

**TOWN OF LOCKEPORT  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 9, 2014 AT 7:00 P.M.  
MINUTES**

**PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO TOWNSEND,  
COUNCILLOR JOANN SWIMM, TOWN CLERK/TREASURER, JOYCE  
YOUNG AND RECORDING SECRETARY, JUNE HARDING-SCOTT**

**REGRETS: COUNCILLOR DAYLE ESHELBY AND COUNCILLOR ERROL L. WILLIAMS**

*1/*     **Call to order**

The Meeting was called to order by Mayor Huskilson at 7:00 p.m.

Mayor Huskilson requested that we have a moment of silence in honour of the fallen RCMP Officers in Moncton, New Brunswick.

*2/*     **Approval of Agenda**

**06-09-14-01**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the agenda be approved with the following addition:**

**Under Other Business:**

**Western Counties Regional Library Adopt-A-Book Campaign**

**Motion Passed**

*3/*     **Approval of previous minutes**

-         *Regular Council Meeting, Monday, May 12, 2014*

**06-09-14-02**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the minutes from the Regular Council Meeting of Monday, May 12, 2014 be approved.**

**Motion Passed**

*4/*     **Open Mic**

Nancy Kleins informed Council that she would be bringing up the issue of vagrancy at the next Economic Development/Planning Advisory Meeting.

Council decided to go "In Camera" at the end of this meeting to discuss vagrancy because of the personal nature of the subject.

Suzanne Crosby told Council that she spoke to the CKBW summer cruiser girl recently. CKBW wants to come and do a live broadcast from the Market and she feels that July 1<sup>st</sup> weekend would be a good time for this to happen on market day. She would like this brought up at the next Economic Development/Planning Advisory Meeting.

Suzanne would like for any phones calls from CKBW received by the Town Office and regarding the Market in the Park to be forwarded to her.

5/ **Presentations**

6/ **Recommendations from Other Committees**

- *Committee of the Whole, May 26, 2014*

- *Town of Lockeport Kids Fair Play Fund Representative*

**06-09-14-03**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that Frances Scott serve as the Kids Fair Play Fund representative for the Town of Lockeport for the next two years.**

**Motion Passed**

- *Jimmy Rankin Concert on October 3, 2014*

**06-09-14-04**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the July 1<sup>st</sup> Committee be authorized to engage Jimmy Rankin to play a concert on October 3, 2014 in the Lockeport Regional High School Gymnasium at a cost of \$4000.00 plus 60% of net profits.**

**Motion Passed**

Deputy Mayor Townsend informed Council that he still has some concerns regarding this item ex. Time of year, type of music etc.

- *Purchase of Aluminium racks for use with Fireworks*

**06-09-14-05**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that two six foot long aluminium racks be purchased for use with our fireworks at a cost of about \$150.00 each, plus straps at a cost of \$2.00 to \$3.00 each.**

**Motion Passed**

- *July 1<sup>st</sup> Draft Risk Management Plan*

**06-09-14-06**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the Draft July 1<sup>st</sup> Risk Management Plan be approved as presented.**

**Motion Passed**

- *Grand Street Parade route for July 1<sup>st</sup>*

**06-09-14-07**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the Grand Street Parade Route be approved as presented and that there be no parking on the Streets of the parade route during the hours of 10:00 a.m. and 4:00 p.m. on July 1<sup>st</sup>.**

**Motion Passed**

- *July 1<sup>st</sup> Street Closures*

**06-09-14-08**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the recommended July 1<sup>st</sup> Street Closures be approved as presented.**

**Motion Passed**

- *Parade Route for Children's Parade*

**06-09-14-09**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the route for the Children's Parade remain the same as July 1<sup>st</sup>, 2013.**

**Motion Passed**

- *July 1<sup>st</sup> Food Vendors*

**06-09-14-10**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that whereas Council supports the businesses in the Town of Lockeport they will do whatever is in Councils' power to ensure that Town Taxpaying businesses are not negatively affected by allowing competing outside vendors to attend our July 1<sup>st</sup> celebrations.**

**Motion Defeated**

There was a discussion regarding what the Town has the authority to do and not to do. We can't really stop vendors from coming in if a commercial property owner in Town gives them permission to be on their property. The following Motion was made:

**06-09-14-11**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the July 1<sup>st</sup> vendor item be deferred to a Special Council Meeting.**

**Motion Passed**

- *List of invoices already paid to March 31, 2014 in the amount of \$14,672.96*

**06-09-14-12**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the list of invoices already paid to March 31, 2014 in the amount of \$14,672.96 be approved.**

**Motion Passed**

- *List of current invoices already paid in the amount of \$122,281.64*

**06-09-14-13**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the current invoices already paid in the amount of \$122,281.64 be approved.**

**Motion Passed**

Mayor Huskilson declared a conflict of interest regarding the next item on the agenda and asked Deputy Mayor Townsend to take over as Chairperson.

- *List of invoices already paid to M.S. Huskilson's Garage in the amount of \$384.62*

**06-09-14-14**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the list of invoices already paid to M.S. Huskilson's Garage in the amount of \$384.62 be approved.**  
**Motion Passed**

Mayor Huskilson resumed as Chairperson at this time.

- *List of invoices to be paid in the amount of \$7,136.00*

**06-09-14-15**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the list of invoices to be paid in the amount of \$7,136.00 be approved for payment.**  
**Motion Passed**

- *Hiring Committee – May 27, 2014*
- *Crescent Beach Centre Summer Staff 2014*

**06-09-14-16**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the summer staff for Crescent Beach Centre for 2014 be approved as follows:**  
**Travel Counsellor – Marisa MacIntosh**  
**Events Coordinator/Travel Counsellor – Emily Mayo**

**Motion Passed**

- *Little School Museum Summer Staff 2014*

**06-09-14-17**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the summer staff for the Little School Museum for 2014 be approved as follows:**  
**Museum Guide – Danielle Williams**

**Motion Passed**

- *Recreation Summer Staff 2014*

**06-09-14-18**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the summer staff for Recreation for 2014 be approved as follows:**  
**July 1<sup>st</sup> Coordinator/Day Camp Leader – Shelby Cotter**  
**Day Camp Leader – Jordan Oickle**  
**Day Camp Leader – Brianna Hupman**

**Motion Passed**

Mayor Huskilson requested that Council revisit the hiring policy in the future.

- *Recreation Committee Meeting, June 2, 2014*

- *Invitation to Dignitaries for July 1<sup>st</sup> Celebrations*

**06-09-14-19**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that Council take responsibility for the invitation of appropriate dignitaries to take part in the 2014 July 1<sup>st</sup> Celebrations.**

**Motion Passed**

- *Assessment of the Boardwalk*

**06-09-14-20**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that an assessment of the boardwalk be carried out and areas requiring work be repaired with particular attention to the raised area west of the bell buoy and the spongy spot between the elementary school gate and the first base dugout.**

**Motion Passed**

It was noted by the Town Clerk/Treasurer that the above item is already being addressed by Town Staff.

After reading the Community Coordinator's report Mayor Huskilson asked Joyce to approach Frances to have her report done in a more simplified and comprehensive format.

**7/ Finance**

- *New Building Canada Fund*

**06-09-14-21**

**It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that Joyce Young, Town Clerk/Treasurer make application to the New Building Canada Fund for funding towards the replacement of the weir trough in the wastewater treatment clarifier.**

**Motion Passed**

- *LRHS Bursaries*

**06-09-14-22**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the Town of Lockeport provide two Bursaries at \$250.00 each to be awarded to two LRHS 2014 graduates.**

**Motion Passed**

*Mayor Huskilson asked for a motion from Council regarding the Fire Chief Leo T. Williams Bursary Fund.*

**06-09-14-23**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the Fire Chief Leo T. Williams Bursary be established at \$500.00 for the current year consisting of \$160.00 from the Town of Lockeport; \$160.00 from the Lockeport Fire Department; \$160.00 from the Medical First Responders and \$20.00 from donations.**

**Motion Passed**

- *Letter from Association of Municipal Administrators of Nova Scotia*

This item was deferred to Budget deliberations.

8/ **Other Business**

- *Work on William's Lane*

Kevin has already checked with Mark A. Williams Excavating and has determined that the work requested on Williams' Lane will cost between \$400.00 and \$500.00. The following motion was made:

**06-09-14-24**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the Town of Lockeport have Mark A. Williams Excavating complete the work on William's Lane as requested by Mark Williams, son of Calvin and Joan Williams.**

**Motion Passed**

- *Request from Shelburne County Tourism Association re: Project Funding*

**06-09-14-25**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the Town of Lockeport not contribute to the Shelburne County Tourism Association Project Funding.**

**Motion Passed**

- *Western Regional Library Adopt-A-Book Campaign*

This is a program that the Town of Lockeport participates in annually so Mayor Huskison asked Deputy Mayor Townsend to use his own discretion and adopt a book or books for the Town of Lockeport at a maximum cost of \$100.00.

9/ **Council Reports**

- *Councillor Eshelby*
  - *Roseway Manor Report*

After a lengthy discussion regarding ownership, new facility applications etc. and realizing that the next Board Meeting is the AGM and the Board Members would be unable to bring up this subject, it was decided that Joyce will send an email to Sharon Callun, Administrator of Roseway Manor, requesting the following information: (1) Where does it say in writing where and when this new facility will be constructed? (2) Where is the funding coming from for the mortgage?

- *Deputy Mayor Townsend*
  - *Roseway Manor Finance Committee Report*
- *Councillor Swimm*
  - *July 1<sup>st</sup> Committee Report*

Councillor Swimm was happy to let Council know that the July 1<sup>st</sup> brochures are in circulation.

- *Roseway Manor Building and Grounds Report*
- *RCMP Advisory Report*

Councillor Swimm informed Council that there are online courses that all members of the RCMP Advisory Board will be required to take.

10/ **Correspondence**

**06-09-14-26**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the correspondence be accepted.**

**Motion Passed**

- *Letter from Seaside Cottages at Ginger Hill dated May 22, 2014*
- *Letter from Nova Scotia Department of Municipal Affairs dated May 22, 2014*
- *Letter from Nova Scotia Department of Community Culture and Heritage dated May 23, 2014*
- *Letter from Marilyn Johnston, Secretary of the Shelburne County Garden Club dated May 27, 2014*

Joyce will call Marilyn to clarify the wording of the letter and this item will be forwarded to the next Economic Development/Planning Advisory Meeting.

- *Letter from Royal Canadian Legion Branch 80, Lockeport dated June 4, 2014*

11/ **Date of next meeting**

- *Regular Council Meeting - Monday, July 14, 2014*

12/ **“In Camera”**

**06-09-14-27**

**It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the Committee go “In Camera” to discuss an IPOP sensitive issue.**

13/ **Adjournment**

**06-09-14-28**

**There being no further business to discuss it was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the meeting be adjourned. Time 9:55 p.m.**

**Motion Passed**

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**Darian Huskilson,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**