

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, MAY 14, 2012 AT 7:00 P.M.
MINUTES**

PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO TOWNSEND, COUNCILLOR HOWARD ROSZEL, COUNCILLOR ALAN STEWART AND COUNCILLOR ERROL LEIGH WILLIAMS

Call to order

The Regular Council Meeting was called to order by Mayor Huskison at 7:05 p.m.

Approval of Agenda

05-14-12-01

It was duly moved and seconded that the agenda for the Regular Council Meeting of Monday, May 14, 2012 be approved as presented.

Motion Passed

Approval of previous minutes

- *Regular Council Meeting, Monday, April 16, 2012*

05-14-12-02

It was duly moved and seconded that the minutes of the Regular Council Meeting of Monday, April 16, 2012 be approved as presented.

Motion Passed

Presentations

- *The e-Smart Get Connected program – Dixie Redmond and Jerry Locke (Attached as Schedule “A”)*

This presentation was to give Council an update on the e-Smart program and how it has benefitted small businesses and organizations over the past year. The program is asking the Town of Lockeport for a contribution of \$1,000 toward the expenses for the upcoming year. Council will consider this request during budget deliberations.

- *CBCD Climate Data Study – Dixie Redmond*

A hard copy and a cd copy of the study was presented to Council for distribution to interested parties.

Recommendations from Other Committees

- *Recreation Committee, May 1, 2012*

05-14-12-03

It was duly moved and seconded that as recommended by the Recreation Committee, Council approve the Town covering the cost of materials needed to construct a protective screen for use with the pitching machine at an estimated cost of \$100.

Motion Passed

- *July 1st Committee*

05-14-12-04

It was duly moved and seconded that as recommended by the July 1st Committee, Council authorized the Community Coordinator to book all facilities within Seacaps Memorial Park for the duration of the Lockport & Area July 1st Celebrations.

Motion Passed

Finance

- *List of invoices already paid to March 31st, 2012 in the amount of \$80,225.19*

05-14-12-05

It was duly moved and seconded that Council approve the list of invoice already paid to March 31, 2012 in the amount of \$80,225.19 as presented.

Motion Passed

Mayor Huskilson declared a "Conflict of Interest" at this time and removed himself from the Council Meeting. Deputy Mayor Townsend proceeded as Chair.

05-14-12-06

It was duly moved and seconded that Council approve the list of bills already paid to M.S. Huskilson's Garage Limited in the amount of \$544.04 as presented.

Motion Passed

Mayor Huskilson returned to the meeting and resumed as Chair.

- *List of current invoices already paid in the amount of \$60,880.12*

05-14-12-07

It was duly moved and seconded that the list of current invoices already paid in the amount of \$60,880.12 be approved as presented.

Motion Passed

- *Establish new Reserve Account at RBC*

05-14-12-08

It was duly moved and seconded that the Town Clerk/Treasurer be authorized to set up a new account at RBC titled "Special Reserve Fund Capital – Federal Gas Tax" and transfer Federal Gas Tax of \$45,185 from the General Operating Account to this new Special Reserve Account for 2011/2012 fiscal year.

Motion Passed

- *Transfer to Special Reserve*

05-14-12-09

It was duly moved and seconded that the Town Clerk/Treasurer be authorized to transfer \$51,302.25 from the Capital Reserve Account to the “Special Reserve Fund Capital – Federal Gas Tax”. This amount represents the balance of the Federal Gas Tax remaining in the Capital Reserve Account.

Motion Passed

Other Business

- *UNSM Conference Resolutions 2012 (Information purposes only)*
- *Nova Scotia Power rate increases (Information purposes only)*
- *RCMP 2012 Core Surveys (Information purposes only)*
- *Destination Southwest Nova Association Tourism Summit & Annual General Meeting*

Council will not be sending a representative to the Destination Southwest Nova Association Tourism Summit & Annual General Meeting.

- *Shelburne County Business Development Centre Ltd. Annual General Meeting*

Councillors to decide if they want to attend.

- *Report from the Nova Scotia Department of Energy Re: Natural Gas access (Information purposes only)*
- *Appointment of Auditor for the 2011/2012 fiscal year audit.*

05-14-12-10

It was duly moved and seconded that Redding CA be appointed to act as Auditor for the Town of Lockeport for the 2011/2012 fiscal year audit.

Motion Passed

- *Appointment of Andrew Goreham as Sub-Division Officer*

05-14-12-11

It was duly moved and seconded that Andrew Goreham be appointed as Sub-Division Officer for the Town of Lockeport for the 2012/2013 fiscal year.

Motion Passed

- *Climate Change Action Plan*

There was considerable discussion on how Council wishes to proceed with the Municipal Climate Change Action Plan. Units across the Province are completing the plans by several different methods. Some are utilizing In-House Staff (Planning Departments), some are utilizing Consultants previously hired to complete the Integrated Community Sustainability Plan (ICSP) and some are utilizing a combination of In-House Staff and Consultants. In light of the fact that we do not have a Planning Department and Council are unsure of the scope of the work this project will entail, the following motion was presented:

05-14-12-12

It was duly moved and seconded that the Town Clerk/Treasurer be instructed to post an advertisement for a “Request For Proposals” in the Coast Guard Newspaper for a period of two weeks for the completion of a Municipal Climate Change Action Plan for the Town of Lockeport. Proposals to be submitted by 12:00 noon on Friday, June 1, 2012.

Motion Passed

- *Condition of Town owned fence on North Street*

A component of a project recently completed was a fence established on North Street, attached to fencing belonging to Clearwater Seafoods. There has been some issues recently regarding the weight of the fence on Clearwater Fence and there have been temporary supports put in place. Council discussed some options pertaining to a remedy for this situation, including the installation of proper fence posts to connect the fence to, and the removal of the fence and replace it with shrubs along the Clearwater fence.

05-14-12-13

It was duly moved and seconded that the Town Clerk/Treasurer instruct the Town’s Public Works Department to install proper fence posts enabling the wooden fence to be secured so it is not putting strain on the fence owned by Clearwater. If assistance is required for the proper installation then the Working Streets Foreman be authorized to contact a local contractor.

Motion Passed

- *Clerk/Treasurer Economic Development Council Report (Attached as Schedule “B”)*

Council Reports

- *Deputy Mayor Townsend had no written reports this evening.*
- *Councillor Williams had no written reports, however he did report to Council that the condition of the trestle remains to be an issue and asked that staff be instructed to determine if they can do something to address this concern. He also reported to Council that the three trees beside the Fire Hall have still not been removed. The individual that had committed to removing the trees has not done so. The Clerk/Treasurer was asked to investigate to see if there is someone else in the area that can provide this service and at what cost.*
- *Councillor Roszel reported to Council that he has coordinated and taken part in 54 volunteer hours at the Little School Museum in preparation of establishing the Museum Artifacts back at this location. The artifacts will be moved later this week.*

Councillor Roszel also reported to Council that a lot of work has been completed on the clean-up of the property at the corner of John and South Streets however the project seems to have stalled. The Clerk/Treasurer was asked to email the property owners to get confirmation on the details of the intended completion.

- *Councillor Stewart had no reports this evening.*
- *Mayor Huskilson stated that he had received a calendar from Tourism Nova Scotia and many events across the Province were advertised in it. Lockeport events were not mentioned and asked the Clerk/Treasurer to investigate as to why.*

Correspondence

05-14-12-14

It was duly moved and seconded that Council approve acceptance of the correspondence.

Motion Passed

- *Letter from the Western Counties Regional Library*

Date of next meeting

- *Monday, June 11, 2012*

“In Camera” Session

05-14-12-15

It was duly moved and seconded that Council proceed “In Camera” to discuss a personnel issue.

Motion Passed

Council proceeded in regular session.

Adjournment

There being no further business, It was duly moved and seconded that the meeting be adjourned. Time 9:05 p.m.

**Darian Huskilson,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**

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