

**TOWN OF LOCKEPORT
COUNCIL MEETING VIA CONFERENCE CALL
JUNE 22, 2020
MINUTES**

PRESENT: Mayor George R. Harding, Deputy Mayor Dawn DeMings – Taylor, Councillor Kent Balish, Councillor Dayle Eshelby, Councillor Cory Nickerson, Community Coordinator – Frances Scott, Town Clerk/Treasurer – Joyce Young and Recording Secretary – June Harding

ABSENT: Working Streets Foreman – Kevin Snow

1. Call to order

The Meeting was called to order by Mayor Harding at 10:00 a.m.

2. Silence Electronic Devices

All electronic devices that were not in use for this meeting were silenced at this time.

3. Approval of Agenda

06-22-20-01

It was duly moved and seconded that the agenda be approved with the following additions Under Other Business: (a) NS Municipal Consultation Workshop and (b) Four year street repair plan.

Motion Passed

4. Approval of minutes

- *June 8, 2020*

06-22-20-02

It was duly moved and seconded that the Regular Council Minutes from June 8, 2020 be approved.

Motion Passed

5. Department Reports

- *Fire Department Report*

There was no Fire Department report available today.

- *Public Works Report*

There was no Public Works Report available today.

- *Community Co-Ordinator Report*
 - *Expression of Interest to apply for Project Funding under the Connect2 Program*

06-22-20-03

It was duly moved and seconded that Council authorize the Community Coordinator to submit an Expression of Interest to apply for Funding under the Connect2 Program for a Bike Lane Project.

Motion Passed

- *Equipment Rental Request*

The Community Coordinator has been approached by an individual that wishes to rent chairs and tables for a wedding in Rockland on August 22, 2020 and she is asking for Council's input. After considerable discussion it was decided that the equipment can be rented for a fee of \$200.00 plus a damage deposit of \$200.00 that will be returned to the renter after the equipment is returned in the same condition it left in. Damages that exceed \$200.00 will be the responsibility of the renter. This information will all be included in a contract to be signed by the renter. The Community Coordinator will do some research to find out the replacement value of the tables and chairs in the event anything happens to the equipment. The following motion was made:

06-22-20-04

It was duly moved and seconded that Council authorize the Community Coordinator to rent tables and chairs to an individual for a wedding in Rockland on August 22, 2020. The amount of chairs and tables rented will depend on what guidelines have been put in place by the Province of Nova Scotia at the time of the rental. The rental fee is \$200 plus a \$200 damage deposit. In addition, the contract is to state that reimbursement to the Town, based on replacement cost, will be required for any destroyed equipment.

Motion Passed

- *Rood's Head Park*

The Community Coordinator has been approached by an individual regarding the possibility of bringing a camper to Rood's Head Park so she asked Council's opinion on opening up the Park for campers. There was considerable discussion about self contained rigs and possibly allowing two campers at a time. It was decided that more details need to be checked before moving ahead with opening the park to campers.

- *Porta-Potties/Public Toilets*

There have been many enquiries made to the Recreation Department and the Town Office asking if there will be any porta-potties this year for public use. After a discussion regarding what signage would have to be placed on the porta-potties such as – "Use at your own risk" and "this porta-potty is only sanitized once weekly", the Community Coordinator was instructed to order three porta-potties to be placed in the following locations: 1. The Play Park 2. Near Crescent Beach Centre and 3. The South Government Wharf. Two porta-potties have already been ordered to be placed in the ball field for the movie night that is planned for the evening of July 1st.

- *Canada Day Committee Report*

There was a short discussion regarding the various virtual events that are planned for June 24 – July 1, 2020.

- *Administration Report*

- *Canada Summer Jobs*

06-22-20-05

It was duly moved and seconded that Council approve hiring Rowan Cameron Goulden as Events Coordinator and Jonathan Dares as the Lifeguard/Recreation Leader under the Canada Summer Jobs program.

Motion Passed

- *Community Works*

06-22-20-06

It was duly moved and seconded that Council approve hiring Bil Atwood as the Accessibility Auditor/Project Coordinator under the Community Works program.

Motion Passed

Some of the suggestions for part of Bil's duties were building and painting pride benches, nautical planters, etc.

- *UV Project – Recommendation from ABLE Engineering*

06-22-20-07

It was duly moved and seconded that as recommended by ABLE Engineering, Council accept the quote submission by Harlow Construction for the excavation, prep work and pipe work at a cost of \$25,000 plus HST and the submission from On Shore Construction for the complete construction of the building at a cost of \$77,983 plus HST and move forward with the UV Project.

Motion Passed

6. Economic Development

There was nothing for Economic Development today.

7. Finance

- *List of invoices already paid for March 31, 2020 in the amount of \$7,472.75*

The Town Clerk/Treasurer explained that this amount is for the housing deficit for 2019/2020 and she has been informed that major repairs are set to be done at the John Street apartments that will make this year's deficit very high. (Approximately \$19,000)

- *List of current invoices already paid in the amount of \$74,435.79*

There were no questions on the list of current invoices.

- *Municipal Physical Activity Leadership*

This item was not included in this year's budget but the following motion was made:

06-22-20-08

It was duly moved and seconded that The Town of Lockeport continue with the five year Municipal Physical Activity Leadership partnership with the Municipality of the District of Shelburne and the Town of Shelburne with a commitment of \$1000 per year.

Motion Passed

- *Five year Capital Investment Plan*

06-22-20-09

It was duly moved and seconded that Council approve the Five Year Capital Investment Plan as presented.

Motion Passed

- *Gas Tax Funds for Bicycle Lane Project*

06-22-20-10

It was duly moved and seconded that Council approve utilizing up to \$33,000 of Gas Tax Funds for the Bicycle Lane Project if our application to Connect 2 is approved.

Motion Passed

8. Other Business

- *Memo from Town Clerk/Treasurer re: Summer Break*

06-22-20-11

It was duly moved and seconded that there be no Regular Council Meetings scheduled for the month of August, 2020. If an emergency situation arises in August Council will meet at that time.

Motion Passed

- *Nova Scotia Municipal Consultation Workshop*

Mayor Harding reviewed the various components of the upcoming virtual workshop set to take place on June 29, 2020. Mayor Harding will be taking part in some of the workshop and invited Council to do the same.

- *Four Year Street Repair Plan*

Mayor Harding explained that he and Deputy Mayor DeMings-Taylor want to put together a long term plan for repairs to the streets. Various alligator cracks have already been filled but there is much more that needs to be done. Mayor Harding would like to meet with the Deputy Mayor, the Town Clerk/Treasurer and the Working Streets Foreman to work on a long term plan for street repairs and other asset management plans to bring back to Council for discussion. The causeway project and alternate access to the mainland will be included in the long-term plan.

9. Date of next meeting

- July 13, 2020 (*Time to be determined according to Provincial Guidelines*)

Councillor Nickerson reported that he has been approached by the Fire Chief who would like to know Council’s thoughts on the Fire Department filling swimming pools in the Lockeport Fire District. Councillor Nickerson feels that this could be used as a training opportunity for the firefighters. The Town Clerk/Treasurer questioned whether filling pools would be detrimental to the water level in Hayden’s Lake and was assured that it would not be.

10. “In Camera”

There was nothing for “In Camera” today.

11. Adjournment

06-22-20-12

There being no further business, **it was duly moved and seconded that the meeting be adjourned.** Time 11:37 a.m.

Motion Passed

George R. Harding,
Mayor

Joyce Young,
Town Clerk/Treasurer