

**TOWN OF LOCKEPORT
COUNCIL MEETING VIA CONFERENCE CALL
APRIL 27, 2020
MINUTES**

PRESENT: Mayor George R. Harding, Deputy Mayor Dawn DeMings-Taylor, Councillor Dayle Eshelby, Councillor Kent Balish, Councillor Cory Nickerson, Town Clerk/Treasurer-Joyce Young, Community Coordinator-Frances Scott, Working Streets Foreman-Kevin Snow and Recording Secretary-June Harding

1. Call to order

The Meeting was called to order by Mayor Harding at 1:04 p.m

2. Silence Electronic Devices

Mayor Harding asked all those not using their cell phones for the Meeting to silence them at this time.

3. Approval of Agenda

04-27-20-01

It was duly moved and seconded that the agenda be approved with the following addition under the Public Works Report – Alligator Cracks in Streets.

Motion Passed

4. Approval of minutes

- *April 14, 2020*

04-27-20-02

It was duly moved and seconded that the Minutes from April 14, 2020 be approved.

Motion Passed

5. Department Reports

- *Fire Department Report – Nothing to report*
- *Public Works Report*

Kevin reported that he has spent a fair amount of time dealing with the Nova Scotia Department of Transportation and Infrastructure Renewal regarding the Province's water line project and the streets that will require repairs at the end of the project. (Bridge Street and Calf Island Road).

- *Alligator Cracks in the Streets*

Mayor Harding reviewed the results of last year's assessment into the alligator cracks in the streets and the following motion was made:

04-27-20-03

It was duly moved and seconded that up to \$5000.00 be allotted in this year's budget to address the alligator cracks that were previously identified in the streets of Lockeport. This work is to be completed when the weather gets warmer.

Motion Passed

- *Community Coordinator's Report*

The Community Coordinator reviewed her report and invited questions. A discussion regarding the Canada Day Festival ensued. The Canada Day Committee will meet before the May 11, 2020 Council Meeting and will report to Council at that time.

o *Clean Leadership Summer Internship*

Frances reviewed the advantages of hiring a student under the Clean Leadership Program even though the job may have to be done remotely/off site and the following motion was made:

04-27-20-04

It was duly moved and seconded that 3500.00 be budgeted towards the wages for a summer student under the Clean Leadership Summer Internship Program.

Motion Passed

The Community Coordinator reported that it has been brought to her attention that a concerned resident wants to know why there are no signs posted at the Town facilities indicating that they are closed to the public.

It was noted that the regulations have been implemented by the Province of Nova Scotia, not Municipal Governments and enforcement is the responsibility of the Province by way of RCMP and/or Municipal Police Forces. In our case, enforcement is with the RCMP.

It was determined that at the moment, most people seem to be complying with the rules and after considerable discussion it was decided to wait and see if we feel signage is necessary when the weather gets warmer.

The Community Coordinator reported that the Market Food Permit that is currently in her name will expire in May and is looking for guidance as to what to do now.

The Clerk/Treasurer instructed the Community Coordinator to renew the permit in the Community Coordinator's name as representative for the Town of Lockeport.

- *Waste Diversion Officer Report – October 2019 to December 31, 2019*

This report is for Council's information.

- *Administration Report*

The Town Clerk/Treasurer reviewed her report and invited questions. It was noted that the tax bills were sent out early and the due date was extended to June 30th to give rate payers an extra month to pay. The Town Clerk/Treasurer will keep Council informed of any further updates.

6. Finance

- *List of invoices already paid for March in the amount of \$4,374.05*

The list of invoices already paid for March was reviewed with no questions arising.

- *List of current invoices already paid in the amount of \$24,352.03*

The list of current invoices already paid was reviewed with no questions arising.

- *Dog Park*

Mayor Harding and the Community Coordinator have investigated various sites in Town that could be used as a Dog Park and have settled on the spot at the west end of the soccer field, as recommended by the dog owners group. A quote has been received from Eastern Fence and came in at 4900.00 plus HST. It was decided that being realistic it would probably cost around \$6000.00 by the time signs, benches, etc. are added and the project is completed. The Community Coordinator has been in contact with MaryAnne Turner who feels that the dog owners should be able to organize fundraisers to cover approximately \$2,500 of the cost of the Dog Park. It was noted that most of the fundraisers will have to wait until the COVID-19 Restrictions are lifted. The following motion was made:

04-27-20-05

It was duly moved and seconded that the Community Coordinator be authorized to contact Eastern Fence to install the fencing and gates for the Dog Park at the West end of the soccer field at a cost of \$4900.00 plus HST. Council is approving up to \$6000.00 for the total completion of the Dog Park.

Motion Passed

7. Other Business

- *Code of Conduct Update*

Council was asked to review the Code of Conduct Update and it will be discussed at the May 11, 2020 Meeting.

- *2020 Beautification and Streetscaping Program Guidelines*

The Town Clerk/Treasurer explained that the Town of Lockeport has already received a similar grant from Community Works for projects this year. If the opportunity arises in future years for the Beautification and Streetscaping Program, the Town may be in a position to take advantage of it.

- *Response to the Town of Shelburne from the Municipality of the District of Shelburne regarding the request for a Joint Council Meeting*

Mayor Harding reviewed the history of the request from the Town of Shelburne to the Municipality of the District of Shelburne to participate in a Joint Council Meeting. It was noted that the Town of Lockeport has always been more than willing to sit at a Joint table to discuss unification/consolidation processes.

- *Canada Day Celebrations Committee Terms of Reference and Policy*

04-27-20-06

It was duly moved and seconded that the Canada Day Celebrations Committee Terms of Reference & Policy be approved with the following revisions: (1) Under Budget and Finances – the last sentence will now read – Any excess funds from the event shall be kept in the Town’s special reserves segregated for Canada Day purposes and (2) Under the Statement – Number 2 is to be eliminated completely.

Motion Passed

- *Decision regarding the Visitor Information Centre*

04-27-20-07

It was duly moved and seconded that the Visitor Information Centre will remain closed until such time as the Provincial COVID-19 restrictions are lifted. It was agreed that in the event that the Provincial restrictions are lifted over the 2020 Tourist season, the Visitor Information Centre can open at that time.

Motion Passed

- *Decision regarding the Little School Museum*

04-27-20-08

It was duly moved and seconded that the Little School Museum will remain closed for the 2020 season due to the COVID-19 pandemic.

Motion Passed

- *Decision regarding Recreation Summer Staff*

This item will be forwarded to the May 11, 2020 Council Meeting.

8. Date of next meeting

- *May 11, 2020 at 10:00 a.m.*

9. “In Camera”

10. Adjournment

There being no further business, **It was duly moved and seconded that the Meeting be adjourned. Time 2:58 p.m.**

Motion Passed

George R. Harding
Mayor

Joyce Young,
Town Clerk/Treasurer