

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 14, 2017 AT 6:00 P.M.
MINUTES**

PRESENT: MAYOR GEORGE R. HARDING, DEPUTY MAYOR ALONZO (LONNIE) TOWNSEND, COUNCILLOR DAYLE ESHELBY, COUNCILLOR JOANN SWIMM, COUNCILLOR DAWN DEMINGS-TAYLOR, TOWN CLERK/TREASURER, JOYCE YOUNG AND RECORDING SECRETARY, JUNE HARDING

1. Call to order

The Meeting was called to order by Mayor Harding at 6:00 p.m.

2. Silence Electronic Devices

3. Approval of Agenda

02-14-17-01

It was duly moved and seconded that the agenda be approved with the following additions:

Under Recommendations from Other Committees-Committee of the Whole recommendations from January 23, 2017 and

Under Other Business – Minister’s Round Table on Environmental and Sustainable Prosperity.

Motion Passed

4. Approval of previous minutes

- *Regular Council Meeting Minutes, January 9, 2017*

02-14-17-02

It was duly moved and seconded that the Minutes from the Regular Council Meeting of January 9, 2017 be approved.

Motion Passed

5. Open Mic

Suzanne Crosby spoke about the need for sale of beverages at the Crescent Beach Centre. Joyce informed Suzanne that this subject has already been discussed and it has already been decided that there will be beverages for sale at the Beach Centre. The Town has already purchased a Keurig machine for the sale of coffee and tea at the Beach Centre and bottled water will be available for purchase as well.

Suzanne will give Joyce contact information for Maritime Coffee who apparently will supply a Keurig machine for nothing if we buy a required amount of coffee from them.

6. Presentations

There were no presentations this evening.

7. Recommendations from Other Committees

- *Economic Development/Planning Advisory Committee, January 16, 2017
(Attached as Schedule "A")*
 - *"Market at the Pavilion" Sub-Committee formation*

02-14-17-03

It was duly moved and seconded that a new "Market at the Pavilion" Sub-Committee be formed and it will include Mayor Harding, Councillor Swimm, Councillor Eshelby and Community Co-Ordinator, Frances Scott (Resource).

Motion Passed

Additional members will be recruited.

- *Make-up of Economic Development/Planning Advisory Committee*

02-14-17-04

It was duly moved and seconded that the Economic Development/Planning Advisory Committee consist of the five members of Town Council and five members from the Community at large/Town of Lockeport business Community.

Motion Passed

- *Advertising for expressions of interest*

02-14-17-05

It was duly moved and seconded that the Town of Lockeport advertise for expressions of interest for the two vacant positions on the Economic/Development/Planning Advisory Committee with a deadline of February 17, 2017.

Motion Passed

- *Municipal Planning Strategy & Land-Use By-Law review*

02-14-17-06

It was duly moved and seconded that Council initiate the review of the Municipal Planning Strategy & Land-Use By-Law.

Motion Passed

- *Committee of the Whole, January 23, 2017 (Attached as Schedule "B")*
- *Financial Management Workshop*

02-14-17-07

It was duly moved and seconded that Joyce Young, Town Clerk/Treasurer be approved to attend this Financial Management Workshop if it is re-offered in the Spring. If the Workshop is not offered until Fall this item will be discussed during budget deliberations.

Motion Defeated

Since this recommendation was put forward by the Committee of the Whole it has come to light that a representative from the Municipal Finance Corporation will be working directly with the Clerk/Treasurer to assist in the development and implementation of some best practices and policies. This has all come forward due to a request from the Clerk/Treasurer.

- *Request from Lockeport Regional High School Yearbook Committee*

02-14-17-08

It was duly moved and seconded that the Town of Lockeport take out a ½ page ad in the 2016/2017 Lockeport Regional High School Yearbook at a cost of \$100.00.

Motion Passed

Joyce reminded Council that the ad will need to be revamped due to new Council members.

- *Request from the Lockeport Fire Fighters Association*

02-14-17-09

It was duly moved and seconded that one thousand, one hundred and fifty-five dollars (\$1155.00) be transferred from the operating reserve account to the general operating account and then a cheque be issued to the Lockeport Fire Fighters Association for a total of one thousand, six hundred and seventy-five dollars (\$1675.00) which represents donations received by the Town of Lockeport in support of the Lockeport Volunteer Fire Department.

Motion Passed

The \$1155.00 represents donations received which were previously placed in reserves.

8. Finance

- *Region 6 Solid Waste Management Budget 2017/2018*

02-14-17-10

It was duly moved and seconded that Council approve the 2017-2018 Region 6 Intermunicipal Committee Budget in the amount of \$689,290.00.

Motion Passed

There was a short discussion regarding Administration costs and ways that local units can generate funds.

9. Other Business

- *UNSM Regional Meeting Dates*

It was determined that Council have never in the past attended the UNSM Regional Meeting. After a short discussion the following motion was made:

02-14-17-11

It was duly moved and seconded that Mayor Harding attend the UNSM Regional Meeting of the South Western Shore Region on Friday, March 10, 2017 in the Town of Yarmouth.

Motion Passed

- *Electoral Boundary Commission – Request for Action*

A letter was received from Roy A. O'Donnell pertaining to Electoral Boundary issues. He is requesting Council's support by addressing these issues with Premier McNeil, outlining the negative effects the recent changes have had on Shelburne County.

02-14-17-12

It was duly moved and seconded that Council send a letter to the Electoral Boundaries Commission insisting on a process which is honest and fair and which might result in the re-creation of Shelburne County electoral riding.

Motion Passed

- *UNSM Special Meeting on Accountability and Transparency*

Joyce does not feel that she needs to attend this meeting and went on to explain to Council that she will be getting the best training possible from Paul Wills (Municipal Finance Corporation) when he comes to spend one-on-one time with her. Paul will be presenting policies to Council based on best practices. There are 32 best practices in total to choose from, seven of which are core policies.

- *Reimbursement of Criminal Records Check fees re: Police Advisory Board*

Joyce explained that as a result of the recent RCMP Advisory Board Meeting one of the members has been advised by the RCMP detachment that there is a fee to have a Criminal Records Check completed which involves fingerprinting. The following motions were made:

02-14-17-13

It was duly moved and seconded that Council send a letter to the Department of Justice expressing their concern about the impending fees for Criminal Records Checks for people serving on a Board that has been mandated by the Department of Justice and asking that the fees be waived or covered by the Province.

Motion Passed

02-14-17-14

It was duly moved and seconded that in the event that the Department of Justice does not waive or cover the fees for the Criminal Records Checks for the Board members, the Town of Lockeport will reimburse the fees incurred by the members of the Police Advisory Board representing the Town of Lockeport.

Motion Passed

In the meantime, Joyce will check with the local RCMP office to find out what has changed regarding the Criminal Records checks and ask if the members of the RCMP Advisory Board require fingerprinting to be completed in order to serve on the board.

- *Invitation to Mutual Aid Dinner on March 18, 2017*

An invitation was received by Council to attend the Shelburne County Firefighters Mutual Aid Association's annual banquet to be held at the Shelburne Volunteer Fire Department on March 18, 2017.

02-14-17-15

It was duly moved and seconded that any members of Council that wish to attend the Mutual Aid Dinner be approved to do so.

Motion Passed

- *Minister's Round Table on Environmental & Sustainable Prosperity*

Councillor Eshelby asked Council's thoughts on her submitting an application to sit at the Minister's Round Table on Environmental & Sustainable Prosperity and the following motion was made:

02-14-17-16

It was duly moved and seconded that Councillor Eshelby be approved to submit an application for a position on the Minister's Round Table on Environmental & Sustainable Prosperity. Council will supply a reference letter to go along with Councillor Eshelby's application.

Motion Passed

10. Council Reports

Mayor Harding reported on the recent REN Liaison & Oversight Committee meeting that he attended on February 8, 2017. At this meeting a motion was passed to support the REN Budget.

Mayor Harding and Councillor Eshelby reported on a session on Early Childhood Development at Roseway Hospital that they both attended this past month. They both found the session very interesting and informative.

11. Correspondence

There was no correspondence this evening.

12. Date of next meeting

Monday, March 13, 2017

13. "In Camera"

There was nothing for "In Camera" this evening.

14. Adjournment

02-14-17-17

There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 7:00 p.m.

Motion Passed

**George R. Harding,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**