

**TOWN OF LOCKEPORT  
COUNCIL MEETING VIA CONFERENCE CALL  
MAY 25, 2020  
MINUTES**

**PRESENT:** Mayor George R. Harding, Deputy Mayor Dawn DeMings-Taylor, Councillor Kent Balish, Councillor Dayle Eshelby, Councillor Cory Nickerson, Town Clerk/Treasurer – Joyce Young and Recording Secretary – June Harding

**ABSENT:** Community Coordinator – Frances Scott and Working Streets Foreman – Kevin Snow

**1. Call to order**

The Meeting was called to order by Mayor Harding at 10:00 a.m.

**2. Silence Electronic Devices**

All electronic devices that were not in use for this meeting were silenced at this time.

**3. Approval of Agenda**

**05-25-20-01**

**It was duly moved and seconded that the agenda be approved with the following addition under Other Business: Update on Clearwater Employee Project.  
Motion Passed**

**4. Approval of minutes**

*- May 11, 2020*

**05-25-20-02**

**It was duly moved and seconded that the Minutes of the May 11, 2020 Council Meeting be approved.  
Motion Passed**

**5. Department Reports**

*- Fire department Report*

No Report available today.

*- Waste Diversion Officer Report January 1, 2020 to March 31, 2020*

This report was reviewed by Council.

*- Public Works Report*

No Report available today.

- *Community Co-Coordinator Report*

The Community Coordinator was not in attendance and there were no questions on her report. The Town Clerk/Treasurer informed Council that the Community Coordinator plans to ask Council's permission to apply for funding through Connect2 to possibly install a bike lane on a portion of Hall Street.

- *Canada Day Committee Report*

Councillor Balish reported that he has had contact with several residents who are suggesting that on July 1<sup>st</sup> they would like to see a four person parade along the Grand Street Parade route, each carrying one of the following flags: Canadian, Nova Scotia, Lockeport and Mi'kmaq. Councillor Balish would also like to see a bag piper accompany them on the route.

Mayor Harding will take this suggestion to the July 1<sup>st</sup> Committee for consideration.

- *Administration Report*

Council reviewed the Administration Report. There were no questions arising from the report.

## **6. Economic Development**

- *Potential Collaboration between Lockeport and YY Link*

The Town Clerk/Treasurer was instructed to reply to this email letting them know we are interested but will not be making any further commitment at this time.

## **7. Finance**

- *List of invoices already paid for March in the amount of \$4,754.75*

Joyce explained that this list will be the last one for the fiscal year 2019-2020.

- *List of current invoices already paid in the amount of \$46,922.52*

There were no questions regarding the list of current invoices.

- *Transfer from Operating Reserve to General Operating*

### **05-25-20-03**

**It was duly moved and seconded that the Town Clerk/Treasurer be instructed to move forward with transferring \$575.94 from Operating Reserve to the General Operating account. These funds represent the money that was used to purchase the Baby Changing Station at the Little School Museum.**

**Motion Passed**

- *Cenotaph Tree Removal estimate - \$3000.00 - \$3500.00*

After a lengthy discussion it was decided that several other tree cutters should be contacted to see if any of them would be willing to bring the tree down for less than this estimate. Considering that hurricane season will soon be upon us and the tree presents a significant risk to the Funeral Home and the cenotaph, the following motion was made:

**05-25-20-04**

**It was duly moved and seconded that Council approve up to \$3500.00 to remove the tree at the cenotaph.**

**Motion Passed**

**8. Other Business**

- *NSFM issues and discussions pertaining to COVID-19*

The Town Clerk/Treasurer gave an explanation about the issues that have been brought forward by the Nova Scotia Federation of Municipalities regarding the upcoming Fall 2020 Election. The Town Clerk/Treasurer assured Council that in the event the Election moves forward, due to the size of the Town of Lockeport, it is assumed that we would be able to work around any obstacles that may arise. We are not required to offer an alternate form of voting such as telephone or electronic voting.

- *Municipal Elections Information Sharing Agreement*

**05-25-20-05**

**It was duly moved and seconded that Council approve entering into the Information Sharing Agreement with the Province of Nova Scotia related to the 2020 Municipal Elections and the Provincial List of Electors.**

**Motion Passed**

- *Town Maintenance – Beech Street Studios*

The Town Clerk/Treasurer has received an email request from Deena Harlow, who is in charge of Beech Street Studios, wanting to start the annual cleanup contract in the Town, even though her clients are not currently at work due to the Covid-19 outbreak and the Provincial State of Emergency being called. Ms. Harlow was requesting that she herself fulfill the obligations of the contract until such time as normal operations can resume. The following motion was made:

**05-25-20-06**

**It was duly moved and seconded that Beech Street Studios resume the normal cleanup contract with the Town of Lockeport when the Provincial State of Emergency is declared ended and the staff at Beech Street Studios are permitted back to work.**

**Motion Passed**

- *Shelburne Port Issue*

It has come to Council's attention that Shelburne Harbour has recently been removed as a designated Port of Entry for vessels arriving in Canada from overseas ports. Council realize that it is detrimental that the Town of Shelburne Customs Office be reinstated in Shelburne. The following motion was made:

**05-25-20-07**

**It was duly moved and seconded that the Town of Lockeport send a letter to the various Government Departments involved in the decision to remove the Shelburne Port as a designated Port of Entry for international vessels, outlining Council's concerns regarding this action.**

**Motion Passed**

- *Clearwater Community Projects*

Mayor Harding listed some of the Community projects that are being done by the Clearwater Employees and they include the following:

Painting at the Fire Hall

Painting at the Play Park

Painting Bleachers

Possibly painting the upstairs office at the Lighthouse Stage facility

Possibly painting the Maintenance building at the Sewer Plant location.

It was suggested that Council give some thought as to how we can show appreciation to Clearwater and their workers for all the jobs they are completing for the Town.

**9. Date of next meeting**

- *June 8, 2020 at 10:00 a.m.*

**10. "In Camera"**

There was nothing for "In Camera" today.

**11. Adjournment**

**05-25-20-08**

**There being no further business to discuss, the Meeting was adjourned.  
Time 11:17 a.m.**

**Motion Passed**

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**George R. Harding,  
Mayor**

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**Joyce Young,  
Town Clerk/Treasurer**