

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 10, 2014 AT 7:00 P.M.
MINUTES**

PRESENT: MAYOR DARIAN HUSKILSON, DEPUTY MAYOR LONNIE TOWNSEND, COUNCILLOR DAYLE ESHELBY AND COUNCILLOR JOANN SWIMM

REGRETS: COUNCILLOR ERROL LEIGH WILLIAMS

1/ Call to order

The Meeting was called to order by Mayor Huskilson at 7:00 a.m.

2/ Approval of Agenda

02-10-14-01

It was moved by Councillor Eshelby and seconded by Deputy Mayor Townsend that the agenda be approved with the following additions:

Under Recommendations from Other Committees - Committee of the Whole recommendations and Town of Lockeport's representative to the 2014 Provincial Volunteer Awards

Under Finance – Budgeted transfers

Under Other Business – Shelburne Association Supporting Inclusion

Motion Passed

3/ Approval of previous minutes

- *Regular Council Meeting, Monday, January 13, 2014*

02-10-14-02

It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the Minutes from the Regular Council Meeting of Monday, January 13, 2014 be approved.

Motion Passed

4/ **Open Mic**

Nancy Kleins reported to Council that she intends to establish a flower garden/shrubs at the corner of her property on Beech Street near the Elementary School in place of an old fence that is currently there. She feels that this will enhance that section of Town and will fall within the plans of the Community Gardening group, as it is at the entrance to the boardwalk.

5/ **Presentations**

- *George Harding re: Community Gardening (Attached as Schedule (A))*

Mr. Harding reported to Council on a proposal for a Community Gardens project. He is asking for Council's support for this project using Town property. This will be on the agenda for the Economic Development/Planning Advisory Committee for further discussion and consideration.

Mr. Harding also reported to Council on some ideas for addressing concerns at the Church Street Cemetery.

Communities In Bloom is a project that Mr. Harding is interested in developing as well.

He also mentioned that the lights at the cenotaph were a nice addition this past Christmas season and it has been suggested that it may be nice to have lights lit in that location all year round. Currently there is no source of electricity at the cenotaph property. Extension cords have been run to the Fire Department. It has been suggested that hidden conduits may be placed to run extension cords in making it more attractive. Mr. Harding is going to research this suggestion further.

02-10-14-03

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council appoint George Harding to the Town of Lockeport Economic Development/Planning Advisory Committee.

Motion Passed

6/ **Recommendations from Other Committees**

- *Economic Development, January 16, 2014 (Attached as Schedule "B")*

02-10-14-04

It was moved by Councillor Eshelby and seconded by Councillor Swimm that the Town of Lockeport update their website and keep it maintained to reflect present day technology.

Motion Passed

- *Committee of the Whole, January 27, 2014 (Attached as Schedule "C")*
 - *List of bills already paid in the amount of \$184,553.30*

02-10-14-05

It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the list of bills already paid in the amount of \$184,553.30 be approved.

Motion Passed

- *Coffee machine for council Chambers*

02-10-14-06

It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that a Keurig machine be purchased for Council Chambers.

Motion Passed

- *Town of Lockeport's representative to the 2014 Provincial Volunteer Awards*

02-10-14-07

It was moved by Councillor Eshelby and seconded by Deputy Mayor Townsend that Chris Collishaw be named Lockeport representative volunteer to attend the Provincial Award Ceremony for 2014.

The following nominations will also be submitted to the Province as nominations for the Provincial awards:

- 1) **Garrett Chetwynd as the youth volunteer.**
- 2) **Wayne, Anna, James and Kevin Chetwynd as the volunteer family**
- 3) **Suzanne Crosby and Becky Williams as the business volunteer**

Motion Passed

7/ Finance

- *Transfer – 2012/2013 Fiscal Year*

02-10-14-08

It was moved by Councillor Eshelby and seconded by Councillor Swimm that Council approve the transfer of \$50,969.00 from the Town's Operating Account to the Operating Reserve which represents unused debenture funds for 2012/2013.

Motion Passed

- *Transfers – 2013/20143 Fiscal Year*

- *Southwest Nova Transit Transfer*

02-10-14-09

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$588.00 from the Town’s Capital Account to the Town’s Operating Account which represents the Nova Scotia Transit fund amount being utilized for the Southwest Nova Transit contribution.

Motion Passed

- *Municipal Climate Change Action Plan Transfer*

02-10-14-10

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$32,132.82 from Federal Gas Tax Fund to the Town’s Operating Account which represents the approved expenses for the Municipal Climate Change Action Plan as per the 2013/2014 Capital Investment Plan.

Motion Passed

- *LiDAR Mapping Transfer*

02-10-14-11

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$3,910.73 from the Federal Gas Tax Fund to the General Operating Account which represents the eligible expense under the Federal Gas Tax program for LiDAR Mapping.

Motion Passed

- *ACOA-CIIF Project Transfer*

02-10-14-12

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$32,362.00 from the Operating Reserve to the General Operating Account which represents the unused debenture amount placed in reserves at the end of fiscal year 2012/2013 for the completion of the ACOA project.

Motion Passed

- *Wastewater System Upgrades Transfer*

02-10-14-13

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$10,755.00 from the Operating Reserve to the General Operating Account which represents the unused debenture amount placed in reserves at the end of fiscal year 2012/2013 for the completion of wastewater system upgrades.

Motion Passed

- *Fire Fighting Equipment Transfer*

02-10-14-14

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$2,091.37 from the Operating Reserve to the General Operating Account which represents the unused debenture amount placed in reserves at the end of fiscal year 2012/2013 for the purchase of Fire Fighting Equipment.

Motion Passed

- *Computer Equipment Transfer*

02-10-14-15

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$700.00 from the Operating Reserve to the General Operating Account which represents the unused debenture amount placed in reserves at the end of fiscal year 2012/2013 for the purchase of Computer Equipment.

Motion Passed

- *Federal Gas Tax Fund Transfer*

02-10-14-16

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$42,764.00 from the General Operating Account to the Federal Gas Tax Reserve which represents the 2013/2014 Federal Gas Tax received.

Motion Passed

- *Tree Planting Program Transfer*

02-10-14-17

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$1,500 from the General Operating Account to the Equipment Reserve which represents the Tree Planting program (\$500 for 2011/2012, \$500 for 2012/2013, \$500 for 2013/2014).

Motion Passed

- *2013/2014 Budgeted Transfer*

02-10-14-18

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$25,000 from the General Operating Account to the Equipment Reserve which represents the amount allocated in the 2013/2014 Operating Budget. (Public Works - \$3,250, Sewer - \$7,500, Library - \$500, Streets - \$2,250, Recreation - \$500, Museum - \$500, General Government - \$1,000, Beach Centre - \$3,750, Fire Dept. \$3,750, MFR - \$2,000)

Motion Passed

- *Sewer Upgrades Transfer*

02-10-14-19

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$36,833.09 from the Federal Gas Tax reserve to the General Operating Account which represents the eligible expense under the Federal Gas Tax program for Sewer Upgrades per the 2013/2014 Capital Investment Plan.

Motion Passed

- *Drain Installation Transfer*

02-10-14-19

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$13,560.50 from the Federal Gas Tax Reserve to the General Operating Account which represents the eligible expense under the Federal Gas Tax program for the installation of new drains on North Street per the 2013/2014 Capital Investment Plan.

Motion Passed

- *Trestle Assessment Transfer*

02-10-14-20

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$7,444.14 from the Federal Gas Tax reserve to the General Operating Account which represents the eligible expense under the Federal Gas Tax program for completion of a structural assessment on the Trestles.

Motion Passed

- *Transfer to proper Reserve Account Re: Nova Scotia Transit Fund*

02-10-14-21

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that Council approve the transfer of \$3,631.00 from the Capital Reserve to the Equipment Reserve which represents the balance of the Nova Scotia Transit fund.

Motion Passed

8/ Other Business

- *Request to use Crescent Beach Centre re: 30 year LRHS Reunion*

There was a lengthy discussion pertaining to the Town making the Beach Centre available for events during the Tourism Season. A request has been received from Bonnie Williams-Lloyd, who is organizing a 30 year LRHS Reunion, to use the Beach Centre on June 29th. Council discussed concerns this would create regarding the fact that this particular weekend is potentially the busiest weekend of the Tourist Season due to the fact that it falls within the July 1st planned celebrations. To accommodate such a request, it would be necessary to shut the Visitor Information Centre down, clear out the brochure displays, computer equipment and other materials before a group would have access and before the VIC could be opened the next day it would need to be cleaned and set back up properly for operation. Bonnie stated that the Beach Centre is a perfect location for this event and should be made available for such requests. She also stated that the Recreation Centre and the Fire Hall auditorium are not acceptable options.

There was a lot of contradicting information pertaining to the involvement of Harmony Bazaar at the Beach Centre during the upcoming season. It was evident that Bonnie was under a different understanding of the intentions of Harmony Bazaar than what Council were advised of by Errin Williams-Spidle. Council were advised that the organization is not in a position to participate as they did last year due to lack of funding. Council offered Harmony Bazaar free space at the Beach Centre so they have a location that works well for them

for organizing their event. They will not be operating the VIC on behalf of the Town. They are unsure as to the availability of funding for staff so they are not in a position to commit to providing any assistance at the Beach Centre this year. Public usage of the Crescent Beach Centre at this time hinges on the participation of Harmony Bazaar who has in the past provided all necessary resources to accommodate a public event.

02-10-14-22

It was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that if at all possible, the Council will work with Harmony Bazaar to determine if it is possible for the 30 year reunion to take place at the Crescent Beach Centre.

Motion Passed

- *Municipal Climate Change Action Plan Submission*

Notification was received from Service Nova Scotia and Municipal Relations that Lockeport's Municipal Climate Change Action Plan has been received by the Province. It will be evaluated with respect to meeting the minimum content requirements. Upon submitting the draft document, we were advised that our plan certainly did meet the requirements but it still needs to go through the evaluation process. We will receive a follow-up letter confirming that Gas Tax and Municipal Funding Agreement terms have been met.

- *Highway 103 Committee – information purposes only.*
- *Shelburne Association Supporting Inclusion (SASI)*

Councillor Eshelby informed Council that there are some funding concerns that the SASI organization are experiencing. She understands that they intend to cut their hours of operation back by 50%. The organization has not requested any assistance from the Town of Lockeport. If a request is received it will be deferred to Committee of the Whole.

9/ **Council Reports**

- *Councillor Swimm*
- *Building & Grounds Committee, Roseway Manor (Attached as Schedule "D")*

Council had a discussion regarding the planned replacement of the Roseway Manor facility and the implications of demolition or repair of the current structure to the participating Municipal Units. No information is available at this time.

- *Deputy Mayor Townsend*
- *Black Loyalist Heritage Society Event Report (Attached as Schedule "E")*
- *Mayor Huskilson*
- An event to honour Fire Chief Leo T. Williams was held at the Fire Hall on Sunday, February 2, 2014. This event was well attended but was open to Fire Fighters and Leo's family only. At that time, Mayor Huskilson declared the establishment of a bursary by the Town of Lockeport, the Lockeport Volunteer Fire Department and the Lockeport Volunteer Medical First Responders in honour of Leo. This bursary will be awarded annually to a graduating student from the Lockeport Regional High School.

In light of the fact that this event was not open to the general public and there are many members of the Community and other organizations that would be grateful for an opportunity to thank Leo for everything he has done over the past 40 plus years for the Community, the following motion was made:

02-10-14-23

It was moved by Deputy Mayor Townsend and seconded by Councillor Eshelby that the Town organize a public recognition ceremony in honour of Leo T. Williams. Date to be determined.

Motion Passed

10/ Correspondence

02-10-14-24

It was moved by Deputy Mayor Townsend and seconded by Councillor Swimm that Council approve acceptance of the correspondence.

Motion Passed

- *Letter from Mark Furey, Minister of Service NS and Municipal Relations*

11/ Date of next meeting

- *Regular Council Meeting - Monday, March 10, 2014*

12/ "In Camera" – nothing this evening

13/ **Adjournment**

02-10-14-24

There being no further business to discuss it was moved by Councillor Swimm and seconded by Deputy Mayor Townsend that the Meeting be adjourned. Time 8:20 p.m.

Motion Passed

**Darian Huskilon,
Mayor**

**Joyce Young,
Town Clerk/Treasurer**

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