

**TOWN OF LOCKEPORT  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 13, 2016 AT 6:00 P.M.  
MINUTES**

**PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO (LONNIE) TOWNSEND, COUNCILLOR ERROL L. WILLIAMS, COUNCILLOR DAYLE ESHELBY, COUNCILLOR JOANN SWIMM, TOWN CLERK/TREASURER, JOYCE YOUNG AND RECORDING SECRETARY, JUNE HARDING**

**1. Call to order**

The Meeting was called to order by Mayor Huskilson at 6:00 p.m.

**2. Approval of Agenda**

**06-13-16-01**

**It was duly moved and seconded that the agenda be approved with the following addition:  
As the first item under Other Business – Canada 150 Fund application.**

**Motion Passed**

**3. Approval of previous minutes**

- *Regular Council Meeting Minutes, May 9, 2016*

**06-13-16-02**

**It was duly moved and seconded that the Regular Minutes from May 9, 2016 be approved.**

**Motion Passed**

- *Emergency Council Meeting, May 25, 2016*

**06-13-16-03**

**It was duly moved and seconded that the Minutes from the Emergency Council Meeting on May 25, 2016, be approved.**

**Motion Passed**

**4. Open Mic**

**5. Presentations**

- *Presentation regarding By-Law # 31 Prohibiting Disturbance, by Elayne Bradley*

Mrs. Bradley expressed her concerns regarding the noise by-law not being enforced in the Town of Lockeport. She informed Council that the residents on Crest Street are disturbed by the goings on at the Aly Kat Lounge. Mrs. Bradley has contacted the RCMP on several occasions and also contacted the Alcohol and Gaming Authority regarding the noise and disruptiveness near her home because of the closeness of the Lounge. Mrs. Bradley stated that she has been told by both of these entities that they can do nothing about it, she needs to contact the Town of Lockeport. The RCMP have also told Mrs. Bradley that they cannot enforce by-laws.

Mayor Huskilson expressed his concern and assured Mrs. Bradley that Council will work on addressing her concerns. Joyce was asked to contact the RCMP to arrange a Meeting on or before Committee of the Whole meets on June 27, 2016. Joyce will also contact Alcohol & Gaming to get a copy of their regulations regarding the Aly Kat Lounge and see if they will send a representative to attend this meeting as well. Mayor Huskilson thanked Mrs. Bradley for coming to the meeting and for her presentation.

**6. Recommendations from Other Committees**

- *Economic Development/Planning Advisory, May 16, 2016*
  - o *VIC Feasibility Study Advisory Committee*

**06-13-16-04**

**It was duly moved and seconded that Councillor Swimm be appointed to represent Lockeport on the VIC Feasibility Study Advisory Committee.**

**Motion Passed**

- *Committee of the Whole, May 24, 2016*
  - o *July 1<sup>st</sup>, 2016 List of Events*

**06-13-16-05**

**It was duly moved and seconded that the List of Events for the 2016 July 1<sup>st</sup> celebrations be approved as attached to these minutes.**

**Motion Passed**

- *July 1<sup>st</sup>, 2016 Risk Management Plan*

**06-13-16-06**

**It was duly moved and seconded that the Risk Management Plan for the 2016 July 1<sup>st</sup> celebrations be approved as attached to these minutes.**

**Motion Passed**

- *July 1<sup>st</sup>, 2016 Street Closures*

**06-13-16-07**

**It was duly moved and seconded that the Street Closures be approved for the July 1<sup>st</sup>, 2016 celebrations, as attached to these minutes.**

**Motion Passed**

- o *Invitations to dignitaries for July 1<sup>st</sup> celebrations*

**06-13-16-08**

**It was duly moved and seconded that the Town of Lockeport office staff extend invitations to the dignitaries to attend and participate in the July 1<sup>st</sup> celebrations.**

**Motion Passed**

- o *Concerns regarding 47 South Street, Lot 4A*

**06-13-16-09**

**It was duly moved and seconded that in the event that the registered letter that was sent on April 27, 2016 to 1361726 Ontario Inc. has still not been retrieved from the Post Office today, Joyce will research Joint Stocks in Ontario to find out who owns the property located at 47 South Water Street, Lot 4A. Joyce will also consult with Daryl Locke, formerly of the Sherriff's Department and currently the By-Law Enforcement Officer for the Municipality of the District of Shelburne, regarding the process of serving a letter to the registered owner.**

**Motion Passed**

Joyce explained to Council that the registered letter has been returned to us unclaimed. Joyce has contacted Joint Stocks in Ontario at a cost of \$55.00 and has discovered that 1361726 Ontario Inc. belongs to Alex MacFarlane. An email attempt to contact Mr. MacFarlane has also failed.

Mayor Huskison stated that he feels this has gone on long enough and needs to be addressed immediately. The guidelines are set out by the Province of Nova Scotia within the Municipal Government Act and must be adhered to. The following motion was made:

**06-13-16-10**

**It was duly moved and seconded that Council authorize the Town Clerk/ Treasurer to initiate the process on behalf of Council of dealing with the issue at 47 South Water Street, Lot 4A, as laid out in the Municipal Government Act, Part XV, Dangerous or Unsightly Premises.**

**Motion Passed**

- *Possible sunken vessel at R.Baker Fisheries Wharf*

**06-13-16-11**

**It was duly moved and seconded that Joyce write a letter to Bill Malloy, Small Crafts & Harbours to address the possible situation of a sunken fishing boat at the head of R. Baker Fisheries wharf.**

**Motion Defeated**

Joyce informed Council that she has been talking to Bill Malloy and was assured that Small Crafts and Harbours are not responsible for this area. A discussion followed regarding contacting Mr. Baker first to find out the details of this sunken vessel before going any further. The following motion was made:

**06-13-16-12**

**It was duly moved and seconded that Robert Baker be contacted as a first step to determine the details of the situation with the sunken vessel at R. Baker Fisheries wharf.**

**Motion Passed**

- *Report from Frances regarding closure of the Soccer Field due to dog feces*

There was a lengthy discussion regarding the Special Recreation Meeting that was held on June 6, 2016 and that had been specifically called to address the Soccer field dog issue. Mayor Huskison asked Council to go around the table and state their thoughts and opinions on the subject of dogs being allowed on the athletic fields. It was generally felt at the time that the special meeting went well and maybe the problem had been solved by allowing the dogs in at certain times of the day. However, there have been some safety concerns raised by the Town's Insurance Company and also some health concerns raised by Councillor Swimm, who has been researching the subject online. Athletes can get hurt, children can get sick and it would then become a Town liability if Council permits the dogs to continue going on the soccer field. Councillor Swimm is very concerned about this situation especially as there may be children involved that have compromised immune systems and is not in favour of dogs sharing the athletic fields with children. Councillor Williams is also not in favour of dogs sharing the athletic fields with children. Deputy Mayor Townsend is concerned about the liability issue.

Mayor Huskilson is frustrated with the situation but Council has to think about the liability issue. Joyce told Council that although time restrictions had been set for dogs to be on the soccer field and volunteer dog owners at the Meeting had agreed, within a week the rules had been broken. Joyce informed Council that after her own research it appears that in most places the sharing of an athletic field by children and dogs is prohibited. There are specific rules for a dog park. It could be added to our liability insurance policy but then it would need to be inspected constantly for holes, feces, vomit etc. Concern was raised regarding children not being able to enter the soccer field during designated dog times.

Councillor Eshelby stated that she feels that with proper signage and control it should not be a problem for children and dogs to share the field. This issue will be deferred to the Committee of the Whole Meeting scheduled for Monday, June 27, 2016 after more information is obtained from the insurance company regarding liability issues. In the meantime staff will have laminated signs made and posted with the hours that dogs are allowed on the soccer field. Mayor Huskilson also stated that dog owners will be made aware of any decisions made by Council regarding this issue. The following motion was made:

**06-13-16-13**

**It was duly moved and seconded that the “Dogs in the soccer field” issue be deferred to the Committee of the Whole meeting on June 27, 2016. By this time more information will have been received from the Insurance Company regarding liability issues.**

**Motion Passed**

**7. Finance**

- *Request for funding from the Board of Camp Jordan*

**06-13-16-14**

**It was duly moved and seconded that this item be deferred to Budget deliberations for 2017/2018.**

**Motion Passed**

- *Operating Budget for 2016/2017*

**06-13-16-15**

**It was duly moved and seconded;**

**THAT the Mayor’s remuneration for the 2016/2017 fiscal year be set at \$15,500.00;**

**THAT the Deputy Mayor’s Remuneration for the 2016/2017 fiscal year be set at \$12,000.00;**

**THAT the Councillor’s remuneration for the 2016/2017 fiscal year be set at \$11,000.00;**

**THAT the Town Clerk/Treasurer’s 2016/2017 salary be set at \$50,953.00;**

**THAT the Residential Tax Rate for the 2016/2017 fiscal year remain at \$2.31 per \$100 of assessment; and**

**THAT the Commercial Tax Rate for the 2016/2017 fiscal year remain at \$5.39 per \$100 of assessment.**

**Motion Passed**

- *2016/2017 Fiscal year Interest Rate on Outstanding taxes*

**06-13-15-16**

**It was duly moved and seconded that the interest rate on outstanding taxes remain at 16% per annum for 2016/2017.**

**Motion Passed**

- *Low Income Tax Exemption for 2016/2017*

**06-13-16-17**

**It was duly moved and seconded that the Low Income Tax Exemption for 2016/2017 remains at \$150.00 with incomes at \$16,000.00 and lower, as outlined in the Tax Exemption Policy.**

**Motion Passed**

- *Approval of 2016/2017 Operating Budget*

**06-13-16-18**

**It was duly moved and seconded that the 2016/2017 Operating Budget be approved as presented. Total revenues and expenditures of \$1,310,734.00.**

**Motion Passed**

- *Required Transfers*

**06-13-16-19**

**It was duly moved and seconded that \$3000.00 be transferred from the Town of Lockeport's General Operating Account to the Operating Reserve Account for replacement of fire equipment reserve as per Council's decision in 2014/2015 and per budget for 2015/2016.**

**Motion Passed**

**06-13-16-20**

**It was duly moved and seconded that \$15,000.00 be transferred from the Town of Lockeport's General Operating Account to the Operating Reserve Account per 2015/2016 fiscal year budget.**

**Motion Passed**

**06-13-16-21**

**It was duly moved and seconded that \$4,020.00 be transferred from the Town of Lockeport's Operating Reserve Account to the General Operating Account per 2015/2016 fiscal year budget.**

**Motion Passed**

**06-13-16-22**

**It was duly moved and seconded that \$39,473.00 be transferred from the Town of Lockeport's General Operating Account to the Federal Gas Tax reserve Account re: 2015/2016 refund received.**

**Motion Passed**

**06-13-16-23**

**It was duly moved and seconded that \$20,859.00 be transferred from the Town of Lockeport's Federal Gas Tax Reserve Account to the General Operating Account re: 2015/2016 Gas Tax Projects.**

**Motion Passed**

**06-13-16-24**

**It was duly moved and seconded that \$900.00 be transferred from the Town of Lockeport's General Operating Account to the Operating Reserve Account re: Fire department donations received for 2015/2016 fiscal year.**

**Motion Passed**

**06-13-16-25**

**It was duly moved and seconded that \$168.00 be transferred from the Town of Lockeport's General Operating Account to the Operating Reserve Account re: Banner project reserve for 2015/2016 fiscal year.**

**Motion Passed**

**06-13-16-26**

**It was duly moved and seconded that \$5,000.00 be transferred from the Town of Lockeport's General Operating Account to the Operating Reserve Account re: Donation from Minor Ball Association Bingo for use of the Recreation Centre, to be used for future Recreation Facility upgrades; especially playground for the 2016/2017 fiscal year.**

**Motion Passed**

## **8. Other Business**

- *Application for funding from the Canada 150 Fund*

**06-13-16-27**

**It was duly moved and seconded that staff be authorized to proceed with the application for funding from the Canada 150 Fund.**

**Motion Passed**

- *Town Clerk/Treasurer to have signing authority regarding Canada 150 Fund application*

**06-13-16-28**

**It was duly moved and seconded that Council of the Town of Lockeport hereby authorizes Joyce Young, Town Clerk/Treasurer to sign the Canada 150 funding application on Council's behalf.**

**Motion Passed**

- *Revisions to the SSREN Inter-Municipal Agreement*

**06-13-16-29**

**It was duly moved and seconded that the SSREN Inter-Municipal Agreement be accepted as presented.**

**Motion Passed**

- *Inter-Municipal Service Agreement with the Municipality of the District of Shelburne*

**06-13-16-30**

**It was duly moved and seconded that the Inter-Municipal Service Agreement with the Municipality of the District of Shelburne be accepted as presented.**

**Motion Passed**

- *Ratification of the Fire Services Agreement between the Town of Lockeport and the Municipality of the District of Shelburne*

**06-13-16-31**

**It was duly moved and seconded that the Fire Services Agreement between the Town of Lockeport and the Municipality of the District of Shelburne be accepted as presented.**

**Motion Passed**

- *Request for Meeting with the Department of Justice from Mayor Christopher Clarke, Region of Queens Municipality regarding policing costs*

Information only.

- *Request for support of letter written by the Town of Shelburne regarding the Shelburne Medical Clinic*

Information only.

- *Appointment of Auditor for the 2016/2017 Fiscal year*

**06-13-16-32**

**It was duly moved and seconded that Redding CA be appointed as Auditor for the Town of Lockeport for the fiscal year 2016/2017.**

**Motion Passed**

- *Letter from Mayor Cecil Clarke, UNSM President*

Mayor Huskilson expanded on the content of this letter regarding Bill 177 that would enable Municipalities to provide incentives to encourage business development. Mayor Huskilson does not agree with this idea as it would not be fair to the long standing businesses that have struggled for years. It has passed through Town's Caucus and is now in the hands of the UNSM. Mayor Huskilson encouraged individual Councillors to contact the UNSM with their opinions.

- *Proposed amendments to the Liquor Control Act*

There are two proposed amendments. (1) Eating Establishment Regulations – Allowing Two drinks without a food purchase. (2) Removal of the requirement for a Plebiscite.

All of Council were against both amendments so Mayor Huskilson will write a letter to the Alcohol and Gaming Authority letting them know what Council of the Town of Lockeport's collective opinion is.

**9. Council Reports**

Councillor Swimm apologised for not getting the SCEEMO Report to us in time for the packages but promised to have it for the next Council Meeting. Councillor Swimm and Councillor Eshelby shared some points of the SCEEMO Meeting. Among the discussion topics was training costs for our Fire Department. Steve Mills has provided training session information and will come to us weekdays, weekends or evenings. It is very important for Joyce to have current EMO training. There was a discussion regarding displaced animals during emergency situations and a need to be prepared for that. Councillor Swimm will work with Mike Shand, EMO Co-Ordinator regarding the housing of animals. New EMO binders will be coming soon but will be in electronic format. The generator has been placed at Lydgate Lock, Stock and Barrel Corner Store.

**10. Correspondence**

There was no correspondence this evening.

**11. Date of next meeting**

- *Monday, July 11, 2016*

**12. "In Camera"**

**13. Adjournment**

**06-13-16-33**

**There being no further business to discuss, the Meeting was adjourned. Time 8:27 p.m.  
Motion Passed**

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**Darian Huskilson,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**