

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, JULY 9, 2012 AT 7:00 P.M.
MINUTES**

PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO TOWNSEND, COUNCILLOR HOWARD ROSZEL, COUNCILLOR ALAN STEWART AND COUNCILLOR ERROL LEIGH WILLIAMS

Call to order

The Regular Council Meeting was called to order by Mayor Huskison at 7:00 p.m.

Approval of Agenda

07-09-12-01

**It was duly moved and seconded that the agenda be approved with the following additions:
Under presentations - Robert and Linda Hardiman presentation
Under Other Business -ACOA Project Proposal and additional duties for Staff**

Motion Passed

Approval of previous minutes

- *Regular Council Meeting, Monday, June 11, 2012*

07-09-12-02

It was duly moved and seconded that the minutes of the Regular Council Meeting of Monday, June 11, 2012 be approved as distributed.

Motion Passed

Presentations – Robert and Linda Hardiman

Mr. and Mrs. Hardiman came before Council to discuss the ongoing concern pertaining to their property flooding during water main breaks and heavy rainfall. In the past, the Town has attempted to address this issue, with the involvement of Mr. & Mrs. Hardiman, however the solution devised has not proven to be adequate. During a recent torrential downpour the property flooded once again due to the way the water travels down North Street and empties out on the Hardiman Property.

Council all agreed that we must get this issue dealt with as soon as possible. Council instructed the Town Clerk/Treasurer to discuss this issue with the Working Streets Foreman to have him and Mark Williams determine a solution.

07-09-12-03

It was duly moved and seconded that the Town Clerk/Treasurer arrange for the well on the Hardiman property to be cleaned.

Motion Passed

The well cleaning is to be scheduled as soon as possible. Both the well cleaning and the remedy is to be coordinated with Mr. or Mrs. Hardiman.

Recommendations from Other Committees

- *Economic Development June 11, 2012*

07-09-12-04

It was duly moved and seconded that as recommended by the Economic Development/Planning Advisory Committee, the proposal submitted by Bil Atwood for the completion of the Municipal Climate Change Action Plan be accepted. Details of the contract include beginning June, 2012 and ending December 31, 2013 at a contracted amount of \$630.00 per week and placed on the Towns' payroll.

Motion Passed

Finance

- *List of invoices already paid to March 31, 2012 in the amount of \$7,644.20*

07-09-12-05

It was duly moved and seconded that Council approve the list of invoices already paid to March 31, 2012 in the amount of \$7,644.20 as presented.

Motion Passed

- *List of current invoices already paid in the amount of \$168,184.89*

07-09-12-06

It was duly moved and seconded that Council approve the list of current invoices already paid in the amount of \$168,184.89 as presented.

Motion Passed

Mayor Huskilson declared a Conflict of Interest with regards to the next item on the agenda and removed himself from the Council Meeting. Deputy Mayor Townsend proceeded as Chair.

- *List of invoices already paid to M.S. Huskilson's Garage in the amount of \$310.33*

07-09-12-07

It was duly moved and seconded that Council approve the list of invoices already paid to M.S. Huskilson's Garage in the amount of \$310.33 as presented.

Motion Passed

Mayor Huskilson resumed as Chair.

- *Approval of Operating Budget for 2012/2013 – This item was removed from the agenda as the Operating Budget was not complete at this time.*

Other Business

- *UNSM Conference September 18-21, 2012 at the Westin Nova Scotian Hotel in Halifax*

07-09-12-08

It was duly moved and seconded that Council not send any representatives to the UNSM Conference being held in September, 2012 in Halifax.

Motion Passed

- *UNSM Long Service Awards*

The information pertaining to Deputy Mayor Alonzo Townsend will be provided to the UNSM regarding the Long Service Awards.

- *Nominations for Queens Diamond Jubilee Award*

Deputy Mayor Townsend provided Council with four names for consideration for the Queens Diamond Jubilee Awards. These names will be forwarded to the Federal Government.

- *Concerns from Bill Crosby, Ocean Mist Cottages*

Council received a letter from Bill Crosby regarding some issues of concern.

- 1) Reference to an ongoing issue with run-off from the neighbouring property which creates a flooding problem on the Ocean Mist Cottage property. Mr. Crosby makes reference to the Town of Lockeport's Land Use Development bylaw and states that it indicates that when properties are developed, that the slope of the land cannot be changed so as to adversely impact surrounding lots unless proper drainage and/or vegetation is provided. Upon researching the Town of Lockeport's Land Use By-Law, this statement does not appear. Mr. Crosby is asking that Town Council address this issue with the owners of the property adjacent to his that is causing the flooding. Council suggested that Mr. Crosby be asked where he located this statement and staff to research it further. If it is determined that no such statement exists then Council would advise Mr. Crosby that the issue lies between him and the owners of the adjacent property.
 - 2) Mr. Crosby states that he takes issue with the lack of emphasis placed on tourism and promotion of our Town. He states his concerns pertaining to what he sees as the poor promotion of the Crescent Beach Centre, Lighthouse Stage and Seacaps Memorial Playground. He is very concerned about the short season that the Beach Centre is operated and has provided some thoughts about the Town seeking the funding to enable us to operate for an extended period. Council see these issues as being items to be discussed at the Economic Development/Planning Advisory Committee for consideration and has asked that these items be included on the agenda for the next meeting.
- *Email from Alan North re: Hayden Lake*

We received an email from Alan North, Manager – Industrial Parks and Utilities with the Nova Scotia Department of Transportation pertaining to the ownership of the Hayden Lake Water Utility. Mr. North is requesting to resume discussions with the Town of Lockeport regarding the possibility of the Town taking over ownership and operation of the utility. The Town Clerk/Treasurer was asked to respond to Mr. North's email requesting the operating and capital budget information previously requested.

- *ACOA Project*

The Town Clerk/Treasurer presented Council with information pertaining to a Community Infrastructure Improvement Fund (CIIF) program. She has developed a list of Town owned infrastructure repairs required and asked to be authorized to make application under this program for these projects.

07-09-12-09

It was duly moved and seconded that Council of the Town of Lockeport hereby authorized the Town Clerk/Treasurer to proceed with making application under the Community Infrastructure Improvement Fund program to address necessary upgrades to Town owned facilities.

Motion Passed

- *Staff duties*

Duties previously conducted by the Town's Project Manager, Bil Atwood, were presented to the Management Team to review and determine what department were able to assume these extra responsibilities, due to the position of Project Manager being terminated. The Management Team, which consists of the Community Coordinator, the Working Streets Foreman and the Town Clerk/Treasurer reviewed the list of duties and presented Council with their findings as follows:

Crescent Beach Centre Manager – This role has been assumed by the Town Clerk/Treasurer in order to ensure the Visitor Information Centre's operations for this season. The Centre is open seven days per week however, with the limited staff funding available the hours of operation have been reduced to seven hours per day from eight hours per day. Getting everything set up for this year and assuming this additional role has proven to be very time consuming and challenging for the Clerk/Treasurer but was necessary to ensure we were operational. The Public Works department worked with the Clerk/Treasurer preparing the facility for the season and will do the required maintenance upon closing for the season. This practice will continue next year unless more suitable plans are determined and in place.

Seacaps Park/Stage/Pavilion Facility Manager – It has been recommended by the Management Team that this role should be part of the duties of the Community Coordinator.

07-09-12-10

It was duly moved and seconded that the duties of Facility Manager for the assets of the Seacaps Park be included in the Community Coordinator's responsibilities.

Motion Passed

Project Management

With no large projects pending at this time, the Management Team recommended that the Department Heads work together with any projects that come along.

Salt Marsh Monitoring

This project is a three year commitment pertaining to a Habitat Compensation agreement with the Federal Department of Fisheries and Oceans. It was the recommendation of the Management Team that this ongoing monitoring be part of the Municipal Climate Change Action Plan process. Council agreed with this recommendation.

Council Reports

- *Councillor Stewart advised Council that the Recreation Committee would like Council to consider adopting a Sun Safety Policy. A draft of the proposed policy was provided which will be considered at the next Policy Meeting.*
- *Councillor Roszel reported to Council that the Friends of the Little School Museum are planning a Grand Re-Opening of the Museum.*
- *Mayor Huskilson reported to Council on what he feels was a very successful Canada Day Celebrations. The July 1st Committee will be meeting soon to review the outcome of the events.*

Mayor Huskilson also reported to Council that he had been approached by the Medical First Responders regarding some concerns they have regarding accessibility issues of the Lighthouse Stage facility. At this point, Councillor Williams presented a letter to the Mayor that he had received from the Medical First Responders addressing these issues. The Clerk/Treasurer will speak with the Community Coordinator regarding these concerns.

Mayor Huskilson also spoke to Council about ongoing concerns regarding stray cats in Lockeport. He has been approached by citizens and has personally contacted the Beulah Burman Animal Shelter. A resolution to this concern has not been determined.

Economic Development Council of South West Nova report

- *June 5, 2012 meeting minutes*
- *June 20, 2012 meeting minutes*
- *Press Release June 21, 2012*

Mayor Huskilson suggested that future information pertaining to the Economic Development Council should flow through our Economic Development/Planning Advisory Committee.

Correspondence

07-09-12-11

It was duly moved and seconded that Council approve acceptance of the correspondence.

Motion Passed

- *News Release from Gerald Keddy*
- *Letter from Nova Scotia Power*
- *Statement from Blaise MacNeil, CEO South West Health*
- *Letter from Warden Leland Anthony, Municipality of Yarmouth*

Date of next meeting

- *Monday, August 13, 2012*

Adjournment

There being no further business, the meeting was adjourned. Time 9:18 p.m.

**Darian Huskilon,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**

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