

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, MAY 12, 2014 AT 7:00 P.M.
MINUTES**

**PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR ALONZO TOWNSEND,
COUNCILLOR ERROL L. WILLIAMS, COUNCILLOR JOANN SWIMM,
COUNCILLOR DAYLE ESHELBY, TOWN CLERK/TREASURER, JOYCE
YOUNG AND RECORDING SECRETARY, JUNE HARDING-SCOTT**

1/ Call to order

The Meeting was called to order by Mayor Huskilson at 7:00 p.m.

2/ Approval of Agenda

05-12-14-01

It was moved by Councillor Williams and seconded by Deputy Mayor Townsend that the agenda be approved with the following additions: Under Other Business (1) Roseway Manor (2) Economic Development/Planning Advisory Committee (3) Invitation to Continuing Education Panel Discussion in Halifax and Under Council Reports: Mayor Huskilson's School Board Report.
Motion Passed

3/ Approval of previous minutes

- *Regular Council Meeting, Monday, April 14, 2014*

05-12-14-02

It was moved by Councillor Williams and seconded by Councillor Eshelby that the Minutes from the Regular Council Meeting of Monday, April 14, 2014 be approved.

Motion Passed

- *Special Council Meeting, Monday, April 28, 2014*

05-12-14-03

It was moved by Councillor Williams and seconded by Councillor Swimm that the Minutes from the Special Council Meeting of Monday, April 28, 2014.

Motion Passed

4/ Open Mic

Nancy Kleins informed Council that the local restaurants have received an invitation to a Community Food Event at the Anglican Parish Hall in Shelburne on May 27, 2014.

Suzanne Crosby reported to Council that there will be an information booth at the Market in the Park starting May 16, 2014. She encouraged Council to make use of the booth at any time there is anything they wish to have information circulated on.

Mayor Huskilson explained that Heidi Wagner contacted him a short time ago saying she will be late for this presentation. The Meeting will move ahead and we will accommodate Heidi when she arrives.

5/ **Presentations**

- *Heidi Wagner – Administrator of Shared Services – Budget 2014/2015 (Attached as Schedule “A”)*

Heidi arrived at 7:55 p.m. and the following motion was made:

05-12-14-04

It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the Shared Services Budget for 2014/2015 be approved as presented.

Motion Passed

6/ **Recommendations from Other Committees**

- *Economic Development Committee, April 28, 2014 (Attached as Schedule “B”)*
 - *Permission to place signs*

05-12-14-05

It was moved by Councillor Williams and seconded by Councillor Swimm that approval be granted to the owners of Seaside Cottages allowing them to place a directional sign at the corner of Locke Street and Brighton Road and advise them that the sign is to be maintained in good condition and that if Council deem the sign to be in an undesirable condition it will be removed.

Motion Passed

- *Condition and Placement of existing directional signs*

05-12-14-06

It was moved by Councillor Eshelby and seconded by Councillor Swimm that letters be sent to all businesses within Town encouraging everyone to assess the condition of their existing directional signs and request that they address the condition and placement if necessary. A copy of the By-Law pertaining to signage will be included.

Motion Passed

- *Committee of the Whole, April 28, 2014 (Attached as Schedule “C”)*

Joyce presented Council with an alternative motion to the one recommended by the Committee of the Whole regarding the Easter Egg Hunt and the following motion was made:

- *Easter egg hunt*

05-12-14-07

It was moved by Deputy Mayor Townsend and seconded by Councillor Williams that Council encourage the volunteers who organized the Easter Egg Hunt to consider making it an annual event and that the Lockeport Tourism and Events Coordinator will include the event in promotional material.

Motion Passed

- *Roman Sailors (Japanese Knotweed)*

05-12-14-08

It was moved by Councillor Williams and seconded by Councillor Swimm that Joyce contact and engage the services of Spencer’s Garden Centre to eradicate the Roman Sailor situation on Crest Street per his quote from last year.

Motion Passed

- *List of bills already paid to March 31, 2014 in the amount of \$101,538.67*

05-12-14-09

It was moved by Deputy Mayor Townsend and seconded by Councillor Williams that the list of bills already paid to March 31, 2014 in the amount of \$101,538.67 be approved.

Motion Passed

- *List of current bills already paid in the amount of \$102,619.80*

05-12-14-10

It was moved by Councillor Eshelby and seconded by Councillor Williams that the list of current bills in the amount of \$102,619.80 be approved.

Motion Passed

- *LRHS Yearbook Ad*

05-12-14-11

It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that the Town of Lockeport put the same size ad as last year in the 2014 LRHS yearbook but make changes in the graphics before it is put in.

Motion Passed

05-12-14-12

It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the second paragraph in the wording of the 2013 ad for the LRHS yearbook be changed to read as follows: You are remembered, you will be embraced when you come home, you are a Lockeport Graduate-be proud!, before the ad is placed in the 2014 LRHS yearbook.

Motion Passed

- *“Lockeport Then and Now” Ad Request*

05-12-14-13

It was moved by Councillor Swimm and seconded by Councillor Williams that the Town of Lockeport participate in the LRHS “Lockeport Then and Now” project by purchasing an ad in support of the Kids Europe trip.

Motion Passed

- *Request for use of Town Facilities during the 2nd Annual Lockeport Mini Relay for Life*

05-12-14-14

It was moved by Deputy Mayor Townsend and seconded by Councillor Williams that the organizers of the 2nd Annual Lockeport Mini Relay for Life be given permission to use Seacaps Park, including the Lighthouse Stage (with use of sound system and washrooms) on June 13, 2014 during their event.

Motion Passed

- *Recreation Committee, May 5, 2014*
 - *Purchase of Tumblebugs Resource Kit*

05-12-14-15

It was moved by Councillor Swimm and seconded by Councillor Eshelby that a Tumblebugs Resource Kit be purchased from Gymnastics Nova Scotia for use by Kids Corner, at a cost of \$155.00.

Motion Passed

- *July 1st List of events (Attached as Schedule "D")*

05-12-14-16

It was moved by Councillor Williams and seconded by Councillor Swimm that the list of events for July 1st be approved as presented.

Motion Passed

- *Appointment of Councillor Swimm to July 1st Committee*

05-12-14-17

It was moved by Deputy Mayor Townsend and seconded by Councillor Williams that Councillor Swim be appointed to the July 1st Committee.

Motion Passed

- *Recommendation for Street Closures during the Mini Relay for Life scheduled for Friday, June 13, 2014*

05-12-14-18

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that on Friday, June 13, 2014, between the hours of 5:00 p.m. and midnight, regular vehicular traffic on Hall Street from Spruce Street to Beech Street be restricted to one way North, and regular vehicular traffic on Howe Street from Spruce Street to Beech Street be restricted to one way South, and the Town provide barricades and other equipment to assist in establishing these restrictions for the event in support of the Relay for Life.

Motion Passed

7/ **Finance**

- *Purchase of replacement Ambulance*

05-12-14-19

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the purchase of the 2010 Type 3 Ford Ambulance at a price of \$30,000.00 plus HST with the funds that the Medical First Responders have raised through various fundraising projects and donations.

Motion Passed

There was a discussion regarding the development of a better working relationship between Council and the Medical First Responders. Mayor Huskison suggested that we should invite them to attend the Committee of the Whole Meetings.

- *2014/15 Emergency Services Provider Fund*

Mayor Huskison explained that the Fire Department has a lot of outdated equipment which needs to be replaced for the safety of the Firefighters. He quoted approximate costs for helmets at \$370.00 each and sets of bunker gear at \$1630.00 a set.

05-12-14-20

It was moved by Councillor Eshelby and seconded by Councillor Williams that the Town of Lockeport commit to contribute up to 50 % of the approved funding from the Emergency Services Provider Fund up to a maximum of \$10,000.00 toward replacement of Personal Protective Equipment (PPE) for the Lockeport Fire Department.

Motion Passed

- *Outstanding sewer charges*

Considering the fact that Joyce has attempted to collect these outstanding sewer charges to no avail the following motion was made:

05-12-14-21

It was moved by Councillor Eshelby and seconded by Councillor Williams that the outstanding sewer charges from the property on Locke Street be written off.

Motion Passed

8/ **Other Business**

- *Intermunicipal Service Agreement re: Tourism and Events Coordination Services (Attached as Schedule "E")*

05-12-14-22

It was moved by Councillor Williams and seconded by Councillor Eshelby that the Intermunicipal Service Agreement re: Tourism and Events Coordination Services be approved as presented.

Motion Passed

- *Ivany Report Workshop*

05-12-14-23

It was moved by Councillor Williams and seconded by Deputy Mayor Townsend that Mayor Huskilson and Joyce Young be approved to attend the Ivany Report Workshop at the Truro Holiday Inn on Friday, May 23, 2014.

Motion Passed

- *Meeting of Municipalities*

Mayor Huskilson will find out more about this meeting and report back to Council.

- *Comfort Letter (Encroachment Agreement) (Attached as Schedule "F")*

05-12-14-24

It was moved by Councillor Williams and seconded by Councillor Eshelby that the Encroachment Agreement between the Town of Lockeport and Beverlee Joyce Percy be approved as presented.

Motion Passed

Joyce will try to recoup the expenses for the creation of the Encroachment Agreement.

- *Agreement with Harmony Bazaar (Attached as Schedule "G")*

05-12-14-25

It was moved by Deputy Mayor Townsend and seconded by Councillor Williams that the agreement with Harmony Bazaar be accepted as presented.

Motion Passed

- *UNSM Resolutions*
- *Consultation Session to Plan Nova Scotia's Electricity Future*
- *Roseway Manor*

Councillor Eshelby reported to Council that Don Harding will be attending the May 20th, 2014 Roseway Manor Board Meeting to answer any questions that the Board may have. Mayor Huskilson will put together a list of his concerns by May 16, 2014 and forward it to the three members of Council that serve on the Roseway Manor Board so they can add to it if they choose to and take any questions to the Board Meeting.

- *Economic Development/Planning Advisory Meetings*

Councillor Eshelby expressed her concern about the ED/PA Meeting being cancelled earlier today. She feels that whether there are specific agenda items or not the meetings should be held anyway to give the Committee the opportunity to discuss anything they wish. There were mixed feelings around the table regarding this. If we are asking local business members to take time from their busy schedules in the middle of a work day should we be asking them to come to a meeting with no agenda?

- *Continuing Education Panel Discussion*

Councillor Eshelby requested Council's blessing to attend (as a Councillor of the Town of Lockeport) a Canadian Association for University Continuing Education National Panel Discussion on June 6, 2014. Councillor Eshelby is not requesting any financial assistance from the Town of Lockeport to attend this event so Mayor Huskilson informed her that she does not need permission from Council.

9/ **Council Reports**

- *Councillor Eshelby*

Councillor Eshelby had presented a list of meetings she has attended and asked Council if they had any questions.

Councillor Eshelby mentioned that at the work party that took place at Sea Caps Play park on May 3, 2014 the volunteers from RBC were saying that without the involvement of Town Staff and Councillors the RBC will not be able to access the RBC funds and their volunteer commitment.

- *Deputy Mayor Townsend*
 - *Roseway Manor Finance*
- *Mayor Huskilson*
 - *School Board Meeting Report*

Mayor Huskilson reported on the School Board Meeting that he attended. The Mayor has a good feeling about where we are right now with the School Board and wishes to keep attending the Board Meetings. The following motion came from the discussion:

05-12-14-26

It was moved by Deputy Mayor Townsend and seconded by Councillor Williams that Mayor Huskilson be approved to attend any School Board Meeting that he deems it necessary to go to.
Motion Passed

There was a discussion about the regular School Meetings that are still being held. Attendance is way down. Mayor Huskilson suggested that we may want to distribute an information leaflet to the public.

10/ **Correspondence**

05-12-14-27

It was moved by Councillor Williams and seconded by Deputy Mayor Townsend that the correspondence be accepted.

Motion Passed

- *Letter from Gerald Keddy re: Building Canada Fund*
- *Letter from Feed Nova Scotia*

This item will be deferred to budget deliberations.

- *Letter from Nova Scotia Beekeepers Association*

11/ **Date of next meeting**

- *Regular Council Meeting - Monday, June 9, 2014*

05-12-14-28

It was moved by Councillor Williams and seconded by Councillor Swimm that the Committee go "In Camera" to discuss a Personnel Issue.

Motion Passed

12/ **“In Camera”**

- *Personnel Issue*

13/ **Adjournment**

05-12-14-29

There being no further business to discuss it was moved by Deputy Mayor Townsend and seconded by Councillor Williams that the Meeting be adjourned. Time 9:56 p.m.

Motion Passed

**Darian Huskilon,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**

Flashdrive: Regular Council Meetings 2014/2015, 051214.agd