

**TOWN OF LOCKEPORT
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 9, 2016
MINUTES**

The Regular Council meeting scheduled for Monday, February 8, 2016 was cancelled due to the severe weather. Council made the decision to meet at this time in lieu of that cancelled meeting.

Present: Deputy Mayor Lonnie Townsend, Councillor Dayle Eshelby and Councillor Joann Swimm.

Mayor Darian Huskison arrived at 11:20 a.m.

Regrets: Councillor Errol Williams

1. Call to order

The Regular Council meeting was called to order by Deputy Mayor Townsend at 11:00 a.m.

2. Approval of Agenda

02-09-16-01

It was duly moved and seconded that the agenda for the meeting be approved with the following additions under “Other Business”:

- Client Services Agreement with Property Valuation Services Corporation
- Appointments to the July 1st Committee

Motion Passed

3. Approval of previous minutes

- *Regular Council Meeting Minutes, January 11, 2016*

02-09-16-02

It was duly moved and seconded that the minutes of the Regular Council Meeting of January 11, 2016 be approved as circulated.

Motion Passed

4. Open Mic – No one in attendance requesting to speak to Council

5. Presentations – No presentations scheduled

6. Recommendations from Other Committees

- *Committee of the Whole, January 25, 2016*

Town of Lockeport 109th Birthday

02-09-16-03

It was duly moved and seconded that as recommended by the Committee of the Whole, Councillor Swimm and Councillor Eshelby work with the Community Coordinator to determine what activities will be planned to take place on February 26, 2016 which is the Town of Lockeport’s 109th Birthday.

Motion Passed

Floyd Stewart Driveway issue

02-09-16-04

It was duly moved and seconded that as recommended by the Committee of the Whole, a letter be sent to Mr. Floyd Stewart with the content stating that per his request, Council has investigated the danger of the hidden driveways in his immediate area and no action will be taken at this time other than the installation of a “Hidden Driveway” sign. The letter will also inform Mr. Stewart that anything that has to be done to his private property is not the responsibility of the Town of Lockeport.

Motion Passed

Overhaul of Brighton Road trees, bushes, alders, etc.

02-09-16-05

It was duly moved and seconded that as recommended by the Committee of the Whole, in the coming spring, a complete overhaul be done along Brighton Road which will include limbing of trees, bushes, alders, etc. so as to help alleviate the problem of hidden driveways.

Motion Passed

List of current invoices already paid in the amount of \$207,617.87

02-09-16-06

It was duly moved and seconded that as recommended by the Committee of the Whole, the list of invoices already paid in the amount of \$207,617.87 be approved.

Motion Passed

Speed Limit Reduction

02-09-16-07

It was duly moved and seconded that as recommended by the Committee of the Whole, the speed limit on the entire Island section of the Town of Lockeport be changed to a maximum of 30 km per hour.

Motion Passed

New sign to inform drivers of speed limit change

02-09-16-08

It was duly moved and seconded that as recommended by the Committee of the Whole, a sign be posted at the intersection of Hall and Locke Streets to inform drivers that the speed limit on all streets in the Town of Lockeport is now 30 km per hour.

Motion Passed

School Zone signs to be altered

02-09-16-09

It was duly moved and seconded that as recommended by the Committee of the Whole, the School Zone signs be altered to reflect a straight 30 km per hour.

Motion Passed

7. Finance – Nothing under Finance today.

8. Other Business

- *Request to suspend further Tax Sale action regarding the Corner Store*

Council received a letter from Tim and Ruth MacIntosh, who are in the process of purchasing the former Lydgate Corner Store property. The letter was a request to Council for their consideration in suspending the Tax Sale process on this property at this time, to allow for the sale to be completed, which will include payment in full of the account.

02-09-16-10

It was duly moved and seconded that Council suspend the tax sale procedures on the former Lydgate Corner Store property at this time.

Motion Passed

- *Request for Financial Assistance for emergency generator at the Corner Store*

A request was submitted by Tim MacIntosh for financial support to purchase a generator to ensure the availability of fuel to emergency equipment in situations when we are experiencing extended power outages. In the past, the former Lydgate Corner Store was one of only two fuel stations who were equipped with a generator within Shelburne County, providing continued service; the other being on Cape Sable Island. The Clerk/Treasurer reported to Council that since this request was made, she has approached the EMO Coordinator in an effort to access funds through a program, with consideration given to the fact that it is vital that Shelburne County Emergency Responders have access to fuel during power outages. It was also pointed out that Municipal Units are mandated to provide Fire Services and without access to fuel, we are limited to the level of service we can provide. Funding has been secured through the Shelburne County East Emergency Management Organization.

- *Appointment of Mary Meagher as Returning Officer*

2016 is a Municipal Elections year. Current staff member, Mary Meagher, has expressed interest in taking on the role of Returning Officer for the Town of Lockeport. Mary acquired some experience during the recent Federal Election and further training will be made available during this year. As outlined in the Municipal Elections Act and as advised by our Municipal Advisor, it is acceptable to have current staff carry out the duties of Returning Officer.

02-09-16-11

It was duly moved and seconded that Mary Meagher be appointed to the position of Returning Officer for the Town of Lockeport.

Motion Passed

- *Suggested schedule change for Committee of the Whole Meetings*

It has been suggested that Council consider amending the Committee of the Whole Policy, changing the time of the meetings, as well as how the schedule is affected by cancellations that become necessary beyond Council's control (ie severe weather, etc.)

02-09-16-12

It was duly moved and seconded that the Committee of the Whole Policy L-001 be amended as follows:

Section 4 to read "Committee of the Whole meetings will be held in Council Chambers the fourth Monday of each month at 1:00 p.m. In the event that the scheduled Monday falls on a holiday/cancellation beyond Council's control, the meeting will be postponed until the next regular business day at 1:00 p.m."

Motion Passed

- *Suggested schedule change for Regular Council Meetings*

02-09-16-13

It was duly moved and seconded that Council approve first reading to an amendment to the Meeting By-Law as follows:

The Council Meetings By-Law in the Town of Lockeport be amended by deleting sections 2 and 3 and substituting therefore the following:

(2) The Town Council shall hold regular monthly meetings on the second Monday in every month at the Town Hall between the hours of 6:00 p.m. and 9:00 p.m., provided that if the second Monday of any month shall be a Statutory Holiday or circumstances beyond Council's control arise requiring cancellation, the meeting will be postponed to the next regular business day at 6:00 p.m.

(3) If a quorum of the Council shall not be present for any regular meeting the same shall be held on the following regular business day at 6:00 p.m.

Motion Passed

- *Fire Services Agreement with the Municipality of the District of Shelburne(MDS)*

Town of Lockeport and MDS staff have formulated an updated Inter-Municipal Agreement pertaining to the fire services provided by the Town to the MDS. This agreement was presented to Council and is attached to these minutes as schedule "A".

02-09-16-14

It was duly moved and seconded that Council approve the Inter-Municipal Fire Services Agreement between the Town of Lockeport and the Municipality of the District of Shelburne as presented.

Motion Passed

- *Assessment Services Agreement (Attached Schedule "B")*

02-09-16-15

It was duly moved and seconded that Council approve the Permit Data Exchange Service – Client Agreement between the Town of Lockeport and Property Valuation Services Corporation as presented.

Motion Passed

- *Appointments to July 1st Committee*

02-09-16-16

It was duly moved and seconded that Council approve the appointments of Mabel Mayo and Gloria Townsend to the Lockeport and Area July 1st Committee.

Motion Passed

9. Council Reports – no report available

10. Correspondence – no correspondence presented

11. Date of next meeting

- *Monday, March 14, 2016*

12. “In Camera” – nothing scheduled

13. Adjournment

There being no further business, it was duly moved and seconded that the meeting be adjourned. Time 11:51 a.m.