Co-Ordinator arrived at this time and Councillor DeMings-Taylor told her about the email regarding the dugout. The Community Co-Ordinator will remind Chad Stephens to complete the required repairs.

- *Recreation Report & Memo (Attached as Schedule "B")*

The Community Co-Ordinator explained that the Recreation Committee did not reach a quorum for their scheduled meeting this month.

There was a discussion regarding the Community Co-Ordinator's request to reallocate funds within her department budget for the purchase of three bicycles for her staff and a gas powered whipper snipper. Some of the summer staff's mandate is to promote active transportation so this can be accomplished by recreation staff doing their duties around Town on bicycles.

Councillor Eshelby likes the idea of having bicycles at various locations around the Town for people to use. The Future Proofing Lockeport group has been already discussing this idea as well as helmets and a baby barn for storing the bicycles.

The possibility of bike racks was discussed. Councillor Balish thinks that staff t-shirts would be a plus as well to promote active transportation.

The Community Co-Ordinator has been giving thought to the possible placement of a small storage building in back of the Town Hall to store bikes etc.

The following motion was made:

07-22-19-04

It was duly moved and seconded that as requested by the Community Co-Ordinator, up to \$2000.00 be transferred from the Recreation summer staff wages category to the Recreation equipment category of the budget for the purchase of three bicycles and a gas powered whipper snipper for use in clearing trails.

Motion Passed

- *Administration Report (Attached as Schedule "C")*

The Town Clerk/Treasurer reviewed her report and there was a discussion regarding the Trails Program. The Clerk/Treasurer clarified the old rail bed route for Council, explaining about missing bridges and private property that would prevent the trail from coming all the way to Lockeport.

7. Presentations

There are no presentations scheduled for today.

8. Economic Development

- *Crescent Beach Centre Report (Attached as Schedule "D")*

Council was impressed with the amount of visitors at the Crescent Beach Centre in June.

9. Finance

- *List of bills already paid in the amount of \$46,742.78*

There were no questions regarding the list of invoices already paid.

- *Capital Budget 2019/2020*

- *Trestle Trail*

The Town Clerk/Treasurer advised that gas tax funds will be used to do the smaller projects such as the John Street Upgrades, South Street Upgrades and Locke Street Shoreline Upgrades.

Mayor Harding informed Council that the Future Proofing Lockeport group is also looking for funding opportunities to help with repairs to the trestle.

Councillor DeMings-Taylor expressed concerns regarding a rise in the tax rate if Council decides to move forward with the Trestle Trail project. The Town Clerk/Treasurer and the Mayor assured her that there will be no raise in the tax rate this year pertaining to the Trestle Trail. Councillor Eshelby also expressed the thought that the community should be made aware that if the trestle project moves forward now it does not mean that Council will not continue to pursue options for creating a second vehicular route on and off the Island. The following motion was made:

07-22-19-05

It was moved and seconded that Council move forward with the Trestle Trail project based on funding approved by the Province of Nova Scotia of \$50,000.00 toward the cost.

Motion Passed

- *Fire Truck*

07-22-19-06

It was moved and seconded that Council move forward with the purchase of a new fire truck.

Motion Passed

- *Temporary Borrowing Resolution*

07-22-19-07

It was duly moved and seconded that Council instruct the Town Clerk/Treasurer to request a Temporary Borrowing Resolution from the Minister of Municipal Affairs for \$515,461.00 with the following breakdown:

2019/2020 projects	
Trestle Trail Project	103,000
UV De-Chlorination System	57,060
2020/2021 projects:	
Wastewater Concrete/Berm	123,363
Fire Truck	232,038

Motion Passed

- *Approval of Capital Budget*

07-22-19-06

It was duly moved and seconded that the Capital Budget for 2019/2020 be approved as presented.

Motion Passed

At this time Mayor Harding thanked the Town Clerk/Treasurer for the great work she does on completing and submitting funding applications.

The Town Clerk/Treasurer told Council that the Community Co-Ordinator has also been very instrumental in the funding application process.

Councillor Balish feels it will be very important to have a schedule set up to monitor the trestle trail after the work has been completed.

10. Other Business

- *Use of Town Facilities Policy*

Councillor Eshelby expressed the concern that there is nothing in this policy regarding what will take place if someone rents a facility and the amount of damage done costs more than the damage deposit.

The Community Co-Ordinator explained that the forms that accompany rentals will cover any concerns such as this one.

Mayor Harding feels that trust and faith has to play a part in this process as well.

The following motion was made:

07-22-19-07

It was duly moved and seconded that the revised Use of Town Facilities Policy be approved as presented.

Motion Passed

Mayor Harding thanked the Recreation Committee on their hard work reviewing this policy.

11. Correspondence

- *Thank you card from Landon Page, 2019 graduate and recipient of one of the Town of Lockeport Bursaries*
- *Letter of thanks from Joanne Head, Western Counties Regional Library*

Date of next meeting

- *August 12, 2019 at 6:00 p.m.*

12. "In Camera"

13. Adjournment

07-22-19-08

There being no further business to discuss, it was duly moved and seconded that the Meeting be adjourned. Time 2:23 p.m.

Motion Passed

**George R. Harding,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**