

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, JULY 11, 2011 AT 7:00 P.M.
MINUTES**

PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO TOWNSEND, COUNCILLOR HOWARD ROSZEL, COUNCILLOR ALAN STEWART, AND COUNCILLOR ERROL LEIGH WILLIAMS

Call to order

The Regular Council Meeting was called to order by Mayor Huskilson at 7:00 p.m.

Approval of Agenda

07-11-11-01

It was duly moved and seconded that the agenda be approved with the addition of a drain issue on John Street under Other Business.

Motion Passed

Approval of previous minutes

- *Regular Council Meeting, Monday, June 13, 2011*

07-11-11-02

It was duly moved and seconded that the minutes of the Regular Council Meeting of Monday, June 13, 2011 be approved as distributed.

Motion Passed

Presentations

There were no presentations scheduled for this evening.

Recommendations from Other Committees

There were no recommendations from other Committees to address this evening.

Finance

- *Funding Request re: Shelburne County Shorebird Festival*

Council were not in favour of providing funding for the Shelburne County Shorebird Festival at this time because it seems that Lockeport is not included in the proposed schedule of activities. More information will be requested.

Other Business

- *Proposed Project by Terry Hawkins(Information purposes only)*
- *Information from Frank Cowan Co. Re: SWSDA issue (Information purposes only)*

- *Adoption of Hiring Policy*

07-11-11-03

It was duly moved and seconded that Council adopt the Hiring Policy #GG-004 as presented.

Motion Passed

- *Adoption of Health & Safety Policy*

07-11-11-04

It was duly moved and seconded that Council adopt the Health & Safety Policy #GG-006 as presented.

Motion Passed

- *Adoption of Community Grants Policy*

07-11-11-05

It was duly moved and seconded that Council adopt the Community Grants Policy #GG-008 as presented.

Motion Passed

- *Adoption of Returning Officer Policy*

07-11-11-06

It was duly moved and seconded that Council adopt the Returning Officer Policy #GG-007 as presented.

Motion Passed

- *Adoption of Years of Service awards Policy*

07-11-11-07

It was duly moved and seconded that Council adopt the Years of Service Awards Policy #GG-011 as presented.

Motion Passed

- *Adoption of Storm Days Policy*

07-11-11-08

It was duly moved and seconded that Council adopt the Storm Days Policy #GG-012 as presented.

Motion Passed

- *Adoption of Annual Conferences Policy*

07-11-11-09

It was duly moved and seconded that Council adopt the Annual Conferences Policy #GG-009 as presented.

Motion Passed

- *Adoption of Duties of the Mayor policy*

07-11-11-10

It was duly moved and seconded that Council adopt the Duties of the Mayor Policy #L-005 as presented.

Motion Passed

- *Adoption of Council Code of Conduct Policy*

07-11-11-11

It was duly moved and seconded that Council adopt the Council Code of Conduct Policy #L-006 as presented.

Motion Passed

- *Adoption of Deputy Mayor Policy*

07-11-11-12

It was duly moved and seconded that Council adopt the Deputy Mayor Policy #L-003 as presented.

Motion Passed

- *Adoption of Citizen Advisory Committees Policy*

07-11-11-13

It was duly moved and seconded that Council adopt the Citizen Advisory Committee Policy #L-004 as presented.

Motion Passed

- *Appointment of Andrew Goreham as Subdivision Officer*

07-11-11-14

It was duly moved and seconded that Council authorize Andrew Goreham, Building & Fire Inspector for the Municipality of the District of Shelburne to act on behalf of the Town of Lockeport in all Sub-Division application and plan issues.

Motion Passed

- *Drain issue on John Street*

Kevin Snow, the Working Streets Foreman, has reported to the Town Clerk/Treasurer that there is a serious drain issue at the end of John Street. This issue has been ongoing for quite some time, causing flooding on property owned by Robert Baker. The Town installed a drain along John Street many years ago that is diverting the water down the street and onto the Baker property. Up to this point, Mr. Baker has not been utilizing that section of his property and therefore was not concerned. He has brought it to Kevin's attention recently that he wishes to have the issue addressed by the Town and divert the water elsewhere.

Kevin requested an estimate for the repairs from Mark Williams and Mark has provided this information to Council to consider. The project would include ditching from the pumping station to Mr. Baker's driveway and then ditching approximately 120 feet down the driveway. Culverts (12" diameter) will then be installed across the driveway and lawn to the shoreline; approximately 120 feet. The estimate for this project is \$5,100 plus HST. There is an unknown factor pertaining to possible ledge rock which may inflate the cost.

07-11-11-15

It was duly moved and seconded that Mark A. Williams Excavating be contracted to carry out the necessary work to divert the water created by an improper drain from the Robert Baker property at an estimated cost of \$5,100.00.

Motion Passed

Council Reports

- *Deputy Mayor Townsend* – Region 6 (Attached as schedule “A”)

Deputy Mayor Townsend also reported to Council on the Fishermen’s Memorial Service that he conducted on Sunday, June 26, 2011. The Deputy Mayor thanked Councillor Roszel for taking part in the event on behalf of the Town of Lockeport.

- *Councillor Williams* - reported to Council that he has received requests from the public that trees along the side of Brighton Road between Edsel Roache’s and Cindy Desbarres-Roache’s be trimmed back because the branches are extending out in the path of traffic. The Clerk/Treasurer will forward this information to the Working Streets Foreman.

Councillor Williams extends his appreciation to the Public Works Department for their work on the walking trails throughout Town and also stated how nice it was to have more parking available along the causeway for July 1st events. This is due to the dunes work that was completed in March.

- Councillor Roszel – reported to Council that he had received enquiries from the public regarding when the interpretive signs will be reinstalled. The Clerk/Treasurer informed Council that the signs are being worked on presently and should be installed before too much longer.

Councillor Roszel reported to Council that we will be conducting a Familiarization tour for Beach Centre staff on Thursday, July 14, 2011. This tour will take staff around the Town of Lockeport, focusing on the businesses, parks, walking trails, the Streetscape, etc.

- *Councillor Stewart* – reported to Council on a Library Board Meeting he recently attended in Yarmouth and the plans for a book bag project in conjunction with the Adopt-a-Book campaign.
- *Mayor Huskilson* – reported to Council on an MVA which occurred on Saturday evening, damaging approximately 70 feet of our boardwalk. One power pole was destroyed which means that the boardwalk lights are not working. The Clerk/Treasurer has already made arrangements with Nova Scotia Power and Lester Swansburg to get this addressed as soon as possible.

Mayor Huskilson also reported on the July 1st events. There were a few glitches that need to be addressed for future consideration. Mayor Huskilson will address these issues with the July 1st Committee.

The issue of the availability of limited volunteers qualified to set off fire works was discussed. The Mayor will discuss this issue with the Fire Department members to see if anyone else is willing to get the certification required. The Town, or the July 1st Committee will cover the cost of this certification.

Correspondence

07-11-11-16

It was duly moved and seconded that Council approve acceptance of the correspondence.

Motion Passed

- *Letter from Warden Leland Anthony, Municipality of the District of Yarmouth*
- *Letter from RBC*
- *Letter from LRHS*

Date of next meeting

- *Monday, August 8, 2011*

Adjournment

There being no further business, **It was duly moved and seconded that the meeting be adjourned. Time 8:09 p.m.**

**Darian Huskilon,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**

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