

**TOWN OF LOCKEPORT  
COUNCIL MEETING VIA CONFERENCE CALL  
JUNE 8, 2020  
MINUTES**

**Present:** Mayor George R. Harding, Deputy Mayor Dawn DeMings-Taylor, Councillor Kent Balish, Councillor Dayle Eshelby, Councillor Cory Nickerson, Town Clerk/Treasurer – Joyce Young and Recording Secretary – June Harding

**1. Call to order**

The Meeting was called to order by Mayor Harding at 10:00 a.m.

**2. Silence Electronic Devices**

All electronic devices that were not in use for this Meeting were silenced at this time.

**3. Approval of Agenda**

**06-08-20-01**

**It was duly moved and seconded that the agenda be approved with the following addition under Information only: Black Lives Matter gathering in Shelburne on June 7, 2020.**

**Motion Passed**

**4. Approval of minutes**

- *Regular Council Minutes May 25, 2020*

**06-08-20-02**

**It was duly moved and seconded that the Minutes from the Regular Council Meeting of May 25, 2020 be approved.**

**Motion Passed**

**5. Finance**

- *Tender re: Installation of UV System*

The Town Clerk/Treasurer explained to Council that only one tender application was received for the Installation of the UV System and it was at a quote for a much higher amount than the Town of Lockeport has budgeted for this project. The Company that submitted the tender application is located in the Annapolis Valley therefore the tender price includes travel, meals, accommodations etc. which makes the cost greater that if it were a more local company. The Town Clerk/Treasurer suggested that Council make a decision to either increase the project budget or break the components down and source local contractors to complete the various components of the project. The following motion was made:

**06-08-20-03**

**It was duly moved and seconded that Council cancel Tender TOL2020-001 and authorize the Town Clerk/Treasurer to move forward with instructing ABLE Engineering to set up the process of breaking down the UV System project into separate components so local contractors can be contracted to complete the project.**  
**Motion Passed**

- *2020/2021 Operating Budget*

- o *Council Remunerations*

**06-08-20-04**

**It was duly moved and seconded that that the Mayor's remuneration for the fiscal year 2020/2021 remain at \$15,000.00 and;  
The Deputy Mayor's remuneration for the fiscal year 2020/2021 remain at \$12,000.00 and;  
The Councillor's remuneration for the fiscal year 2020/2021 remain at \$11,000 00.**  
**Motion Passed**

- o *Residential Tax Rate – 2020/2021*

**06-08-20-05**

**It was duly moved and seconded that the residential tax rate for the 2020/2021 fiscal year remains at \$2.38 per \$100 of assessment.**  
**Motion Passed**

- o *Commercial Tax Rate – 2020-2021*

**06-08-20-06**

**It was duly moved and seconded that the Commercial tax rate for the 2020/2021 fiscal year remains at \$5.41 per \$100 of assessment.**  
**Motion Passed**

- o *Interest rate on Outstanding Taxes – 2020/2021*

**06-08-20-07**

**It was duly moved and seconded that the interest rate on outstanding taxes remains at 16% per annum for the 2020/2021 fiscal year.**  
**Motion Passed**

- o *Operating Budget – 2020/2021*

**06-08-20-08**

**It was duly moved and seconded that the Operating Budget for 2020/2021 be approved as presented.**  
**Motion Passed**

- *List of invoices already paid in the amount of \$61,812.75*

The list of invoices already paid was reviewed with no questions arising.

- *Request for funding for Retrofit Check out Stations at the Lillian Benham Library*

The Town Clerk/Treasurer has received an email request from the Western Counties Regional Library for funding to retrofit the check out station at the Lillian Benham Library. Council feels that the drawings for potential Plexiglas barriers that were attached to the email are much more elaborate than needed for this Library. The following motion was made:

**06-08-20-09**

**It was duly moved and seconded that Town staff work with the Library staff to develop a solution to the barrier problem at the Library and bring the solution back to Council for approval.**

**Motion Passed**

## **6. Other Business**

- *Draft July 1<sup>st</sup> Risk Management Plan as prepared by Frances Scott – Community Coordinator*

The July 1<sup>st</sup> Risk Management Plan was reviewed with the addition of the last sentence which reads: (The number of vehicles for this event will be limited to the capacity for the field, as yet to be determined.) The following motion was made:

**06-08-20-10**

**It was duly moved and seconded that Council approve the Risk Management Plan for the 2020 Lockeport & Area July 1<sup>st</sup> Celebrations with the last sentence to read – “The number of vehicles for this event will be limited to the capacity for the field, as yet to be determined.”**

**Motion Passed**

- *Appointment of Special Project Coordinator re: Community Works Program*

**06-08-20-11**

**It was duly moved and seconded that Council approve hiring Connor MacIntosh as Special Project Coordinator under the Community Works Program.**

**Motion Passed**

## **7. Council Reports**

- *Councillor Dayle Eshelby*
  - o *May 11, 2020 – Council Meeting via Conference Call – Lockeport*
  - o *May 25, 2020 – Council Meeting via Conference Call - Lockeport*
- *Deputy Mayor Dawn DeMings-Taylor*
  - o *May 11, 2020 – Council Meeting via Conference Call – Lockeport*
  - o *May 25, 2020 – Council Meeting via Conference Call - Lockeport*
- *Councillor Kent Balish*
  - o *May 11, 2020 – Council Meeting via Conference Call – Lockeport*
  - o *May 14, 2020 - Western Counties Regional Library via Zoom – Lockeport*
  - o *May 25, 2020 – Council Meeting via Conference Call – Lockeport*
  - o *May 29, 2020 – School Advisory Committee via Zoom - Lockeport*
- *Councillor Cory Nickerson*
  - o *May 8 – Picked up EMO Supplies – Liverpool*
  - o *May 11, 2020 – Council Meeting via Conference Call – Lockeport*
  - o *May 25, 2020 – Council Meeting via Conference Call – Lockeport*

- *Mayor George R. Harding*
  - o *May 5 – July 1<sup>st</sup> Committee Meeting via Conference Call – Lockeport*
  - o *May 6, 2020 - NSFM Meeting – via Zoom – Lockeport*
  - o *May 7, 2020 – Office work at home – Lockeport*
  - o *May 8, 2020 – Meeting via Conference call with Town of Lockeport, Town of Shelburne, Municipality of the District of Shelburne and Clearwater re: Community Projects – Lockeport*
  - o *May 11, 2020 - Council Meeting via Conference Call – Lockeport*
  - o *May 12, 2020 – Office work at home – Lockeport*
  - o *May 13, 2020 – Roseway Manor Business – Shelburne*
  - o *May 13, 2020 – Meeting via Conference call with Clearwater re: Community Projects – Lockeport*
  - o *May 14, 2020 - Roseway Manor Business – Shelburne*
  - o *May 15, 2020 – Meeting with Clearwater Managers for planning – Lockeport*
  - o *May 17, 2020 – Office work at home – Lockeport*
  - o *May 19, 2020 – Roseway Manor Interviews for Administrator – Shelburne*
  - o *May 20, 2020 – Roseway Manor Business – Shelburne*
  - o *May 25, 2020 - Council Meeting via Conference Call – Lockeport*
  - o *May 25 – 29, 2020 Supervising/Arranging Supplies for Clearwater Community Projects (Lockeport/Shelburne)*
  - o *May 28 – Roseway Manor Business – (Shelburne)*
  - o *May 29, 2020 – Region 6 Video Conference Meeting (Lockeport)*

## **8. Correspondence**

## **9. Information Only**

- *Black Lives Matter gathering in Shelburne on June 7, 2020*

Councillor Balish and Councillor Eshelby attended this event on the weekend and were impressed with the tremendous turnout of supporters.

Councillor Balish reported to Council that the School Advisory Committee has given the 2020 graduates \$1000.00 toward graduation. Planning of a graduation on the athletic field is currently in the works.

Councillor Nickerson has made arrangements to have the tree at the cenotaph taken down as well as grinding off the stumps that were previously left on the cenotaph property. Council asked Councillor Nickerson to have this gentleman grind off the stumps along Spruce Street while he is here. All this work will be completed within budget.

## **10. Date of next meeting**

- *June 22, 2020 at 10:00 a.m.*

## **11. “In Camera” – No session required.**

**12. Adjournment**

**06-08-20-12**

**There being no further business to discuss, it was duly moved and seconded that the Meeting be adjourned. Time 10:56 a.m.**

**Motion Passed**

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**George R. Harding,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**

Regular Council Meetings 060820. min