

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 14, 2011 AT 7:00 P.M.
MINUTES**

**PRESENT: DEPUTY MAYOR ALONZO TOWNSEND, COUNCILLOR
HOWARD ROSZEL, COUNCILLOR ALAN STEWART AND
COUNCILLOR ERROL LEIGH WILLIAMS**

REGRETS: MAYOR DARIAN HUSKILSON

Call to order

The Regular Council Meeting of Monday, February 14, 2011 was called to order by Deputy Mayor Townsend at 7:00 p.m.

Approval of Agenda

02-14-11-01

It was duly moved and seconded that the agenda be approved as presented.

Motion Passed

Approval of previous minutes

- *Regular Council Meeting, Monday, January 10, 2011*

02-14-11-02

It was duly moved and seconded that the minutes of the Regular Council Meeting of Monday, January 10, 2011 be approved as distributed.

Motion Passed

Presentations

Robert Redding, Audit Report for 2009/2010

The 2009/2010 audit was late being completed due to the implementation of the Tangible Capital Asset requirements. All units in the Province have experienced difficulties this year.

02-14-11-03

It was duly moved and seconded that the Audit Report for 2009/2010 be accepted as presented by the Town of Lockeport's Auditor, Mr. Robert Redding of Redding CA.

Motion Passed

Finance

- *Women in Local Government, Bursary Request*

A request was received from the Union of Nova Scotia Municipalities for the Town of Lockeport to consider contributing to the "Women In Local Government Bursary".

02-14-11-04

It was duly moved and seconded that the request received from the UNSM regarding a contribution towards the "Women In Local Government Bursary" be considered during Budget Deliberations.

Motion Passed

Recommendations from Other Committees

- *Economic Development/Planning Advisory Committee February 1, 2011 (Attached as Schedule "A")*

02-14-11-05

It was duly moved and seconded that as recommended by the Lockeport Economic Development/Planning Advisory Committee, the Town of Lockeport's Project Manager be approved to assist in the organization of a Town of Lockeport Business Association.

Motion Passed

02-14-11-06

It was duly moved and seconded that as recommended by the Lockeport Economic Development/Planning Advisory Committee, the Town's Birthday be celebrated on Friday, February 25, 2011 this year.

Motion Passed

- *Recreation Committee February 10, 2011 (Attached as Schedule "B")*

02-14-11-07

It was duly moved and seconded that as recommended by the Lockeport Recreation Committee, Mrs. Carrie MacLeod be recognized as the Town's 2011 representative volunteer.

Motion Passed

02-14-11-08

It was duly moved and seconded that as recommended by the Lockeport Recreation Committee, the Lockeport Community Coordinator be authorized to attend the Active Transportation Symposium in Liverpool on March 8, 2011 as a presenter.

Motion Passed

Other Business

- *Shelburne County Tourism Association By-Laws*

The draft By-Laws for the Shelburne County Tourism Association were presented to Council for review. The Clerk/Treasurer contacted the other four units in Shelburne County to determine if they had concerns regarding the content of the By-Laws and discovered that the only other unit that has received the By-Laws was the Town of Shelburne and that they have not been reviewed by Council yet and that the Clerk/Treasurer did indeed have several concerns regarding the content.

Deputy Mayor Townsend informed Council that he had received notice from the Chairperson, Mr. Alan Nelson, that he was expecting the By-Laws to be voted on at the next meeting of Discover Shelburne County, scheduled for February 24, 2011. The Deputy Mayor requested that the Town Clerk/Treasurer email Mr. Nelson to notify him that we have not completed a review of the draft By-Laws so therefore would not be in a position by February 24 to provide Council's approval and that he should delay the vote on them.

- *Team South West Nova Scotia Steering Committee Minutes January 27, 2011 – Information purposes only.*

- *Appointment to Roseway Hospital Charitable Foundation*

The Town of Lockeport received a request from the Roseway Hospital Charitable Foundation that the Town send someone to their meetings because the Town has not been represented at the past meetings. The Deputy Mayor will attend these meetings when Mayor Huskilson is unable to.

- *Joint Services Board Minutes January 20, 2011*

Council indicated an interest in remaining involved in a relationship with the Councils of the Municipality of the District of Shelburne and the Town of Shelburne even though the Joint Services Board will cease to exist as of March 31, 2011 due to the fact that the services provided by the JSB will then be provided by the Municipality of the District of Shelburne and we will be entering into an Inter-Municipal Service Agreement on a cost recovery basis for these services. The Management Team, consisting of the financial staff of the three units will be meeting on a regular basis regarding this service agreement and will bring to Council all recommendations pertaining to the operations.

The Clerk/Treasurer assured Council that she will relay Council's suggestion to the Management Team and request that the information be forwarded to the Town of Shelburne Council and the Municipality of the District of Shelburne Council.

- *Formation of new RDA*

Information was received from the Province of Nova Scotia regarding the rejection of the previous application to Economic Development by the participating units involved in attempting to form a new RDA. The Management Team, made up of the CAOs and Clerk/Treasurers of the units, are working very closely with representatives of ACOA and the Provincial Department of Economic Development in formulating new Terms of Reference, By-Laws, etc. pertaining to a new Regional Development Authority for South West Nova Scotia. ACOA and Economic Development stated at the last meeting that those two departments were agreeable to paying for a Consultant to act on our behalf due to the lack of available time of the CAOs and Clerk/Treasurers.

- *Invitation to the Annual Shelburne County Mutual Aid supper*

The Clerk/Treasurer will find out the cost and RSVP information that was not provided in the invitation. It is expected that Mayor Huskilson will attend to represent the Town, but if not Councillor Roszel will be interested in attending in his place.

Council Reports

- *Deputy Mayor Townsend – (Attached as Schedule “C”)*
- *Councillor Roszel* pointed out to Council that the location where the Lockeport Loop Kiosk was in Jordan Falls is no longer available. The Clerk/Treasurer will discuss this with the Project Manager as he was involved in the Lockeport Loop project. Also, Councillor Roszel informed Council that there was a plan in the works through the Shelburne County Tourism Coordinator, Suzy Atwood, to establish Tourism Kiosks throughout Shelburne County.

Correspondence

02-14-11-09

It was duly moved and seconded that Council approve acceptance of the correspondence as presented.

Motion Passed

- *Letter from Warden Sherman Embree, Municipality of the District of Shelburne regarding Roseway Medical Clinic renovation support.*

02-14-11-10

It was duly moved and seconded that Council send a letter of support for the capital project proposal for the Roseway Medical Clinic to the Minister of the Department of Health.

Motion Passed

- *Letter from the Town of Shelburne to the Shelburne and Area Chamber of Commerce regarding Transportation link between the United States and Yarmouth, Nova Scotia*

Date of next meeting

- *Monday, March 14, 2011*

Adjournment

There being no further business the meeting was adjourned. Time 8:50 p.m.

**Alonzo Townsend,
Deputy Mayor**

**Joyce Young,
Town Clerk/Treasurer**

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