

**TOWN OF LOCKEPORT  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 11, 2012 AT 7:00 P.M.  
MINUTES**

**Present:** Mayor Darian Huskilson, Deputy Mayor Alonzo Townsend,  
Councillor Alan Stewart, Councillor Errol L. Williams and Town  
Clerk/Treasurer, Joyce Y. Young

**Absent with Regrets:** Councillor Howard Roszel

**Call to order**

The meeting was called to order by Mayor Huskilson at 7:00 p.m.

**Approval of Agenda**

**06-11-12-01**

**It was duly moved and seconded that the agenda be approved with the following additions:  
Under Other Business, July 1<sup>st</sup> events: (f) Glow Promotions Contract (g) Loan of Bleachers  
to Argyle and also under Other Business : Hiring of Summer Staff.**

**Motion Passed**

**Approval of previous minutes**

- *Regular Council Meeting, Monday, May 14, 2012*

**06-11-12-02**

**It was duly moved and seconded that the Regular Council Minutes from Monday, May 14,  
2012 be approved.**

**Motion Passed**

**Presentations**

There were no presentations this evening.

**Recommendations from Other Committees**

- *Committee of the Whole, May 28, 2012*
  - *Old Interpretive Signs*

**06-11-12-03**

**It was duly moved and seconded that as recommended by the Committee of the Whole,  
Kevin be instructed to dispose of the old Interpretive signs.**

**Motion Passed**

- *Repairs to the Marine Room*

**06-11-12-04**

**It was duly moved and seconded that Joyce contact Bil Atwood to complete the repairs to the marine Room.**

**Motion Passed**

- *List of bills already paid to March 31, 2012 in the amount of \$4, 869.48*

**06-11-12-05**

**It was duly moved and seconded that the list of bills already paid to March 31, 2012 in the amount of \$4,869.48 be approved.**

**Motion Passed**

- *List of current bills already paid in the amount of \$41,950.50*

**06-11-12-06**

**It was duly moved and seconded that the list of current bills already paid in the amount of \$41,950.50 be approved.**

**Motion Passed**

- *Economic Development*

- *Municipal Climate Change Action Plan Proposal Submitted*

**06-11-12-07**

**It was duly moved and seconded that as recommended by the Economic Development/Planning Advisory Committee, the Town of Lockeport accept the proposal submitted by Bil Atwood for the completion of the Municipal Climate Change Action Plan at a contract amount of \$630.00 per week to be paid through the Town's payroll.**

**Motion Passed**

**Finance**

**Other Business**

- *July 1<sup>st</sup> events (a) List of Events (b) Risk Management Measures (c) Street Closures (d) Children's Parade Route (e) Grand Street Parade Route (f) Glow Promotions Contract (g) Loan of Bleachers to Argyle*

- *List of Events for July 1st*

**06-11-12-08**

**It was duly moved and seconded that the list of events for July 1<sup>st</sup> be approved as recommended by the Recreation Committee and is as follows:**

- **Grocery Box Ticket Sales**
- **Annual Sidewalk Chalk Contest**
- **Community Variety Show (Event will determine 2012 King & Queen)**
- **Outdoor Youth Dance**
- **Seniors Social**
- **Annual Pet Show**
- **"Lockeport Rocks" Concert**

- **Buskers**
- **Open Air Market – Musical Entertainment**
- **Carnival on the Field**
- **Annual Craft fair**
- **Children’s Parade**
- **“Flashback to the 70’s” Grand Street Parade**
- **Antique Car Parade**
- **Pie Eating Contest**
- **Awards Ceremony/Day Pass Draw**
- **Fear Factor**
- **Waterfront Concert**
- **Annual Grease Pole**
- **Lighthouse Concert**
- **Seaman’s Memorial Service**
- **Community Church Service**
- **Gospel Concert**
- **Official Opening (Flag Raising & Cake Cutting)**
- **Community Family Picnic**
- **Business Challenge**
- **Lockeport Rocks Youth Concert**
- **Family Field Dance**
- **Fireworks Display**

**Motion Passed**

- *Risk management Measures for July 1st*

**06-11-12-09**

**It was duly moved and seconded that the Risk Management Measures for July 1<sup>st</sup> be approved as recommended by the Recreation Committee and is as follows:**

- In large part the events that are planned to take place in 2012 are much the same as those which took place in 2011.
- In the following text “the Committee” refers to the Lockeport & Area July 1<sup>st</sup> Committee – A Sub-Committee of the Recreation Committee for the Town of Lockeport. Listed below are the specific risk management provisions that have been put in place for 2012 events.
- **First Aid Stations** – For each event planned by the Committee there will be a first aid station at the event in case anyone should be injured. For less active events, the station will consist of a first aid kit with a person on hand who is trained in standard first aid procedures. For more active events, specifically including the grease pole, and large outdoor concerts, the Lockeport & Area Medical First Responders will be on hand to deal with first aid issues.
- **Supervision** – For each event planned by the Committee, there will be a number of supervisors on hand. This number will vary according to the number of people expected to attend the specific event and will be comprised of Recreation Department Staff and Community Volunteers.
- **Grease Pole** – This particular event will be held at a wharf over water, and therefore we are taking extra precautions to avoid problems. At all times during the event, there will be a safety boat in the water, near the wharf and there will be a qualified lifeguard with lifesaving equipment on hand on the wharf. Both of these measures are to ensure maximum safety for both participants and spectators.
- **Rental Interactive Games** – The Committee will be renting several game pieces from Glow Parties. Glow Parties will be providing the Committee with attendants to supervise

the games and a Certificate of Insurance (with the Town of Lockeport named as additionally insured) as proof of liability coverage for the equipment involved.

- **Outdoor Concerts** – These events may attract a relatively large group of people. For this reason the Fire Inspector was consulted in designing the safety features for our venue fencing plan. These features include a suitable fire extinguisher on hand in the bandstand (stage area) and security gates maintained as exits. The Committee will be engaging the assistance of security personnel, both paid and volunteer.
- **Parades** – The Committee has identified several traffic issues associated with the parade route. In the case of each parade, a lead vehicle will be designated to ensure a clear path for those who follow. The Committee will be engaging the assistance of traffic management personnel, both paid and volunteer. Said personnel will be easily identifiable by use of neon safety cuffs and vests and shall be engaged in maintaining restricted traffic areas and parking control along public streets.

**Motion Passed**

- *Street Closures for July 1<sup>st</sup> Events*

#### **06-11-12-10**

**It was duly moved and seconded that the Street Closures for July 1<sup>st</sup> events be approved as recommended by the Recreation Committee and are as follows:**

- Wednesday, June 27, 2012 – Beech Street from Hall to Howe Streets closed to vehicular traffic from 6 p.m. to 10 p.m. (Variety Show)
- Thursday, June 28, 2012 – Beech Street from Hall to Howe Streets closed to vehicular traffic from 6 p.m. to 11 p.m. (Outdoor Youth Dance)
- Friday, June 29, 2012 – Beech Street from Hall to Howe Streets closed to vehicular traffic from 6 p.m. to 12 a.m. (Lockeport Rocks)
- Saturday, June 30, 2012 – Hall Street from Spruce to Beech Streets be closed to vehicular traffic from 9 a.m. to 5 p.m. When required throughout the day, temporary supervised traffic restrictions may be implemented to accommodate specific events, as detailed below:

**Parade Route for Children’s Parade (line up at 12:00 p.m. and starting at 12:30 p.m.** – Parade entries will line up at the cenotaph on Hall Street; from here the parade travels south along Hall Street to Beech Street; turns right and travels west along Beech Street to Howe Street; turns right and travels north along Howe Street to the first entry of Surf Lodge; swings left down into the driveway of Surf Lodge and swings back up the driveway to Paradise Street; travels east along Paradise Street to Hall Street; turns right and proceeds south along Hall Street to finish back beside the cenotaph.

**Parade Route for Grand Street Parade led by Antique Car Parade** (line up at 1:30 p.m. and starting at 2:30 p.m.) – Parade entries will line up at the Crab Plant parking lot on Upper Water Street; from here the parade travels south along North Street to Beech Street; turns left and travels East along Beech Street to Crest Street; turns right and travels south along Crest Street to South Street; turns right and travels west along South Street to Hall Street; turns right and travels north along Hall Street to Beech Street; turns left and travels west along Beech Street to Howe Street; turns right and travels north along Howe Street to the first entry of Surf Lodge; swings left down into the driveway of Surf Lodge and swings back up the driveway to Paradise Street; travels east along Paradise Street to Hall Street; turns right and proceeds south along Hall Street to Spruce Street; turns left and travels east along Spruce Street to finish beside the Town Hall.

**Motion Passed**

- *Children's Parade Route*

**06-11-12-11**

**It was duly moved and seconded that the Parade Route for the Children's Parade be approved as recommended by the Recreation Committee.**

**Motion Passed**

- *Grand Street Parade Route*

**06-11-12-12**

**It was duly moved and seconded that the Parade Route for the Grand Street Parade be approved as recommended by the Recreation Committee.**

**Motion Passed**

- *Glow Promotions*

**06-11-12-13**

**It was duly moved and seconded that as recommended by the Recreation Committee the July 1<sup>st</sup> Committee be approved to engage Glow Promotions to provide Carnival Games on June 30, 2012 at a cost of \$5000.00 plus HST.**

**Motion Passed**

- *Lending of Aluminum Bleachers to Argyle*

**06-11-12-14**

**It was duly moved and seconded that as recommended by the Recreation Committee the Recreation Department be authorized to lend two sets of aluminum bleachers to the Municipality of the District of Argyle for use during the Acadian Games (mid-June to mid-July).**

**Motion Passed**

- *Diamond Jubilee Medals Nominations*

Council will nominate at the next meeting.

- *Municipal Awareness Week*

This item was information purposes only.

- *Scott Fun and Games request*

**06-11-12-15**

**It was duly moved and seconded that the request from Scott Fun & Games to install a power pole on the Town's property known as the "Old Ball Field" in East Green Harbour be approved.**

**Motion Passed**

- *Sign for Cultural Park*

There has been a concern brought to Councils' attention regarding loitering at the Cultural Park and therefore causing extra noise. Council requested that we look into a solution for this problem.

- *Hiring of Summer Staff*

**06-11-12-16**

**It was duly moved and seconded that as recommended by the hiring Committee, hiring the following summer staff be approved :**

- (a) Alice Whitehouse-Crescent Beach Centre, full time, (b) Tyler Dominie-Crescent Beach Centre, full time, (c) Mahalia Lloyd-Crescent Beach Centre, full time, (d) Alex Dash-Recreation, full time, (e) Emily Atwood-Recreation, full time, (f) Timothy Roache-Museum, full time, (g) Becky Buchanan-Recreation, part time, (h) Jordan Oickle-Recreation, part time and (i) Lacey Young-Recreation, part time.

**Motion Passed**

### **Council Reports**

- *Deputy Mayor Townsend*
  - *Roseway Hospital Charitable Foundation*

**06-11-12-17**

**It was duly moved and seconded that the minutes from the May 14, 2012 Roseway Hospital Charitable Foundation be accepted.**

**Motion Passed**

- *NSCC Convocation*

Deputy Mayor Townsend attended this event and shared his report with Council.

- *Councillor Williams*

A meeting for Dangerous & Unsightly Premises will be scheduled in the near future.

- *Councillor Stewart*

Councillor Stewart had no reports this evening.

- *Mayor Huskilson*

Mayor Huskilson had no reports this evening.

### **Correspondence**

**06-11-12-18**

**It was duly moved and seconded that the correspondence be accepted.**

**Motion Passed**

- *Letter from the Municipality of the District of Barrington*
- *Letter from the Nova Scotia Community Access Program*

### **Date of next meeting**

- *Monday, July 9, 2012*

**Adjournment**

**There being no further business to discuss the meeting was adjourned. Time: 7:50 p.m.**

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**Darian Huskison,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**

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